



Halton District School Board

HALTON DISTRICT SCHOOL BOARD

J.W. Singleton Education Centre, 2050 Guelph Line, Burlington, Ontario

Wednesday, September 16, 2009

Public Session: 7 p.m.

(Private Session: 6 p.m.)

PUBLIC SESSION AGENDA

1.0 – Opening		<i>estimated time</i>	<i>page</i>
1.1	Welcome, Call to Order and Roll Call	2 mins.	
1.2	Approval of the Agenda	3 mins.	
1.3	Declarations of Possible Conflict of Interest	2 mins.	
2.0 –Delegations to the Board		<i>estimated time</i>	<i>page</i>
2.1	Presentations		
2.2	Delegations	10 minutes each	<i>(info distributed to trustees only)</i>
2.3	Acknowledgement of Delegations by the Chair		
3.0 – Ratification / Action		<i>estimated time</i>	<i>page</i>
3.1	Minutes of the Regular and Special Meetings	5 mins	
	3.1.1 Halton District School Board Meeting, June 23, 2009 (revised)		page 2
	3.1.2 Halton District School Board Meeting, September 2, 2009		page 9
3.2	Ratification of Business Transacted in Private Session	3 mins.	
3.3	Order Paper	2 mins.	page 14
3.4	Action Items		
4.0 – Communication to the Board		<i>estimated time</i>	<i>page</i>
4.1	Student Trustee Reports	5 mins.	
4.2	Information Items (including Notices of Motion and future actions)	10 mins. ea	
	4.2.1 Senior Administration Organization 2009-10 (Report 09143) – W. Joudrie		page 20
	4.2.2 French Immersion Resources (Report 09144) – R. Peden		page 23
4.3	Committee Reports	10 mins.	
4.4	Director’s Report		
	4.4.1 Board Correspondence		
	4.4.2 Monitoring Reports	10 mins	page 24
	4.4.2.1 Emergency Executive Succession (Exec. Limitations) – Report 09146 (W. Joudrie)		
	4.4.2.2 Financial Condition (Exec. Limitations) -- Report 09147 (S. Parfeniuk)		page 25
	4.4.4 Other:		
	4.4.4.1 pH1N1 Update		page 26
	4.4.4.2 Start-up Update (W. Joudrie)		verbal update
	4.4.4.3 Facilities/Construction Update (G. Cullen)		verbal update
	4.4.4.4 Upcoming Items:		
	• Operational Plans		

4.0 – Communication to the Board (cont'd)

estimated time

page

4.5 Communications from the Chair

5 mins.

4.6 Trustee Questions and Comments

10 mins.

5.0 – Adjournment

5.1 Motion to Adjourn

MINUTES

1.0 – Opening

- 1.1 Welcome, Call to Order and Roll Call
- 1.2 Approval of the Agenda.
- 1.3 Declarations of Possible Conflict of Interest

2.0 – Delegations to the Board

- 2.1 Delegations
 - 2.1.1 *Heather Holden, Learning Disabilities Association (Halton)*
 - 2.1.2 *Wendy Gunn, Special Education Plan*
- 2.2 Acknowledgement of Delegations by the Chair

3.0 – Ratification / Action

- 3.1 Minutes of the Regular and Special Meetings
 - 3.1.1 Halton District School Board Meeting, June 17, 2009
- 3.2 Ratification of Business Transacted in Private Session
- 3.3 Order Paper
- 3.4 Action Items
 - 3.4.1 Energy Efficient Schools (*G. Cullen*) – *Report 09126*
 - 3.4.2 Revisions to Board By-laws (*Report 09120*) *G. Tuck Kutarna*
 - 3.4.3 OFA Debenture (*S. Parfeniuk*) *Report 09124*
 - 3.4.4 2009-10 Budget (*S. Parfeniuk*) – *Report 09116*
 - 3.4.5 Special Education Plan (*S. Moffatt*) – *Report 09128*

4.0 – Communication to the Board

- 4.1 Information Items (including Notices of Motion and future actions)
- 4.2 Committee Reports.
- 4.3 Director’s Report
- 4.4 Communications from the Chair
- 4.5 Trustee Questions and Comments

5.0 – Public Input

- 5.1 Public Question Period

6.0 – Adjournment

- 6.1 Motion to Adjourn

Halton District School Board
Tuesday, June 23, 2009

Present: K. Bateman-Olmstead, D. Danielli, P. Ellis, J. Hames, J. Hlusko, B. Jones, G. Ockenden,
P. Russell (phone), G. Tuck Kutarna, D. Vrooman, N. Dogra.

Regrets: M.E. Dilly

Agenda Item 1

1.1 Welcome, Call to Order and Roll Call

The meeting was called to order at 7:29 p.m., with the Chair noting regrets from M.E. Dilly.

M09-0181 G. Tuck Kutarna/ J. Hlusko

Be it resolved that the Halton District School Board move into Private Session.

Carried.

The Board rose from Private Session at 7:10 p.m. Public Session was called to order at 7:29 p.m.
P. Russell joined the meeting by telephone at 7:30 p.m.

1.2 Approval of the Agenda

M09-0182 P. Ellis / K. Bateman-Olmstead

Be it resolved that the Halton District School Board approve the Public Session agenda for June 23, 2009 as distributed.

Carried.

1.3 Declarations of Possible Conflict of Interest

There were no declarations.

Agenda Item 2

2.1 Delegations

The Chair welcomed Heather Holden, speaking to the Special Education Plan.

The Chair welcomed Wendy Gunn, speaking to Special Education funding.

2.3 Acknowledgement of Delegations by the Chair

The Chair thanked the delegates for their presentations.

Agenda Item 3

3.1 Approval of the Minutes

M09-0183 P. Russell / G. Ockenden

Be it resolved that the approval of the minutes for the June 17 meeting, be deferred until the next meeting so the continuation of the minutes from June 22, 2009 can be included.

Carried.

3.2. Ratification of Business Transacted in Private Session

M09-0184 J. Hlusko / K. Bateman-Olmstead

Be it resolved that the Halton District School Board enter into a Memorandum of Understanding (MOU) with the City of Burlington and Burlington Library Board to establish the framework for a formal legal agreement related to the joint use facility currently known as the Alton community high school.

Carried.

M09-0185 K. Bateman-Olmstead/ D. Vrooman

Be it resolved that the Halton District School Board appoint the architectural firm of Hossack & Associates Architects Inc. for the design and tender documents for the proposed new secondary school to be built in Oakville.

Carried.

M09-0186 D. Danielli /K. Bateman-Olmstead

Be it resolved that the Capital Project listing and the LTAP be amended to indicate a proposed opening for the Milton Expansion #1 H.S. of 2011, and THAT the students and programs currently being accommodated at EC Drury High School continue until the new school opens.

Carried.

M09-0187 D. Danielli / J. Hames

Be it resolved that the Halton District School Board approve the following Elementary Vice-Principal Appointment: Joseph Toth to Bruce Trail Public School, effective September 1, 2009.

Carried.

3.3. Order Paper

The Chair called attention to the Order Paper.

3.4. Action Items3.4.1. Energy Efficient Schools

G. Cullen spoke to Report 09126 and responded to trustee questions.

M09-0188 G. Tuck Kutarna/ D. Vrooman

Be it resolved that the Halton District School Board approve a budget of \$7,428,658 for the Energy Efficient Schools program financed through Energy Efficient Schools funding (\$7,428,658) as per Ministry of Education memo 2009:B5.

Carried.

3.4.2. Revisions to Board By-laws

G. Tuck Kutarna spoke to Report 09120, noting the intended removal of Appendix B (and associated references) in the document. Clarification was provided regarding page 58 Item 1 with regard to Roberts Rules of Order, and the 2/3 majority required for amending bylaws where it is mentioned on page 59 in Item 15 (Voting on a Motion), Item 28 (Waiving the Rules) and on page 53 Item 14D (Trustee Motions).

M09-0189 G. Tuck Kutarna / G. Ockenden

Be it resolved that the Halton District School Board approve the revised Board By-laws as appended to Report 09120.

B. Jones passed the gavel to speak to the matter, proposing an amendment to the motion.

M09-0189(a) B. Jones/D. Vrooman

Be it resolved that the words at the top of page 58: *“Except where otherwise stated herein, Roberts Rules of Order shall govern as far as applicable at all meetings of the Board. For a summary, see Appendix B attached hereto.”* be replaced with the following sentence:

“In all cases not provided for by these rules, the rules and practices of Roberts Rules of Order shall govern as far as applicable.”

Defeated.

A recorded vote was called on the main motion, which reads:

M09-0189 G. Tuck Kutarna / G. Ockenden

Be it resolved that the Halton District School Board approve the revised Board By-laws as appended to Report 09120.

J. Hlusko	yes	P. Russell	no
D. Vrooman	yes		
P. Ellis	yes		
G. Tuck Kutarna	yes		
G. Ockenden	yes		
K. Bateman-Olmstead	yes		
J. Hames	yes		
D. Danielli	yes		
B. Jones	yes		
N. Dogra	yes		

Carried.

D. Danielli passed the gavel back to B. Jones.

M09-0190 G. Ockenden / B. Jones

Be it resolved that the Halton District School Board direct staff to arrange for training to be provided on parliamentary procedures and for it to be held preferably at the time of the summer conference.

G. Ockenden	yes	P. Russell	no
J. Hames	yes	P. Ellis	no
G. Tuck Kutarna	yes		
D. Vrooman	yes		
D. Danielli	yes		
B. Jones	yes		
N. Dogra	abstain		

Carried.

P. Russell requested the following be noted in the minutes. *Trustees around this Province are earning a pitiful amount of money, considering time commitment (often 20 hours or more per week) and level of responsibility and unless they are independently wealthy or retired they must have another full-time job in order to support themselves.*

I also respect that trustees require time with their families and that training outside of scheduled board meetings is difficult to organize on weekends. I also do not think that trustees should have to take unpaid leave or much earned vacation time from their day jobs in order to carry out their trustee duties, as many of us do.

Many trustees around the province go without pay or take paid vacation time from their day time jobs to carry out their duties as trustees beyond the board room. Bill 177 speaks to trustees professional development and board governance, but does not speak to how we compensate trustees for the time they must spend carrying out yet another one of the government's initiatives without compensation to trustees or boards for training dollars.

The level of commitment required by trustees, in time and responsibility to carry out their duties in a competent manner is not even close to being reflected in the level of compensation trustees earn around this province. In fact the level of compensation misleads the public into thinking that this is a part-time job with a minimal time commitment requirement. Trustees need to start speaking-up and out about this issue and I will continue to raise this issue at all opportunities presented to myself.

3.4.3. OFA Debenture

S. Parfeniuk spoke to Report 09124, and responded to trustee questions.

M09-0191 G. Tuck Kutarna/ P. Ellis

Be it resolved that the Halton District School Board approve Debenture By-law 09124 and Report 09124 as attached.

Carried.

Agenda Item 5

Two public questions were asked during Public Question Period, with topics relating to EA allocations, and themed programming options in southeast Oakville.

Agenda Item 3 (cont'd)

3.4.4. 2009-10 Budget

S. Parfeniuk spoke to Report 09116 and responded to trustee questions.

Discussion ensued regarding the cost of EAs, membership fees, CrimeStoppers and DARE programs, contingency funds, LD classes, safety and wellbeing, and wellness initiatives.

M09-0192 J. Hlusko / D. Vrooman

Be it resolved that the Halton District School Board approve the 2009/2010 operating budget in the amount of 445,378,042.

Be it resolved that the Halton District School Board approve the 2009/2010 capital budget in the amount of 25,599,378.

Be it resolved that staffing for Special Education Educational Assistants be increased from 590 to 602 full time equivalents (FTE's) for 2009/2010 and that funds for Special Education new initiatives and Special Education transition teachers be reduced accordingly.

Carried.

D. Vrooman requested a qualitative and quantitative report concerning the allocation of budget for EAs. At 9:25 p.m. a 10-minute recess was requested.

3.4.5. Special Education Plan

W. Joudrie and S. Moffatt spoke to Report 09128, and responded to trustee questions. Questions pertaining to the process of reviewing the plan with SEAC and the points raised earlier by delegates were posed. The Director reviewed the components of the plan presented to SEAC, and the timing of the presentations in context with the required approval timelines.

Additional trustee questions further explored the allocation of EAs (elementary and secondary), to improve communication with parents regarding as it pertains to the three-month timeline for IPRCs (and waiving that timeline for this year only), the closing of LD classes, and how the presentation of the Special Education Plan could be broken up into smaller segments to help trustees and public with the comprehension of the document.

M09-0193 D. Vrooman/ G. Tuck Kutarna

Be it resolved that the 2009-2010 Special Education Plan (as attached to Report 09128) be accepted as amended.

Carried.

M09-0194 D. Danielli / G. Tuck Kutarna

Be it resolved that the Board extend the meeting beyond 10 p.m.

Carried.

Agenda Item 4

4.1 Student Trustee Report
There was no Student Trustee report.

4.2 Information Items
There were no Information Items.

4.3 Committee Reports
There were no Committee reports

4.4 Director's Report -

4.4.1 Board Correspondence
There were no items to report.

4.4.2 Monitoring Reports
There were no monitoring reports.

4.4.3 Other
W. Joudrie raised the issue of awarding tenders during the summer so delays are not creating for the Boards with regard to construction projects.

M09-0195 G. Tuck Kutarna / J. Hames
Be it resolved that the Board waive the rules to deal with this matter this evening.
Carried.

M09-0196 G. Tuck Kutarna / K. Bateman-Olmstead
Be it resolved that the Halton District School Board delegate authority during the summer months of 2009 to the Director of Education with regard to capital projects, specifically with regard to awarding tenders for the following projects Palermo, Clearview, Orchard 3 , Milton 4/ Shellrock, Milton high school, Georgetown DHS, Sunningdale, and CR Beaudoin.
Carried.

4.5 Communications from the Chair
There were no items.

4.4. Trustee Questions and Comments
P. Ellis wished everyone a nice summer.

Agenda Item 6

M09-0197 J. Hames / G. Ockenden
Be it resolved that the Halton District School Board adjourn at 10:25 p.m.
Carried.

..... Recorder

.....Chair

HALTON DISTRICT SCHOOL BOARD

Wednesday, September 2, 2009

7 p.m. – Public Session

MINUTES

1.0 -- Opening

- 1.1 Welcome, Call to Order and Roll Call
- 1.2 Approval of the Agenda
- 1.3 Declarations of Possible Conflict of Interest

2.0 – Communication to the Board

- 2.1 Presentations
- 2.2 Delegations
- 2.3 Acknowledgement of Delegations by Chair

3.0 – Ratification / Action

- 3.1 Minutes of the Regular and Special Meetings
 - 3.1.1 Meeting of the Halton District School Board, June 17 & 22, 2009
 - 3.1.2 Meeting of the Halton District School Board, June 23, 2009
- 3.2 Ratification of Business Transacted in Private Session
- 3.3 Order Paper
- 3.4 Action Items

4.0 – Communication to the Board

- 4.1 Student Trustee Reports
- 4.2 Information Items (including Notices of Motion and future actions)
 - 4.2.1 Portable Inspection Report #60 -- *G. Cullen (Report 09138)*
 - For action: September 16, 2009**
 - 4.2.2 SEAC Membership (Report 09141) – *D. Boag*
- 4.3 Committee Reports
- 4.4 Director's Report
 - 4.4.1 Board Correspondence
 - 4.4.2 Monitoring Reports
 - 4.4.3 Other
 - 4.4.3.1 Facilities Update (*G. Cullen*)
 - 4.4.3.2 Upcoming Items
 - SEAC Membership
 - Long-Term Accommodation Plan (LTAP)
- 4.5 Communications from the Chair
- 4.6 Trustee Questions and Comments

5.0 – Adjournment

- 5.1 Motion to Adjourn

Halton District School Board
Wednesday, September 2, 2009

Present: K. Bateman-Olmstead, D. Danielli, M.E. Dilly, J. Hames, J. Hlusko, B. Jones, G. Ockenden,
P. Russell, D. Vrooman, C. Dogra, L. McVey,
Regrets: G. Tuck Kutarna, P. Ellis

Agenda Item 1

1.1 Welcome, Call to Order and Roll Call

The meeting was called to order at 6:08 p.m. noting regrets from G. Tuck Kutarna and P. Ellis.

M09-0198 G. Ockenden/ J. Hlusko

Be it resolved that the Halton District School Board move into Private Session.

Carried.

The Board rose from Private Session at 7:15 p.m. with the intent to reconvene in Private, following Public Session Public Session was called to order at 7:25 p.m.

1.2 Approval of the Agenda

As a courtesy, J. Hames indicated her intent to bring a motion to waive the rules re: item 4.2.2

M09-0199 J. Hlusko / P. Russell

Be it resolved that the Halton District School Board approve the agenda for September 2, 2009 as distributed.

Carried.

1.3 Declarations of Possible Conflict of Interest

There were no declarations.

Agenda Item 2

2.1 Presentations

There were no presentations.

2.2 Delegations

There were no delegations.

2.3 Acknowledgement of Delegations by the Chair

There were no delegations.

Agenda Item 3

3.1 Approval of the Minutes

M09-0200 K. Bateman-Olmstead / P. Russell

Be it resolved that the minutes for the Meeting of the Halton District School Board for June 17, 2009 with the continuation of the meeting on June 22, 2009, be approved as distributed.

Carried.

M09-0201 K. Bateman-Olmstead / P. Russell

Be it resolved that the minutes for the Meeting of the Halton District School Board for June 23, 2009 be amended to remove the reference to J. Hlusko's return to the meeting (pg. 4), and that the minutes approved as amended.

M09-0202 K. Bateman-Olmstead / P. Russell

Be it resolved that the aforementioned motion be withdrawn, allowing for corrections to be made to the minutes for the Meeting of the Halton District School Board of June 23, 2009, before returning for consideration at the next Board meeting on September 16.

Carried.

3.2. Ratification of Business Transacted in Private SessionM09-0203 D. Danielli / K. Bateman-Olmstead

Be it resolved that the Halton District School Board purchase the 7.02 acres identified as Block 147, Town of Milton from Limited. for \$525,000 per acre plus \$75,000 for site servicing and preparation to be funded by EDC reserves.

Carried.

M09-0204 D. Danielli / M.E. Dilly

Be it resolved that the Halton District School Board accept the tender of Everstrong Construction in the amount of \$10,628,936 (excluding GST) as contained in Snyder & Associates Inc. Project No. 08-10 for Milton #4 Public School in Milton Ontario.

Be it resolved that the Halton District School Board approve a budget of \$12,893,647 for the construction of Milton #4 Shellrock Elementary School, and that this project be financed by Education Development Charge Reserve for a total of \$ 1,488,146 and through the issuance of long-term debt in the amount of \$ 11,405,501 in accordance with the Capital Strategic Plan.

Carried.

M09-0205 K. Bateman-Olmstead / D. Vrooman

Be it resolved that the Halton District School Board dedicate a 9.06m buffer block to the Town of Oakville for the frontage along Regional Road No. 25, identified as Part 2 Plan20R-18342 and a 2.33m road widening to the Town of Oakville for the frontage along High Valley Road, identified as Part 3, Plan 20R-18342 at the proposed Palermo public school, Oakville.

Carried.

M09-0206 D. Danielli / G. Ockenden

Be it resolved that the Halton District School Board accept the tender from Melloul-Blamey Construction in the amount of \$9,617,000 (excluding GST), as contained in Tender No. T09-49 for Palermo Public School in Oakville, Ontario, and

Be it resolved that the Halton District School Board approve a budget of \$11,330,511 for the construction of Palermo Public School and that this project be financed by Education Development Charge Reserve in the amount of \$504,003 and through the issuance of long-term debt with NPP (New Pupil Places)Funding \$8,626,321 and PCS (Primary Class Size)Funding \$2,200,187, as approved by the Ministry.

Carried.

3.3. Order Paper

The Chair called attention to the Order Paper.

3.4. Action Items

There were no Action Items.

Agenda Item 44.1 Student Trustee Report

L. McVey expressed thanks to the Board on behalf of herself and C. Dogra for being part of the Board this year.

4.2 Information Items (including Notices of Motion and future actions)

P. Russell indicated her intent to bring a motion to the September 16 Board meeting regarding soliciting Ministry support for EDC funding.

4.2.1 *Portable Inspection Report*

The Chair called attention to Report 09138, presented to the Board for information.

4.2.2 *SEAC Membership*

J. Hames indicated her intent to waive the rules to deal with the first two recommendations on Report 09141.

M09-0207 J. Hames / D. Vrooman

Be it resolved that the Board waive the rules to deal with the first two items

Carried Unanimously.

J. Hames spoke to the formality of these appointments, in that the agencies/associations were already part of the Board's SEAC, and were in fact assigning replacement representatives.

M09-0208 J. Hames / P. Russell

Be it resolved that the Halton District School Board accept the recommended appointment of Dianna Bower as SEAC Representative for the Halton Down Syndrome Association.

Carried.

M09-0209 J. Hames / J. Hlusko

Be it resolved that the Halton District School Board accept the recommended appointment of Anita Phillips as SEAC (Alternate) Representative for Association of Bright Children, Halton Chapter.

Carried.

W. Joudrie spoke to the remaining recommendations, indicating the agencies identified in those recommendations were not presently identified as part of SEAC. D. Vrooman asked for clarification regarding the renaming of one agency. W. Joudrie indicated clarification would come to the Board when the report comes forward for decision.

4.3 *Committee Reports*

P. Russell provided an update regarding OPSBA, including the upcoming regional meeting.

D. Vrooman established October 14 as the next date for the Program and Accommodation Committee.

4.4 *Director's Report*

4.4.1 *Board Correspondence*

W. Joudrie provided an overview of correspondence including several from the Ministry.

4.4.2 *Monitoring Reports*

There were no items.

4.4.3 *Other*

4.4.3.1 *Facilities/Construction Update*

G. Cullen provided a verbal update regarding construction projects and facilities initiatives that had been undertaken in recent months, including new school construction and portable placements. He responded to trustee questions.

4.4.3.2 *Upcoming Items*

Items to come before the Board in the near future were listed on the agenda.

4.5 *Communication from the Chair*

There were no items.

4.6 Trustee Questions and Comments

G. Ockenden asked for future direction regarding the parliamentary workshop trustees attended last week. M.E. Dilly expressed her thanks for offering the session. Trustees deferred the discussion about what the next steps should be, to the next Board meeting. J. Hames indicated her desire to see consideration for a workshop at a Committee meeting.

D. Vrooman commented on the New Teacher Induction Program held this week, complementing staff on their efforts. He also noted the absence of the Public Question Period on the Board agenda, resulting from the recent by-law changes.

P. Russell expressed her regrets regarding her absence from the leadership conference. She asked for trustees' consideration to add "use of facilities" to the next Program/Accommodation Committee. She also added her appreciation to P. Ellis and D. Danielli for their initiative in the creation of ad hoc committees at OPSBA.

K. Bateman-Olmstead asked if, under Committee Reports, an update regarding the weekly meetings of the pH1N1 Committee, could be presented. W. Joudrie provided a brief overview of recent committee activities.

K. Bateman-Olmstead asked for information regarding the Board's process asking for input from the public on Board policies/procedures.

J. Hlusko asked for information regarding the impact of a northeast Burlington high school, and plans to reassess enrolment and the effect on high schools in southern Burlington. W. Joudrie confirmed it was part of the LTAP process, to some extent, and suggested further staff energies may be expended in this area within the next few months.

G. Ockenden shared a video reflecting "differentiated instruction", from students and staff at Robert Little Public School.

Agenda Item 5

M09-0210 G. Ockenden / J. Hames

Be it resolved that the Halton District School Board reconvene in Private Session at 8:40 p.m.

Carried.

M09-0211 D. Vrooman / J. Hames

Be it resolved that the Halton District School Board adjourn at 9:10 p.m.

Carried.

.....

Recorder

.....Chair



Halton District School Board

Wednesday, September 16, 2009

(Items shaded and/or marked in bold have been completed and will be deleted from the list prior to the next edition.)

ORDER PAPER

Motion #	Resolution	Responsibility
M06-0230	Be it resolved that the Halton District School Board allow students presently attending Robert Bateman HS from Florence Meares PS and Charles Beaudoin PS, to remain at Robert Bateman HS, with transportation, for a three-year period effective September 2007-10.	Senior Admin
M07-0056	Be it resolved that when remedies for heavily populated schools are next considered, Post's Corners Public School will be included using policies and practices prevailing at that time.	Senior Admin./ Facility Services
M08-0147	PARC PE 14 1. Be it resolved that the Halton District School Board approve the alternative option, JK-Grade 8 three-school model as outlined in Report 08084. 2. Be it resolved that the Halton District School Board direct staff to study the ways and means by which the Alternative Option JK-Grade 8, three school model would include upgrades to revitalize EJ James and Maple Grove with respect to new program delivery standards, and electrical, plumbing, air quality, storage, accessibility, workrooms, etc., with the scope of construction subject to further Board approval no later than the end of January 2009. 3. Be it resolved that the Halton District School Board direct staff to consult with the Ministry of Education staff regarding implementation of the approved JK-Grade 8 three-school model.	Senior Admin
Suspended		
M08-0154	Be it resolved that the Halton District School Board encourage all schools to apply for EcoSchools certification by June 2010, or in the case of new schools not yet built, within two years of opening.	Program
M08-0162	Be it resolved that the matter regarding Public Consultation be referred to the Communication Committee in September 2008.	Trustees
M08-0196	Be it resolved that the Halton District School Board approve the attached site plan and floor plans of the Georgetown DHS renovation/addition as the concept to be developed in detail for construction pricing, and THAT the project budget be modified from \$13.1 million to \$14,822,135 million as outlined in this report, and THAT staff be authorized to request Ministry of Education approval for the capital expenditures related to this project.	Senior Admin Facilities Planning
M08-0200	Be it resolved that the Halton District School Board defer the appointment of a third community member to SEAC until such time as there are nine associations represented at the SEAC table.	Student Services /Director
M08-0214	Be it resolved that the new Milton #2 Secondary School be designed to achieve LEED certification	Facilities
M08-0238	Be it resolved that the Halton District School Board suspend implementation of motion M08-0147, pending further resolutions of the Board.	Director/ Senior Admin
M08-0239	Be it resolved that the Halton DSB construct an elementary school at capacity of no less than 500 in Southeast Oakville (Ward 3), in the area north of Cornwall known as Clearview, subject to the Minister of Education's authorization.	Superintendent of Business / Facilities
M09-0032	Be it resolved that the Halton DSB authorize staff to negotiate a formal agreement with the Town of Halton Hills to facilitate the funding for and construction of an all-weather running track and artificial sports field surface at Georgetown District High School. (see also M09-0050 and 0052 below)	Senior Admin
M09-0042	Be it resolved that in accordance with the suggestion made by the facilitator, David Cooke, in his report dated Nov. 24, 2008 to the Honourable Kathleen Wynne, Minister of Education, the Halton District School Board approve the Community Consultation Process as outlined in Report 09028.	Director of Education
M09-0050	Be it resolved that the Halton DSB approve the updated outline of the proposed agreement with the Town of Halton Hills for the provision of an all weather running track, artificial surface sports field, lighting and scoreboard at Georgetown DHS, as outlined in Report 09025. The agreement is to arrange for the full repayment of the estimated \$2,150,000 capital cost expended by the Board through the Town's management of the rental to local sports organizations over a 20 year period. The agreement will contain design parameters, maintenance standards, protection of school use hours, liability, insurance coverage, financial guarantee, arbitration and termination clauses approved by legal counsel.	Director of Education
M09-0052	(as above but with the addition)..... as outlined in Report 09025. The Director of Education will be authorized to approve this agreement as outlined in the parameters contained in Report 09025.	

ORDER PAPER

Motion #	Resolution	Responsibility
M09-0054	<p>Be it resolved that the Halton District School Board approve the following program and accommodation alternatives for use in the community consultation process:</p> <p>A1 Two dual track JK-Grade 8 schools (Clearview and New Central) and one English single track JK-Grade 8 school (Maple Grove).</p> <p>A2 Two dual track JK-Grade 8 schools (Clearview and Linbrook) and one English single track JK-Grade 8 school (Maple Grove).</p> <p>B1 Two English single track JK-Grade 8 schools (Clearview and EJ James) and one French Immersion single track Grade 1-8 school (Maple Grove).</p> <p>B2 Two English single track JK-Grade 8 schools (Clearview and Maple Grove) and one French Immersion single track Grade 1-8 school (EJ James).</p> <p>C1 One dual track JK-Grade 8 (Clearview), two English single track English JK-Grade 8 schools (Maple Grove and New Central) and one single track FI school Grade 1-8 school (EJ James)</p> <p>C2 One dual track JK-Grade 8 school (Clearview), 2 English single track English JK-Grade 8 schools (Maple Grove and Linbrook) and 1 FI single track school Grades 1-8 school (EJ James)</p>	Director of Education
M09-0072	<p>Be it resolved that the Halton District School Board suspend Motion M07-0203 (re: French as a Second Language), pending the following actions:</p> <p>THAT staff be directed to provide a report identifying the terms of reference and membership for a proposed FSL Advisory Committee with an April 2009 formation date, and THAT a principal with French teaching and administrative experience be hired as soon as possible to plan and implement the FSL Education Advisory Committee.</p>	Senior Admin
M09-0081	<p>Be it resolved that in September 2010, the Halton District School Board open a new school in Palermo to be culturally bilingual, dual track, and resourced accordingly.</p> <p>Be it resolved that the Halton District School Board direct French Immersion students Grades 1-3, destined to attend Palermo in 2010, to attend the vacant Lorne Skuce Public School as an incubator school as of September 2009; this is to address the overcrowding at École Forest Trail Public School and to establish a permanent FI cohort for students until graduation.</p> <p>Be it resolved that those students with older siblings who continue at École Forest Trail Public School be grandfathered until such time that the older sibling graduates.</p> <p>Be it resolved that in order to maintain continuity of the incubated setting; the Principal of the Palermo school be appointed in September 2009 and assigned to Lorne Skuce Public School, and that administration endeavour to recommend a Principal with experience in the French Immersion track and the Vice Principal have experience with the English track.</p> <p>Be it resolved that Core French Programming in the new Palermo school begin as a pilot in Grade 1 to assist in the development of a culturally bilingual environment and in order to benefit the English track students.</p>	Senior Admin
M09-0095	<p>Whereas the Halton District School Board is committed to full compliance with the intent and requirements of Ministry policy and the Education Act; and</p> <p>Whereas there is a concern with regard to the cost and inconvenience to parents as a result of early dismissal in Halton schools on the last day of school, prior to both the Christmas and summer vacation periods;</p> <p>Therefore Be it resolved that the Director request written direction from the Ministry of Education with regard to whether Halton District School Board's practice of early dismissal days is: (a) consistent with the intent of the Education Act and Regulation 304; and (b) consistent with the government's requirement that Board's provide 194 instructional days per year; and (c) consistent with Ministry of Education's policies & goals.</p>	Director of Education
M09-0127	<p>Be it resolved that the Board approve the expenditures for the OPSBA AGM for the director and alternate to be paid from the trustee PD account</p>	Superintendent of Business
M09-0108	<p>Be it resolved that the Halton District School Board adjust the boundaries for the Oakville Ward 4 elementary school as outlined in Option 2, Report 09071; and</p> <p>Be it resolved that effective for the 2009/2010 school year, Abbey Lane and Pilgrim Wood Public Schools be deemed open for Optional Attendance; and that Heritage Glen Public School be deemed open for Optional Attendance effective the 2010/2011 school year; and</p> <p>Be it resolved that a budget of \$90,000 be set aside for the purchase of library and curricular materials for the FI Program at Lorne Skuce Public School, effective September 2009; and</p> <p>Be it resolved that Halton District School Board amend something previously adopted, specifically the portion of Motion 09-0081 which states: "Be it resolved that those students with older siblings who continue at École Forest Trail Public School be grandfathered until such time that the older siblings graduate", and that it now state "Be it resolved that those students with older siblings who continue at École Forest Trail Public School be grandfathered and their entitlement to transportation be continued for a five-year period, effective September 2009-2014."; and</p> <p>Be it resolved that the Halton District School Board provide the option of Optional Attendance to École Forest Trail Public School for students who reside within an area defined by a 1.6 km walk-to distance.</p>	

ORDER PAPER

Motion #	Resolution	Responsibility
M09-0155	Be it resolved that the Halton District School Board accept the tender from Design 4 in the amount of \$ 216,835 + GST as contained in Tender No. T09-13 for Brant Hills PS Burlington. Be it resolved that the Halton District School Board approve a budget of \$304,333 for the interior renovations and that this project is financed by Primary Class Size Capital Funding in accordance with the Capital Strategic Plan.	Superintendent of Facility Services
M09-0156	Be it resolved that the HDSB accept the tender from TRP Construction in the amount of \$1,623,130 + GST as contained in Tender No. T09-12 for Mohawk Gardens PS, Burlington. Be it resolved that the Halton District School Board approve a budget of \$2,026,406 for the addition and interior renovations and that this project is financed by Primary Class Size Capital Funding in accordance with the Capital Strategic Plan.	Superintendent of Facility Services
M09-0158	Be it resolved that the HDSB staff bring a report to Trustees containing information regarding the status of the General Brock property being deemed surplus. The report, to come back to the Board no later than September and will include such information as the actual acreage for sale, the actual footprint of the acreage for sale and a current market assessment of the acreage for sale. Until this report comes back to the Board, the property deemed surplus will not be listed or sold.	Superintendent of Facility Services
M09-0159	Be it resolved that the HDSB approve the membership and the terms of reference for the FSL Education Advisory Committee as presented in Report 09111 noting in the committee representation, the appointment of teachers from all geographic regions, and in general, "that best efforts to have equal representation from all areas" have been made ; and THAT the Board approve the selection team (including PIC Committee representatives, System Principal and Associate Director), and the initial selection process for the committee membership, as outlined in Report 09111.	
M09-0174	Be it resolved that the HDSB direct staff to engage the New Central and Clearview parents regarding thematic programming to enhance the educational experiences for students in these schools; and to engage Clearview parents regarding FI delivery options for students in their schools, and that staff report back on their findings no later than October 2009. Be it resolved that the Halton District School Board direct staff to provide capital/construction renewal plans for Maple Grove Public School, EJ James Public School, and New Central Public School no later than January 2010. Be it resolved that the Halton District School Board approve the closure and disposal of the following schools: Brantwood Public School; Chisholm Public School; Linbrook Public School Be it resolved that the Halton District School Board rescind motion M08-147.	Director of Education / Senior Administration
M09-0184	Be it resolved that the HDSB enter into a Memorandum of Understanding (MOU) with the City of Burlington and the Burlington Library Board to establish the framework for a formal legal agreement related to the joint use facility currently known as the Alton community High School.	Superintendent of Business
M09-0186	Be it resolved that the Capital Project listing and the LTAP be amended to indicate a proposed opening for the Milton Expansion #1 High School of 2011, and THAT the students and programs currently being accommodated at EC Drury High School continue until the new school opens	Superintendent of Business / Facilities
M09-0203	Be it resolved that the Halton District School Board purchase the 7.02 acres identified as Block 147, Town of Milton from Limited. for \$525,000 per acre plus \$75,000 for site servicing and preparation to be funded by EDC reserves.	Superintendent of Business / Facilities
M09-0204	Be it resolved that the HDSB accept the tender of Everstrong Construction in the amount of \$10,628,936 (excluding GST) as contained in Tender No. T09-49 for Milton #4 PS, Milton. Be it resolved that the Halton District School Board approve a budget of \$12,893,647 for the construction of Milton #4 Shellrock elementary school, and that this project be financed by Education Development Charge Reserve for a total of \$1,488,146 and through issuance of long-term debt in the amount of \$11,405,501 in accordance with the Capital Strategic Plan.	Superintendent of Business / Facilities
M09-0205	Be it resolved that the Halton District School Board dedicate a 9.06m buffer block to the Town of Oakville for the frontage along Regional Road No. 25, identified as Part 2 Plan20R-18342 and a 2.33m road widening to the Town of Oakville for the frontage along High Valley Road, identified as Part 3, Plan 20R-18342 at the proposed Palermo public school, Oakville.	Superintendent of Business / Facilities
M09-0206	Be it resolved that the Halton District School Board accept the tender from Melloul-Blamey Construction in the amount of \$9,617,000 (excluding GST), as contained in Tender No. T09-49 for Palermo Public School in Oakville, Ontario, and Be it resolved that the Halton District School Board approve a budget of \$11,330,511 for the construction of Palermo Public School and that this project be financed by Education Development Charge Reserve in the amount of \$504,003 and through the issuance of long-term debt with NPP (New Pupil Places)Funding \$8,626,321 and PCS (Primary Class Size)Funding \$2,200,187, as approved by the Ministry.	Superintendent of Business / Facilities

ORDER PAPER

Motion #	Resolution	Responsibility
M09-0208	Be it resolved that the Halton District School Board accept the recommended appointment of Dianna Bower as SEAC representative for the Halton Down Syndrome Association.	Superintendent of Education
M09-0209	Be it resolved that the Halton District School Board accept the recommended appointment of Anita Phillips as SEAC (Alternate) representative for the Association of Bright Children (Halton chapter)	Superintendent of Education

PENDING REPORTS

(Items will be shaded when completed, with a check-mark placed beside the presentation date.)

Motion & Date	Resolution	Presentation Date
M08-0048 <i>02/20/08</i>	Be it resolved that staff bring back a report on the parameters and related costs for a study regarding the “bell times” for Halton District School Board schools, and the modification required to include morning start times as early as 8 a.m. and as late as 9:45 a.m., with the resulting study returned to the Board before March 2009.	March 2009 ✓ Additional investigation to be considered (Apr1)
M08-0092 <i>04/23/08</i>	Be it resolved that the Halton District School Board direct staff to bring a report, policy and protocol that will guide the placement, configuration and utilization of portables, THAT this document be completed by November 2008, so implementation can occur for the 2009-10 school year, and THAT this document include, but not be limited to considerations outlined in Report 08050.	November 2008 (verbal) ✓ Full report: January 2009 (deferred to March 09)
M08-0240	Be it resolved that the Halton District School Board direct staff to develop a community consultation process, with ministry input, by January 2009 for Board consideration, to explore solutions and work from the Board’s goal of meeting the accommodation & program needs of students of Ward 3 Oakville; with the process to include timelines, representation and alternative accommodation options.	January 2009 ✓
M09-0014	Be it resolved that the Director report quarterly to the Board of Trustees regarding implementation, compliance & efficacy of the recommendations/management responses identified in Report 09011, Appendix A. (School Council & School Generated Funds)	June 2009 ✓ September 2009 December 2009
M09-0042	Be it resolved that the Halton District School Board defer this issue (Report 09004: LTAP Lakeshore Woods) to a future Program and Accommodation Committee Meeting with the matter coming back to the Board no later than June 2009.	June 2009
M09-0056	Be it resolved that administration bring back, by no later than the end of March, a report outlining the costs and benefits of early dismissal days.	March 2009 ✓
M09-0072	Be it resolved that staff be directed to provide a report identifying the terms of reference and membership for a proposed French as a Second Language Advisory Committee with an April 2009 formation date..	April 2009 ✓
M09-0108	Be it resolved that staff bring a report to the Board in September 2009 on the purchase of library and curricular materials for the French Immersion Program at Lorne Skuce Public School	September 2009
M09-0083	Be it resolved that the Halton District School Board staff bring a report to Trustees containing information regarding the status of the McKenzie-Smith Bennett property being deemed surplus. The report, to come back to the Board no later than the end of May 2009, will include such information as the actual acreage for sale, the actual footprint of the acreage for sale and a current market assessment of the acreage for sale. Until this report comes back to the Board, the property deemed surplus will not be listed or sold.	May 2009 Defer to June 2009 ✓
M09-0150	WHEREAS the Halton District School Board is committed to full compliance with the Education Act, Regulations and all Ministry of Education Policies; AND WHEREAS the Halton district School Board is further committed to full transparency and accountability in its treatment of all sources of revenue and expenditures; AND WHEREAS the Halton District School Board’s “commitment to every student”, means ensuring an inclusive environment, in which all students can participate fully and with dignity in their school community. Be it resolved that the Halton District School Board develop a policy to ensure that no student of a regular day school program be charged for any of the following: (i) a registration or administrative fee (ii) a course fee (iii) a text book fee, other than a damage deposit (iv) a course materials fee, where the materials are necessary for a required element of the course; (v) a fee for a guest speaker, visiting teacher, or “in-class field trip”, where the material being presented is a required element of the course. AND further, that the policy include a requirement that any request for funds of a student or their family by a school or Board employee be accompanied by a detailed description of how the money being requested will be spent, AND that this policy be brought back to the Board of Trustees for consideration by no later than June, 2009.	June 2009 ✓ December 2009

PENDING REPORTS (CONT'D)

(Items will be shaded when completed, with a check-mark placed beside the presentation date.)

Motion & Date	Resolution	Presentation Date
M09-0160 06/03/09	Be it resolved that Report 09108 come to the Board for approval as a Policy at the June 17, 2009 meeting, and that the Cashless School initiative not be implemented until such time as trustees have had opportunity for discussion and approval	June 17, 2009 ✓
M09-0162 06/03/09	Be it resolved that Report 09106 (Active & Safe Routes to Schools) come to the Board at the June 17, 2009 meeting for trustees' discussion and approval.	June 17, 2009 ✓



Halton District School Board

Report Number: 09143

Date: September 8, 2009

INCIDENTAL INFORMATION

TO: The Chair and Members of the
Halton District School Board

FROM: Wayne Joudrie, Director of Education

RE: Senior Administrative Team Organization

RATIONALE

The intent of this report is to provide an overview of the Senior Administrative Team organization as we enter our third cycle for the board's Strategic Plan. At the outset of the Strategic Plan there was a significant redeployment of the Senior Administrative Team to align with the key goals of the Plan. Over successive years, there have been some changes in personnel due to retirement and secondment. As well, minor realignment has occurred depending on the pressures and priorities of any given year. You will note that the Senior Administrative Team structure is still closely aligned with our identified Strategic Plan Goals.

School Operations:

Supervisory Officer	School Supervision	Strategic Plan Responsibility
Ruth Peden	Acting Associate Director <ul style="list-style-type: none"> Family of Schools supervision Program Services supervision 	<ul style="list-style-type: none"> Literacy/Numeracy Lead Student Success/Pathways Lead
Stuart Miller	Oakville East Schools <ul style="list-style-type: none"> 4 Sec. Schools 14 Elem Schools 	<ul style="list-style-type: none"> Research MISA PIM
Tricia Dyson	Oakville West Schools <ul style="list-style-type: none"> 2 Sec. Schools 13 Elem. Schools 	<ul style="list-style-type: none"> Staff Development Leadership Development
Jeff Blackwell	Burlington East Schools <ul style="list-style-type: none"> 3 Sec. Schools 15 Elem. Schools 	<ul style="list-style-type: none"> Change Management/Coaching
Odette Bartnicki	Burlington West Schools <ul style="list-style-type: none"> 3 Sec. Schools 13 Elem. Schools 	Safety and Wellbeing- <ul style="list-style-type: none"> Safe Schools Lead HOPES Program
Yaw Obeng	Milton Schools <ul style="list-style-type: none"> 2 Sec. Schools 12 Elem. Schools 	<ul style="list-style-type: none"> Community Engagement Parent/Student Engagement
Mark Zonneveld	Halton Hills Schools <ul style="list-style-type: none"> 3 Sec. Schools (incl. Gary Allan) 13 Elem. Schools 	Safety and Well-being- <ul style="list-style-type: none"> Diversity ELL Eco-Schools Daily Physical Activity

School Operations: (cont'd)

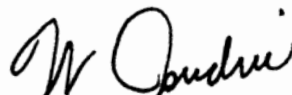
Dane Tutton		<ul style="list-style-type: none"> • Secondary Program Review • E-Learning Lead
David Boag	Student Services <ul style="list-style-type: none"> • Special Education • Psych. Services • Sp. and Lang. Services • Social W. Services 	<ul style="list-style-type: none"> • Literacy/Numeracy Support • Student Success Support • Safety and Wellbeing Support

Business Operations:

Supervisory Officer	Department Supervision	Strategic Plan Responsibility
Steven Parfeniuk	Business Services <ul style="list-style-type: none"> • Budget/Finance • Purchasing • Transportation • Accommodation/Planning 	<ul style="list-style-type: none"> • Program and Accommodation – Boundaries and Accommodation Planning
Gerry Cullen	Facilities Services <ul style="list-style-type: none"> • Capital Projects • Maintenance • Property Purchase and Disposition • Rentals 	<ul style="list-style-type: none"> • Program and Accommodation- Capital and Renewal Construction
Dawn Beckett-Morton	Human Resource Services <ul style="list-style-type: none"> • Staffing • Negotiations • Health and Safety • Payroll/Benefits 	<ul style="list-style-type: none"> • Wellness and Attendance Management
Bruce Smith	Information Technology Services <ul style="list-style-type: none"> • Software Support • Hardware Support • Corporate Systems • Information Centre 	<ul style="list-style-type: none"> • Communications: Web Site Management • Technology- Classroom Computer Allocation and Support • Project Update Support
Gail Gortmaker (Manager)	Director's Office <ul style="list-style-type: none"> • Trustee Support • Communications 	<ul style="list-style-type: none"> • Communications: Web Site Management • Communications: Media liaison.

Please find attached, a graphical representation of the organizational chart for 2009-10.

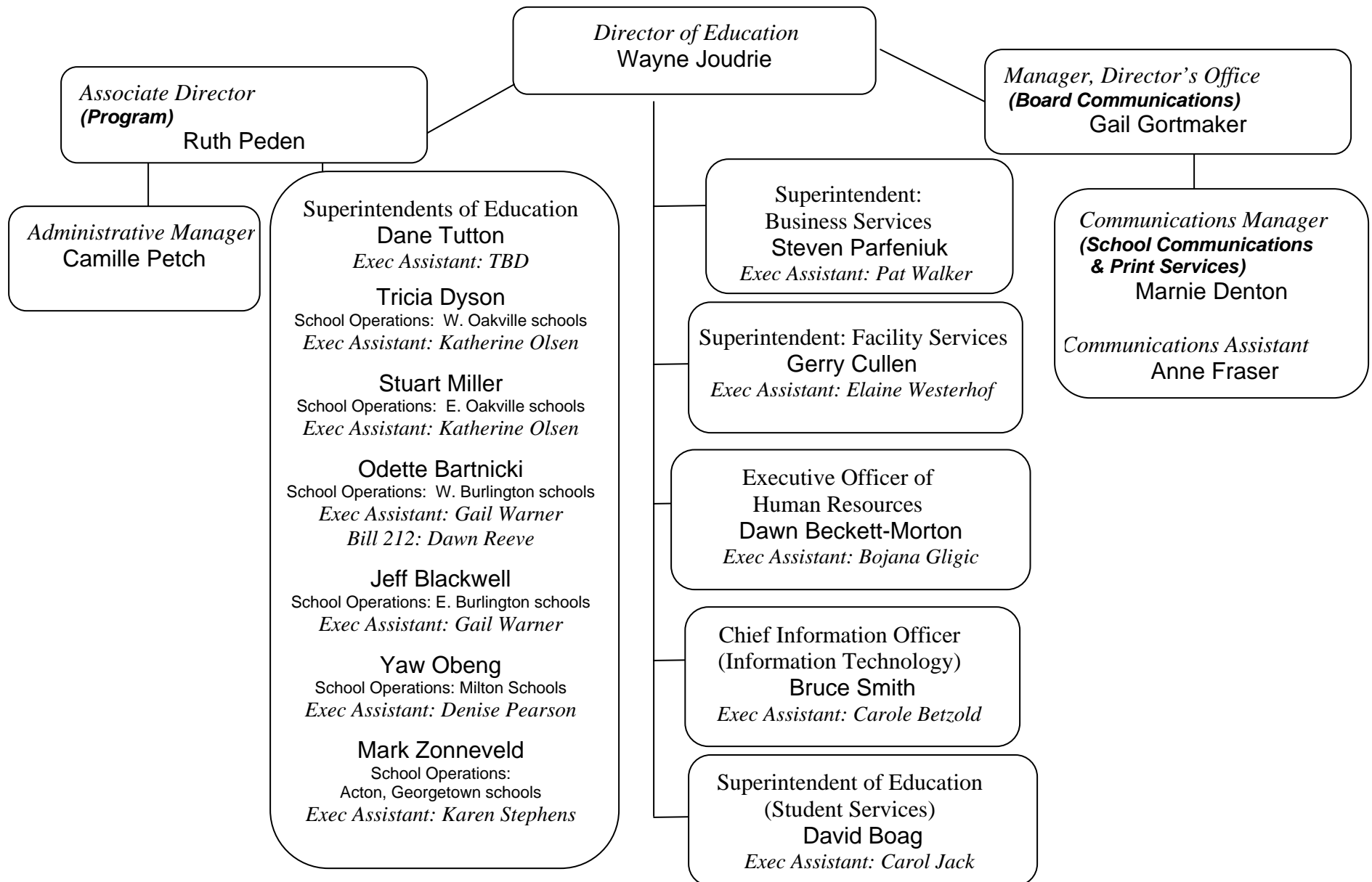
Respectfully submitted,



Wayne Joudrie
Director of Education



Halton District School Board





Halton District School Board

2050 Guelph Line, Burlington, ON L7R 3Z2 (905) 335-3663 Fax: (905) 335-9802 www.hdsb.ca

Report Number: 09144

Date: September 9, 2009

INCIDENTAL INFORMATION

TO: The Chair and Members of the
Halton District School Board

FROM: Ruth Peden, Associate Director

RE: French Immersion Resources

Rationale

Approved at the April 15, 2009 Board meeting, the following motion outlined the establishment of a budget for the purchase of library and curricular materials for the French Immersion Program at Lorne Skuce, and requested a reporting-back mechanism to trustees of the expenditures. This report addresses that motion (M09-0108), which reads as follows:

Be it resolved that a budget of \$90,000 be set aside for the purchase of library and curricular materials for the French Immersion Program at Lorne Skuce Public School, effective September 2009; and

Be it resolved that staff bring a report to the Board in September 2009 on the purchase of library and curricular materials for the French Immersion Program at Lorne Skuce Public School.

At present, only the Grades 1-3 students are at the Palermo (Lorne Skuce) school. To provide for their classroom/curricular and library resource needs, the new school start-up budget (\$3,500 per FI classroom) has been combined with the \$90,000 budget specified above, and only a portion of this allocation has been spent to-date. The remainder of this total budget allotment will be rolled forward to accommodate expenditures required for the set-up of new classes, specifically junior and intermediate grades.

To-date, approximately \$14,000 has been spent on library resources and \$25,000 has been designated for expenditures related to the Literacy Room. Approximately \$7,500 of a textbook budget of \$24,000 has been spent on classroom resources for Grades 1-3. There will be a significant investment in the establishment of the Grade 4-8 classes and resources required for those students.

French resources purchased to date include reading materials to stock the Literacy Room, and French literacy resources for all French Immersion classrooms. The budget allocation to address the needs of the Grade 4-8 classes will allow the school to build an extensive French Immersion Library (up to \$50,000), to purchase texts for Grade 4-8 as the new French Immersion grades are introduced, and also ensure each French Immersion classroom has current materials (ie: Social Studies texts, Science texts and French literacy resources).

Respectfully submitted,

Ruth Peden
Associate Director

Wayne Joudrie
Director of Education



Halton District School Board

Report Number: 09146

Date: September 9, 2009

TO: The Chair and Members of the
Halton District School Board

MONITORING INFORMATION

FROM: W. Joudrie, Director of Education

RE: Board Policy II D: Emergency Executive Succession

Background:

The above referenced policy states:

In order to protect the Board from sudden loss of chief executive services, the Director of Education may not have fewer than two other designees familiar with Board and chief executive issues and processes.

Thus, the Director is required to name at least two designees in September of each year.

The manner of operation of the Halton District School Board and the Administrative Council, ensures all Superintendents are familiar with the Board and chief executive issues and processes. I am confident that each of our Superintendents could perform the job on an interim basis. However, it must be noted that only those Supervisory Officers who qualified as such (as a teacher) may assume the Director of Education position under The Education Act. Thus, the designees should be named from among the academic supervisory officers.

Appointed in October 2006, Associate Director of Education (Acting) Ruth Peden has the necessary qualifications and expertise to fulfill the role of CEO on an interim basis, in the event that a need arises for emergency executive succession. Academic Superintendent of Education Jeff Blackwell is an experienced academic superintendent, and is qualified should the need arise for emergency executive succession.

Therefore, Ruth Peden and Jeff Blackwell have been designated to fulfill the role as outlined in the Board's policy.

Respectfully submitted,

W. Joudrie
Director of Education



Halton District School Board

Report Number: 09147

Date: September 9, 2009

MONITORING INFORMATION

TO: The Chair and Members of the
Halton District School Board

FROM: Administrative Council

RE: Executive Limitations Policy: Financial Conditions

Background

As per the monitoring schedule, the Board required to monitor the Executive Limitations Policy IIC: Financial Conditions. This report is intended to provide a status report on compliance with that policy.

1) *Expending more funds in the fiscal year than received in cash flow, cash advances, or are provided for in the authorized lines of credit or authorized overdraft amounts.*

The Board's 2009/2010 budget was approved on June 17, 2009 (Report 09116). It is the expectation that Staff will monitor expenditures throughout the year and report any material variances to the Board on a quarterly basis.

2) *Use any Reserves without prior Board approval.*

The use of reserves for 2009/2010 has been approved by the Board as per the Financial Conditions Policy.

3) *Fail to settle payroll and debts in a timely manner.*

There are no payroll issues or debts outstanding.

4) *Allow tax payments or other government-ordered payments or filings to be overdue or inaccurately filed.*

All government payments and reporting is done in accordance with the timelines required.

5) *Acquire, encumber or dispose of real property without prior Board approval.*

All decisions related to property are brought to Board for approval.

6) *Make a single purchase or commitment not approved through the budget process of greater than \$50,000.00.*

While no purchase greater than \$50,000 has been made with prior Board approval, on July 13, 2009 the board was informed of a settlement between Access Copyright and the Ontario Public School Board's Association in regards to the fees payable for school board copyright privileges from 2005 to 2008. This fee exceeded the budget amount by \$524,776. This amount will be accrued pending direction from the Ministry of Education.

Respectfully submitted,

Wayne Joudrie,
Director of Education

Steven Parfeniuk,
Superintendent of Business Services