



# Halton District School Board

**SPECIAL BOARD MEETING (Private Session) begins at 5:30 p.m.**

## **\*\* SPECIAL MEETING OF THE BOARD \*\***

### **HALTON DISTRICT SCHOOL BOARD**

J.W. Singleton Education Centre, Burlington, Ontario

**Wednesday, December 10, 2008**

*Private Session: 5:30 p.m.*

**Public Session -- 7 p.m.**

### **PUBLIC SESSION**

1. Call to Order
2. Private Session
3. Ratification of Business Transacted in Private Session
4. Approval of Minutes:
  - 4.1 Halton District School Board Meeting, November 19, 2008 *page 2*
  - 4.2 Halton District School Board Special Meeting, November 27, 2008 *page 7*
  - 4.3 Halton District School Board Meeting, December 3, 2008 *page 8*
5. Delegations:
  - 5.1 Novalea Jarvis (*French Language Entry Points*)
  - 5.2 Laurel Best (*French Language Entry Points*)
6. French Language Entry Points –: Report 08157 – (*R. Peden*) *from November 19*
7. Provincial Facilitator’s Report (PARC 14) – Report 08165 (*W. Joudrie*) *to be distributed*
8. Trustee Questions and Comments
9. Motion to Adjourn
10. The Provincial Facilitator’s report may be viewed [here](#)
11. [Click here](#) to view the Minister of Education's covering letter.

# HALTON DISTRICT SCHOOL BOARD

Wednesday, November 19, 2008

**7 p.m. – Public Session**

## MINUTES

### *1.0 -- Opening*

- 1.1 Welcome, Call to Order and Roll Call
- 1.2 National Anthem
- 1.2 Approval of the Agenda
- 1.3 Declarations of Possible Conflict of Interest

### *2.0 – Communication to the Board*

- 2.1 Delegations
  - 2.1.1 Gayle Cruickshank, Food for All Program
- 2.2 Presentations
  - 2.2.1 Joy Wilcox, *Hawthorne Village Boundary Changes*
- 2.3 Acknowledgement of Delegations by Chair

### *3.0 – Ratification / Action*

- 3.1 Minutes of the Regular and Special Meetings
  - 3.1.1 Meeting of the Halton District School Board, November 5, 2008
- 3.2 Ratification of Business Transacted in Private Session
- 3.3 Order Paper
- 3.4 Action Items
  - 3.4.1 By-law Review (*P. Russell*) – Report 08148
  - 3.4.2 The Learning Partnership (*P. Russell*) – Report 08149
  - 3.4.3 Trustee Expense Policy (*P. Russell*) – Report 08151
  - 3.4.4 Georgetown Field of Dreams (*G. Cullen*) – Report 08153

### *4.0 – Communication to the Board*

- 4.1 Student Trustee Reports
- 4.2 Information Items (including Notices of Motion and future actions)
  - 4.2.1 Long-Term Accommodation Plan (*S. Parfeniuk*)
  - For action: January 2009**
  - 4.2.2 Transportation Policy Exemptions (*S. Parfeniuk*) Report 08159
  - 4.2.3 Milton Boundaries (*S. Parfeniuk*) – Report 08154
  - 4.2.4 French Entry Points (*R. Peden*) – Report 08157
- 4.3 Committee Reports
- 4.4 Director's Report
  - 4.4.1 Board Correspondence
  - 4.4.2 Monitoring Reports
    - 4.4.2.1 Policy IIC: Financial Condition (*Report 08150*)
    - 4.4.2.2 Quarterly Reporting: Chair's Supplies Account and Board Leadership (*Report 08160*)
  - 4.4.3 Other
    - 4.4.3.1 Facilities Update (*G. Cullen*) – Report 08123
    - 4.4.3.2 Georgetown District High School Design Costs (*G. Cullen*)
    - 4.4.3.3 Future Agenda Items
      - 4.4.3.3.1 Milton Boundaries
      - 4.4.3.3.2 French Immersion Entry Points
      - 4.4.3.3.3 Portable Protocols
    - 4.4.3.4 The Learning Partnership (*Report 08145*)
  - 4.4.4 Policies and Procedures
    - 4.4.4.1.1 Inclement Weather Policy
    - 4.4.4.1.2 Admin Procedure: P/VP Promotions
- 4.5 Communications from the Chair
- 4.6 Trustee Questions and Comments

### *5.0 – Public Input*

- 5.1 Public Question Period – **8:45 p.m.**

### *6.0 – Adjournment*

- 6.1 Motion to Adjourn

**Halton District School Board**  
**Wednesday, November 19, 2008**

Present: K. Bateman-Olmstead, D. Danielli, M.E. Dilly, P. Ellis, J. Hames, B. Jones, G. Ockenden,  
P. Russell, G. Tuck Kutarna, D. Vrooman, N. Dogra, L. McVey  
Regrets: M.E. Dilly, J. Hlusko

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**Agenda Item 1**

1.1 Welcome, Call to Order and Roll Call

The Chair called the meeting to order at 6:04 p.m.

M08-0216 P. Ellis / P. Russell

Be it resolved that the Halton District School Board move into Private Session.

**Carried.**

The Board rose from Private Session at 7 p.m. Public Session was called to order at 7:05 p.m.

1.2 National Anthem

The Chair introduced students from BT Lindley Public School, accompanied by teacher Audrey Hibrandt. The choir performed a musical selection and O Canada.

1.3 Approval of the Agenda

M08-0217 P. Ellis / D. Danielli

Be it resolved that the Halton District School Board approve the agenda for November 19, 2008 noting moving of item 3.4.4 to Communication to the Board.

**Carried.**

1.4 Declarations of Possible Conflict of Interest

There were no declarations.

**Agenda Item 2**

2.1 Presentations/ Delegations

The Chair welcomed Joy Wilcox and Gary Collins, who spoke to the issue of boundary changes affecting Hawthorne Village.

2.2 Acknowledgement of Delegations by the Chair

The Chair thanked the delegates for their presentation.

**Agenda Item 3**

3.1 Approval of the Minutes

M08-0218 P. Russell / B. Jones

Be it resolved that the Halton District School Board approve the minutes of the Meeting of the Halton District School Board, November 5, 2008, noting the amendment in Motion M08-0211 changing the word “*approved*” to “*received for information:*”, and that the minutes be approved as amended

**Carried.**

3.2. Ratification of Business Transacted in Private Session

M08-0219 J. Hames / P. Russell

Be it resolved that the Halton District School Board approve the resolutions from Committee of the Whole, Private Session, November 19, 2008, respecting Negotiations.

**Carried.**

M08-0220 J. Hames / B. Jones

Be it resolved that the Halton District School Board approve the resolutions from Committee of the Whole, Private Session, November 19, 2008, respecting Personnel Matters.

**Carried.**

3.2 Ratification of Business Transacted in Private Session (cont'd)

M08-0221 J. Hames / D. Vrooman

Be it resolved that the Halton District School Board retain the services of the architectural firms for the elementary school projects as noted in Report 08152.

**Carried.**

M08-0222 J. Hames / K. Bateman-Olmstead

Be it resolved that the Halton District School Board approve the following Secondary/ Elementary Principal and Vice-Principal Shortlists/Appointments and Placements outlined in Report 08156, as amended.

**Carried.**

3.3. Order Paper

The Chair called attention to the Order Paper.

3.4. Action Items

3.4.1. By-law Review

The Chair called attention to Report 08148. Discussion ensued.

M08-0223 P. Russell / J. Hames

Be it resolved that the Halton District School Board approve By-laws 1000-1005 as revised, and amended, as appended to Report 08148.

M08-0223(a) D. Vrooman / K. Bateman-Olmstead

Be it resolved that By-law 1001 be amended to change the first sentence of Item 5 to read "A vote shall be conducted".

**Carried.**

M08-0223(b) B. Jones / D. Vrooman

Be it resolved that By-law 1001 be amended to change the first sentence of Item 5 to read "A public vote shall be conducted".

**Carried.**

M08-0223(c) P. Russell / K. Bateman-Olmstead

Be it resolved that By-law 1002 be amended to change the reference in item 10 re: distribution of agenda materials from "72 hours" to "96 hours", and that the following sentence be added to By-law 1004 (Item 5) – "*The Chair shall be an ex-officio voting member of all ad hoc committees and the Director of Education or delegate shall attend all committee meetings.*"

**Carried.**

M08-0223 P. Russell / J. Hames

Be it resolved that the Halton District School Board approve By-laws 1000-1005 as appended to Report 08148, and subsequently amended.

**Carried.**

3.4.2. The Learning Partnership

P. Russell called attention to Report 08149, and responded to trustee questions.

M08-0224 P. Russell / G. Ockenden

Be it resolved that the Halton District School Board approve the expenditure of \$10,000 from the Board's Contingency Funds, for the renewal of the Board's 2008-09 annual membership in The Learning Partnership.

**Carried.**

3.4.3. Trustee Expense Policy

The Chair called attention to Report 08151. S. Parfeniuk responded to trustee questions. The notation reflecting “*ie: Blackberry*” was changed to more broadly reflect technological advances.

Further changes were suggested to reflect approved trustee expenses relating to their role as an appointed representative of the Board, changing the wording to read: *In addition, where a trustee incurs expenditures pursuant to duties as an appointed/approved representative of the Board, these costs will not....*”

In the final paragraph, discussion ensued regarding whether unused portions of trustee expenses shall, or may, be allocated to a Reserve Account, and when a Board motion is required. It was decided the following line would be added: *”The use of these reserve account funds will be decided by Board motion.”*

Further discussion ensued regarding the effective date of funding reimbursement for trustee phone lines.

M08-0225 P. Russell / D. Vrooman

Be it resolved that the Halton District School Board approve the Trustee Expense Policy, as appended to Report 08151, and subsequently amended

M08-0225(a) P. Russell / D. Danielli

Be it resolved that the aforementioned motion be amended to reflect an effective date of December 1, 2008, with the exception for funding of trustee phones which is to be retroactive to December 2006.

**Carried.**

Further discussion ensued regarding the approval process for expenses, in particular mileage expenses. The phrase “constituent” was removed from the definition of meeting expenses.

M08-0225 P. Russell / D. Vrooman

Be it resolved that the Halton District School Board approve the Trustee Expense Policy, effective as of December 1, 2008, with the exception for funding of trustee phones which is to be retroactive to December 2006, as appended to Report 08151, and subsequently amended

**Carried.**

**Agenda Item 4**4.1 Student Trustee Reports

L. McVey and N. Dogra highlighted the upcoming Student Senate meeting. The Director of Education responded to questions relating to transportation for students from the north part of the region.

**Agenda Item 5**

Public questions were asked about French Immersion programming, entry points, and funding. The Director of Education reminded the public of the purpose of Public Question period, as an opportunity to ask questions of clarification rather than make statements of opinion.

Following a ten-minute break, W. Joudrie and G. Tuck Kutarna responded to two questions relating to the impact of French Immersion entry points to Ward 4 Oakville.

4.2 Information Items (including Notices of Motion and future actions)

4.2.1 Long-Term Accommodation Plan

S. Parfeniuk spoke to Report 08155, calling attention to the appendix circulated electronically to trustees.

4.2.2 Georgetown Field of Dreams

The Chair highlighted this report, indicated it will come back in January 2009.

4.2.3 Milton Boundaries

The Chair highlighted this report, indicating it will come back in January 2009.

4.2.4 French Entry Points

The Chair called attention to this report, indicating it will come back in January 2009.

4.2 Committee Reports

D. Vrooman confirmed it was the intent of the Program and Accommodation Committee to meet following the Ward 4 delegation evening on Wednesday, January 14, 2009.

D. Danielli spoke to the recent SEAC meeting including discussions that took place regarding agency membership, and highlighting the discussion regarding phenom technology.

Further discussion ensued regarding when presentations occur on reports being initially presented to the Board for information.

4.3 Director's Report

W. Joudrie highlighted correspondence forwarded to him regarding Ward 4 issues. He also spoke to monitoring reports presented to the Board in the agenda package, and upcoming agenda items.

4.4 Communications from the Chair

G. Tuck Kutarna commented on trustee involvement in Remembrance Day ceremonies, upcoming events and activities, and recent correspondence.

4.5 Trustee Questions and Comments

D. Danielli spoke to a Milton student who had completed a term as a legislative page, and the upcoming Making a Change student conference.

P. Russell spoke to community events and initiatives of interest to trustees.

K. Bateman-Olmstead highlighted recent conference attendance, offering notes to other trustees.

P. Ellis offered her congratulations to those involved in the Students First conference.

B. Jones confirmed questions posed regarding Ward 4 would be posted on the Board's website.

M08-0226 K. Bateman-Olmstead / P. Russell

Be it resolved that the Halton District School Board reconvene in Private Session at 9:52 p.m.

**Carried.**

**Agenda Item 6**

M08-0227 D. Danielli / P. Ellis

Be it resolved that the Halton District School Board adjourn at 11:29 p.m.

**Carried.**

..... Recorder

.....Chair

**Special Meeting of the Halton District School Board  
Wednesday, November 27, 2008**

Present: K. Bateman-Olmstead, D. Danielli, M.E. Dilly, P. Ellis, J. Hames, J. Hlusko, B. Jones,  
G. Ockenden, P. Russell (phone), G. Tuck Kutarna, D. Vrooman

Regrets: N. Dogra, L. McVey

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**Agenda Item 1**

The Chair called the meeting to order at 4:36 p.m.

M08-0228 D. Vrooman / P. Russell

Be it resolved that the Halton District School Board move into Private Session.

Consensus was reached on this matter.

**Agenda Item 2**

The Board rose from Private Session at 7:44 p.m.

P. Russell left the meeting at 7:15 p.m. to attend to Board business.

J. Hlusko left the meeting at 7:25 p.m.

**Agenda Item 3**

M08-0229 J. Hames / M.E. Dilly

Be it resolved that the Halton District School Board approve the resolutions from Committee of the Whole, Private Session, November 27, 2008, respecting Negotiations.

**Carried.**

**Agenda Item 4**

The Chair confirmed D. Vrooman would be the trustee representative on the Superintendent of Education interview team.

**Agenda Item 5**

M08-0230 B. Jones / K. Bateman-Olmstead

Be it resolved that the Halton District School Board adjourn at 7:47 p.m.

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Recorder

.....Chair

**THE HALTON DISTRICT SCHOOL BOARD**

***Annual Organizational Meeting of the Board***

J.W. Singleton Education Centre, Burlington, Ontario

Wednesday, December 3, 2008

7 p.m. – Public Session

**PUBLIC SESSION MINUTES**

Present: K. Bateman-Olmstead, D. Danielli, M.E. Dilly, P. Ellis, J. Hames, J. Hlusko, B. Jones,  
G. Ockenden, P. Russell, G. Tuck Kutarna, D. Vrooman, L. McVey, N. Dogra

Regrets:

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**Agenda Item 1**

The Director called the Public Session meeting to order at 7 p.m., welcoming trustees and guests.

**Agenda Item 2**

The Director called for a motion to approve tonight's agenda.

M08-0231 K. Bateman-Olmstead / J. Hames

Be it resolved that the Halton District School Board approve the agenda as distributed, for December 3, 2008.

**Carried**

**Agenda Item 3**

*Election of the Chair*

W. Joudrie reviewed the by-law and subsequent process by which a Chair would be elected, and appointed. He indicated the position of Chair was now open for nominations.

D. Vrooman nominated B. Jones for the position of Chair. The nomination was seconded by P. Ellis.

Having no further nominations after a period of one minute, nominations were closed.

The Director of Education announced the acclamation of B. Jones to the position of Chair.

**Agenda Item 4**

*Presentation of Gavel of Office*

W. Joudrie presented B. Jones with the Gavel of Office. B. Jones conducted the remainder of the meeting.

**Agenda Item 5**

*Election of the Vice-Chair*

The Chair called for nominations to the position of Vice-Chair of the Board.

G. Tuck Kutarna nominated D. Danielli for Vice Chair. P. Ellis seconded the nomination.

P. Russell nominated G. Ockenden. M.E. Dilly seconded the nomination. G. Ockenden declined with thanks.

P. Russell nominated P. Ellis. M.E. Dilly seconded the nomination. P. Ellis declined with thanks.

Having no further nominations after a period of one minute, nominations were closed.

The Director of Education announced the acclamation of D. Danielli to the position of Vice-Chair.

**Agenda Item 6**

*Inaugural Address of the Chair*

D. Vrooman presented his nomination comments on behalf of B. Jones.

B. Jones presented his Inaugural Address, commenting on the consultative approach he plans on adopting during his term. He expressed his thanks for the efforts of Janie Hames and Gillian Tuck Kutarna during their term as Vice-Chair and Chair during the past two years.

G. Tuck Kutarna presented her nomination comments on behalf of D. Danielli.

**Agenda Item 7**

M08-0232     P. Russell / J. Hames

Be it resolved that Halton District School Board adjourn at 7:26 p.m.

The Board reached consensus on this matter.

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Recorder

.....Chair



# Halton District School Board

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Report Number: 08165

Date: December 10, 2008

## INFORMATION FOR ACTION

TO: The Chair and Members of the  
Halton District School Board

FROM: Wayne Joudrie, Director of Education

RE: PARC PE 14: Response to Minister's Letter

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### RECOMMENDATIONS

Whereas the Board of Trustees is in receipt of a [letter from the Minister of Education](#) dated December 5, 2008 and that letter included a copy of the [Facilitator's Report](#) for Southeast Oakville (PARC 14 – Ward 3) authored by Mr. David Cooke dated November 24, 2008 and,

Whereas the Halton District School Board respects the quality and level of consideration reflected in these documents, therefore:

***Be it resolved that the Halton District School Board ask the Director to bring a report to the Board in January 2009, reviewing the findings of the facilitator, giving consideration to the report's recommendations, and taking steps to develop appropriate responses.***

Whereas the Facilitator's Report states: "I encourage the Board, the Petitioners and the Clearview community to step back and consider what could be done to lead to a consensus for both Clearview and Southeast Oakville. This consensus must put the interest of students first"; therefore:

***Be it resolved that the Halton District School Board suspend implementation of motion MO8-0147, pending further resolutions of the Board.***

Whereas the Facilitator's Report states: "Clearview students need accommodation in their own community. The plan should result in as few students being bussed as possible"; therefore:

***Be it resolved that the Halton District School Board construct a school at capacity of 500 in Southeast Oakville (Ward 3), in the area north of Cornwall known as Clearview, subject to the Minister of Education's authorization.***

Whereas the Facilitator's Report states: "Perhaps a two-month process could be set-up to explore solutions and work from the Board's goal of meeting the accommodation needs of students in both Southeast Oakville and Clearview," therefore:

***Be it resolved that the Halton District School Board direct staff to develop a process by January 2009, for Board consideration, to explore solutions and work from the Board's goal of meeting the accommodation needs of students in Southeast Oakville; with the process to include timelines, representation and alternative accommodation options.***

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### Background:

The Program and Accommodation Review Committee (PARC) for the PE14 study area (southeast Oakville – Ward 3) completed its assigned task and submitted a final report on March 6, 2008.

Director of Education, Wayne Joudrie provided the original Administrative Report on April 15, 2008.

The Board invited delegations from the community to appear before the Board on May 20, 2008. Based upon the delegations, the Director revised the Administrative Report, with the subsequent revised document issued on June 13, 2008.

The Board approved motion M08-0147 on July, 2, 2008. The vote was unanimous.

A portion of the community was not supportive of the approved actions and requested the province conduct an Administrative Review. David Cooke was appointed by the Minister of Education as the independent facilitator, and conducted his administrative review in October 2008. Cooke's report was publicly released on December 5, 2008.

Two key concerns were identified in the Facilitator's Report:

1. *"The board did not provide alternative accommodation options at the outset. The Board did this intentionally to allow for full public input into the potential solutions. This is contrary to policy."*
2. *"The financial assumptions used during the PARC included a 50/50 split of proceeds of disposition with the Ministry as per "Growth Schools Funding". Some time between April 15<sup>th</sup> and May 20<sup>th</sup> the Ministry disclosed that the Halton District School Board was now within "New Pupil Place Funding" and as such would qualify for 100% of the proceeds of disposition."*

The Halton District School Board respects the conclusions outlined by David Cooke in his Facilitator's Report. The Board concurs with the statement::

*"Continued conflict means important staff and financial resources are diverted from students. It is in the interest of the Board, the communities and most of all the students to find a solution."*

Cooke offered the following suggestions which helped in the formulation of the recommendations in this report:

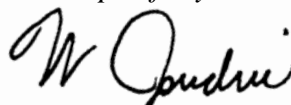
*"I encourage the Board, the Petitioners and the Clearview community to step back and consider what could be done to lead to a consensus for both Clearview and Southeast Oakville. This consensus must put the interest of students first."*

*"The accommodations plan needs to reduce the excess pupil places in Southeast Oakville. This means some schools need to be closed and the remaining schools renovated and modernized. Clearview students need accommodation in their own community. The plan should result in as few students being bussed as possible."*

*"Perhaps a two-month process could be set up to explore solutions and work from the Board's goal of meeting the accommodation needs of students in both Southeast Oakville and Clearview. "*

Subsequent to Report 08165, the Board will receive an additional report wherein all the elements of David Cooke's Facilitator's Report will be itemized with Board comment and identification of appropriate remedies. This report will also include a draft process to explore accommodation and programming solutions within Southeast Oakville. This process will include representation, timelines and alternative accommodation options.

*Respectfully submitted*



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Wayne Joudrie,  
Director of Education