



Halton District School Board

HALTON DISTRICT SCHOOL BOARD

J.W. Singleton Education Centre, 2050 Guelph Line, Burlington, Ontario

Wednesday, September 1, 2010

Public Session: 7 p.m. (Private Session: 6 p.m.)

PUBLIC SESSION AGENDA

1.0 – Opening		<i>estimated time</i>	<i>page</i>
1.1	Welcome, Call to Order and Roll Call	2 mins.	
1.2	Approval of the Agenda	3 mins.	
1.3	Declarations of Possible Conflict of Interest	2 mins.	
2.0 – Delegations to the Board			
2.1	Presentations	10 minutes each presentation	
2.1.1	Centre for Skills Development & Training (<i>K. Mills, Jane Ball, Maria McDonald</i>)		
2.1.2	“Free the Children” (<i>D. Danielli and guests</i>)		
2.2	Delegations	5 minutes each (<i>info distributed to trustees only</i>)	
2.2.1	Su Sunner, <i>Palermo Walking Distances</i>		
2.3	Acknowledgement of Delegations by the Chair		
3.0 – Ratification / Action		<i>estimated time</i>	<i>page</i>
3.1	Minutes of the Regular and Special Meetings	5 mins	
3.1.1	Halton District School Board Meeting, July 7 and August 25, 2010		page 3
3.1.2	Halton District School Board Special Meeting, August 25, 2010		page 11
3.2	Approval of Business Transacted in Private Session	3 mins.	
3.3	Order Paper	2 mins.	page 15
3.4	Action Items	10 mins. ea.	
3.4.1	McKenzie-Smith Bennett (<i>G. Ockenden</i>) – Report 10135 (with appendix as per trustee request August 25, 2010)		page 19
3.4.2	Palermo Public School Walk-To Distances (<i>K. Bateman-Olmstead</i>) – Report 10139		page 24
3.4.3	Good Neighbour Policy (<i>K. Bateman-Olmstead</i>) – Report 10143		page 26
4.0 – Communication to the Board		<i>estimated time</i>	<i>page</i>
4.1	Student Trustee Reports	5 mins.	
4.2	Information Items (including Notices of Motion and future actions)	10 mins. ea	
	For Information		
4.2.1	Portable Inspections (<i>G. Cullen</i>) – Report 10138		page 27
4.3	Committee Reports	10 mins.	
4.4	Director’s Report		
4.4.1	Capital Update (<i>G. Cullen</i>) – Report 10145		page 40
4.4.2	Full-time JK/SK Programs Update (<i>M. Zonneveld</i>)		verbal report
4.4.3	Monitoring Reports:		
4.4.5	Other:		
4.4.5.1	Upcoming Items		
	• Transportation Policy Issues		
	• Draw-down of Reserves (ELP)		
	• Food for Thought (Fall 2010)		

4.0 – Communication to the Board (continued)

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| 4.5 | Communications from the Chair | <i>5 mins.</i> |
| 4.6 | Trustee Questions and Comments | <i>10 mins.</i> |

5.0 – Adjournment

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| 5.1 | Motion to Adjourn |
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HALTON DISTRICT SCHOOL BOARD

Wednesday, July 7, 2010

7 p.m. – Public Session

MINUTES

1.0 -- Opening

- 1.1 Welcome, Call to Order and Roll Call
- 1.2 Approval of the Agenda
- 1.3 Declarations of Possible Conflict of Interest

2.0 – Communication to the Board

- 2.1 Presentations
- 2.2 Delegations
 - 2.2.1 Jonathan Brougham, *West Oak area secondary school*
- 2.3 Acknowledgement of Delegations by Chair

3.0 – Ratification / Action

- 3.1 Minutes of the Regular and Special Meetings
 - 3.1.1 Meeting of the Halton District School Board, June 16, 2010
- 3.2 Ratification of Business Transacted in Private Session
- 3.3 Order Paper
- 3.4 Action Items
 - 3.4.1 Policy, Governance & By-law Report (*G. Ockenden / D. Vrooman*) – Report 10123
 - 3.4.2 Summer Authority (*G. Cullen*) – Report 10112
 - 3.4.3 2010-11 Budget (*S. Parfeniuk*) – Report 10104
 - 3.4.4 Operational Plans (*W. Joudrie*) – Report 10113

4.0 – Communication to the Board

- 4.1 Student Trustee Reports
- 4.2 Information Items (including Notices of Motion and future actions)

For action August 25, 2010

 - 4.2.1 Native Student Self-Identification (*Y. Obeng*) – Report 10126
 - 4.2.2 Equity and Inclusive Education Policy (*Y. Obeng*) – Report 10129

For information:

 - 4.2.3 Safe Schools (*O. Bartnicki*) -- Report 10115
 - 4.2.4 Transportation Issues (SHSM/Late Buses) – (*S. Parfeniuk*) -- Report 10117
 - 4.2.5 Growing Success (*J. Blackwell*) -- Report 10114
 - 4.2.6 Admin Procedure: Community Consultation Plans (*J. Blackwell*) – Report 10128
 - 4.2.7 Special Education Plan Revisions – (*D. Boag*) – Report 100132
- 4.3 Committee Reports
- 4.4 Director's Report
 - 4.4.1 Governance Policy Revisions (*Report 10125*)
 - 4.4.2 Board Correspondence
 - 4.4.3 Full-time JK/SK Programs Update (*M. Zonneveld*)
 - 4.4.4 Monitoring Reports
 - 4.4.4.1 Supervisory Officer Hiring (*W. Joudrie*) Report 10120
 - 4.4.4.2 Budgeting/Financial Planning (*S. Parfeniuk*) Report 10118
 - 4.4.5 Other
 - 4.4.5.1 Upcoming Items
 - Transportation Issues
 - Draw-down of Reserves re: ELP
 - Centre for Skills Development & Training
 - Food for Thought (Fall 2010)
 - “Save the Children” (presentation Fall 2010)
- 4.5 Communications from the Chair
- 4.6 Trustee Questions and Comments

5.0 – Adjournment

- 5.1 Motion to Adjourn

Halton District School Board
Wednesday, July 7, 2010

Present: K. Bateman-Olmstead (phone) , D. Danielli, M. Dilly, P. Ellis, J. Hames, J. Hlusko,
B. Jones, G. Ockenden, P. Russell, G. Tuck Kutarna, D. Vrooman

Agenda Item 1

1.1 Welcome, Call to Order and Roll Call

The meeting was called to order at 6 p.m. noting the attendance via phone by K. Bateman-Olmstead.

M10-0142 D. Vrooman / M. Dilly

Be it resolved that the Halton District School Board move into Private Session.

Carried.

The Board rose from Private Session at 6:58 p.m. Public Session was called to order at 7:24 p.m.

1.2 Approval of the Agenda

M10-0143 J. Hlusko / D. Vrooman

Be it resolved that the Halton District School Board approve the agenda for July 7, 2010, as distributed, noting the correction to 4.2.2 “Equity and Inclusive Education”, and moving item 4.2.7 to 3.4.1 Special Education Plan Revisions.

Carried.

Agenda Item 2

2.1 Presentations

There were no presentations.

2.2 Delegations

The Chair noted the withdrawal of the delegation by Jonathan Brougham regarding the West Oak area secondary school.

Agenda Item 3

3.1 Approval of the Minutes

M10-0144 J. Hlusko / M. Dilly

Be it resolved that the minutes for the Meeting of the Halton District School Board for June 16, 2010 be approved as distributed.

Carried.

3.2. Ratification of Business Transacted in Private Session

M10-0145 J. Hames / D. Danielli

Be it resolved that the Halton District School Board accept the tender from Percon Construction in the amount of \$26,451,920 as contained in Tender No. T10-15 for the construction of SRA105, a high school in Milton, Ontario.

Be it resolved that the Halton District School Board approve a budget of \$30,393,687 for the construction of Milton HS and that this project be financed by EDC (Education Development Charge Reserve) for a total of \$1,672,600 POD (Proceeds of Disposition) for a total of \$2,000,000 which is currently pending Ministry approval and \$26,721,087 from NPP (New Pupil Places) as approved by the Ministry through the issuance of Long-term debt.

Carried.

P. Ellis requested a recorded vote on the upcoming motion, but requested her comments be noted in the minutes. She indicated she would vote in favour of the motion, but only because she believes she “has to, in order for the project to move forward”. She added she was voting in the affirmative “reluctantly and under duress”.

M10-0146 J. Hames / D. Vrooman

Be it resolved that the Halton District School Board accept the tender from P.M Contracting in the amount of \$5,221,557(excluding taxes) as contained in Tender No. T10-37 for Maple Grove Public School in Oakville, Ontario.

Be it resolved that the Halton District School Board approve a budget of \$6,078,124 for the construction of the addition and that this project is financed by NPP (New Places to Learn), Full Day Kindergarten (Early Learning) and Renewal.

G. Ockenden	yes
K. Bateman-Olmstead	yes
P. Russell	yes
D. Danielli	yes
J. Hlusko	yes
D. Vrooman	yes
P. Ellis	yes
M. Dilly	yes
G. Tuck Kutarna	yes
J. Hames	yes
B. Jones	yes

Carried.M10-0147 J. Hames / P. Russell

Be it resolved that the Halton District School Board approve the following Secondary Vice-Principal appointment as outlined in Report 10130.

Carried.M10-0148 J. Hames / J. Hlusko

Be it resolved that the Halton District School Board approve the resolutions from the Halton District School Board Meeting in Private Session, July 7, 2010 respecting: Legal Matters.

Carried.3.3. Order Paper

The Chair called attention to the Order Paper.

3.4. Action Items3.4.1. Special Education Plan Revisions

D. Boag spoke to Report 10132 and responded to trustee questions.

Extensive discussion ensued relating to SEAC's position and comments in reviewing the revisions to the plan.

M10-0149 J. Hlusko / D. Danielli

Be it resolved that the Halton District School Board approve the revisions to the Special Education Plan, as outlined in Report 10132.

Carried.3.4.1 Policy, Governance & By-law Report

G. Ockenden highlighted Report 10123 and responded to trustee questions.

P. Russell requested all motions be split and dealt with individually, and that a recorded vote be held for each motion.

Discussion ensued regarding the grammar in the first revision, resulting in "*a two-thirds majority of those present, or quorum, whichever is greater, to waive the requirements...*" Agreement was reached on the friendly amendment.

M10-0150 G. Ockenden / D. Vrooman

Be it resolved that the Halton District School Board adopt the following revision to the Board's by-laws, as follows:

Part III – Regular Meetings of the Board; Item 15 (d) –

15.(d) A Trustee may also make a motion at a Board meeting without prior notice, provided a two-thirds majority of those present, or quorum, whichever is greater, waive the requirements of (a) and (b) above.

D. Vrooman	yes	J. Hlusko	no
P. Ellis	yes	P. Russell	no
M. Dilly	yes	B. Jones	no
G. Tuck Kutarna	yes		
G. Ockenden	yes		
K. Bateman-Olmstead	yes		
D. Danielli	yes		
J. Hames	yes		

Carried.

M10-0151 D. Vrooman / G. Ockenden

Be it resolved that the Halton District School Board adopt the following revision to the Board's by-laws, as follows:

Part VII – Voting on a Motion; Item 14 –

14. A Trustee may move to call the question while some speakers still remain to be heard, but such a motion must be seconded and requires a two-thirds majority of those present, or quorum, whichever is greater, to pass.

G. Ockenden	yes	K. Bateman-Olmstead	yes
P. Russell	yes	D. Danielli	yes
J. Hlusko	yes	D. Vrooman	yes
P. Ellis	yes	M. Dilly	yes
G. Tuck Kutarna	yes	J. Hames	yes
B. Jones	yes		

Carried Unanimously.

M10-0152 G. Ockenden / D. Vrooman

Be it resolved that the Halton District School Board adopt the following revision to the Board's by-laws, as follows:

Part VII – Voting on a Motion; Item 26 --

26. A Trustee may bring a motion to waive any rule contained in these By-Laws or in Roberts Rules of Order, to apply only to the meeting at which the motion has been brought, and such a motion must receive a two-thirds majority of those present, or quorum, whichever is greater, to pass

B. Jones	yes	P. Russell	no
J. Hames	yes	J. Hlusko	no
D. Danielli	yes		
K. Bateman-Olmstead	yes		
G. Ockenden	yes		
D. Vrooman	yes		
P. Ellis	yes		
M. Dilly	yes		
G. Tuck Kutarna	yes		

Carried.

3.4.2 *Summer Authority*

G. Cullen spoke to Report 10112 (revised) and responded to trustee questions.

M10-0153 D. Danielli / P. Russell

Be it resolved that the Halton District School Board delegate authority during the summer months of 2010 to the Director of Education with regard to awarding tenders for capital projects, and

Be it resolved that the Director of Education report on any capital projects awarded through delegated authority to the Board in the fall of 2010.

Carried Unanimously.

3.4.3 *2010-11 Budget*

S. Parfeniuk spoke to Report 10104 and responded to trustee questions.

Questions of clarification were asked about the cashless schools pilot, reserve funds, and budgets compensating schools for student fees.

P. Ellis requested a recorded vote on each item.

M10-0154 G. Ockenden / J. Hlusko

Be it resolved that the Board of Trustees approve the 2010/2011 Halton District School Board operating Budget in the amount of \$490,007,308.

G. Ockenden	yes	K. Bateman-Olmstead	no
P. Russell	yes	P. Ellis	no
D. Danielli	yes	M. Dilly	no
J. Hlusko	yes		
D. Vrooman	yes		
G. Tuck Kutarna	yes		
J. Hames	yes		
B. Jones	yes		

Carried.

M10-0155 J. Hlusko / G. Ockenden

Be it resolved that the Board of Trustees approve the allocation of \$386,000 of the 2010/2011 Contingency Budget to support the hiring of an additional 1.5 Secondary Special Education Resource Teachers and 3.0 Elementary Special Education Resource Teachers.

J. Hlusko	yes	D. Vrooman	yes
P. Ellis	yes	M. Dilly	yes
G. Tuck Kutarna	yes	G. Ockenden	yes
K. Bateman-Olmstead	yes	P. Russell	yes
D. Danielli	yes	J. Hames	yes
B. Jones	yes		

Carried Unanimously.

M10-0156 J. Hlusko / P. Russell

Be it resolved that the Director of Education bring for approval in September 2010, a report detailing the use of the funding approved in the 2010/2011 budget for environmental sustainability.

G. Tuck Kutarna requested clarification on why this matter was before the Board, as the matter had already been approved at a prior meeting. She expressed concern it was coming back to the Board for a re-approval (having been decided on June 2, 2010), and therefore raised the matter as a point of order requesting a ruling from the Chair on removing the words “for approval”. The Chair ruled the entire motion “out of order”. An alternate motion was brought forward.

M10-0157 P. Ellis / G. Tuck Kutarna

Be it resolved that the Director of Education bring, in September 2010, a report detailing the use of the funding approved in the 2010/2011 budget for environmental sustainability.

Carried.

M10-0158 D. Vrooman / P. Russell

Be it resolved that the Board extend the meeting beyond 10 p.m.

Carried.

M10-0159 G. Ockenden / G. Tuck Kutarna

Be it resolved that the Board of Trustees “reopen” Howard Wigglesworth School in Halton Hills and that the site be used to support Gary Allan High School programs.

G. Ockenden	yes	K. Bateman-Olmstead	yes
P. Russell	yes	D. Danielli	yes
J. Hlusko	yes	D. Vrooman	yes
P. Ellis	yes	M. Dilly	yes
G. Tuck Kutarna	yes	J. Hames	yes
B. Jones	yes		

Carried Unanimously.

M10-0160 P. Russell / P. Ellis

Be it resolved that the Director be directed to bring for approval before August 31, 2010, the Board’s 2010-11 PSAB Operating and Capital Budget for approval.

J. Hlusko	yes	D. Vrooman	yes
P. Ellis	yes	M. Dilly	yes
G. Tuck Kutarna	yes	G. Ockenden	yes
K. Bateman-Olmstead	yes	P. Russell	yes
D. Danielli	yes	J. Hames	yes
B. Jones	yes		

Carried Unanimously.

J. Hlusko left the meeting at 9:43 pm.

3.4.4 *Operational Plans*

W. Joudrie spoke to Report 10124 (revised) and responded to trustee questions.

M10-0161 D. Danielli / P. Ellis

Be it resolved that the Halton District School Board approve the Operational Plans for 2010-11 as revised, June 28, 2010.

Carried.

Agenda Item 4

4.1 Student Trustee Reports

There was no Student Trustee Report.

4.2 Information Items (including Notices of Motion)

For action: August 25, 2010

4.2.1 Policy: Native Student Self-Identification

Y. Obeng spoke to Report 10126, and responded to trustee questions. A request was made to change the revision date on the policy to 2011.

M10-0162 P. Russell / P. Ellis

Be it resolved that the Board deal with the motion immediately, this evening.

Carried.

M10-0163 D. Danielli / P. Russell

Be it resolved that the Halton District School Board approve the policy for First Nations, Metis, Inuit Voluntary Self Identification, as appended to Report 10126.

Carried.

4.2.4 Transportation issues: SHSM / Late Buses

S. Parfeniuk spoke to Report 10117 and responded to trustee questions.

Agenda Item 5

The Board rose at 10:23 p.m.

M10-0164 P. Ellis / M. Dilly

Be it resolved that the Halton District School Board recess to August 25, 2010 at 6 p.m.

Carried.

CONTINUATION OF JULY 7, 2010 MEETING: August 25, 2010 7 p.m.

B. Jones called the meeting to order at 6:04 p.m. noting regrets from M. Dilly, and the attendance of G. Tuck Kutarna via phone.

Agenda Item 4

4.2 Information Items (including Notices of Motion)

4.2.2 Equity and Inclusive Education

Y. Obeng spoke to Report 10129, and responded to trustee questions.

4.2.3 Safe Schools

O. Bartnicki spoke to Report 10115, and responded to trustee questions.

4.2.5 Growing Success

J. Blackwell spoke to Report 10114, and responded to trustee questions.

4.2.6 Admin Procedure: Community Consultation

J. Blackwell spoke to Report 10128, and responded to trustee questions.

M10-0165 K. Bateman-Olmstead / PR

Be it resolved that the Halton District School Board refer the report to the Program and Accommodation Committee for further discussion.

Carried.

4.3 Committee Reports

D. Vrooman spoke to potential dates for an upcoming Program and Accommodation Committee. September 22 was determined as the date for the PAC (7 p.m.). There were no further committee reports.

4.4 Director's Report

4.4.1 Governance Policy Revisions

The Director spoke to Report 10125 and responded to trustee questions.

M10-0166 P. Russell / D. Vrooman

Be it resolved that the Halton District School Board approve the revisions to governance policies Board:Director Relationship – Chief Executive Role, and Executive Limitations – Communication and Counsel to the Board, as appended to Report 10125.

Carried.

4.4.2 There were no matters for Correspondence.

4.4.3 There was no update on the Early Learning Program for tonight’s meeting.

4.4.4 Monitoring Reports

The Chair noted Reports 10120 and 10118 in the package.

4.5 Communication from the Chair

B. Jones spoke to his role as Chair during the past number of years. He indicated he would be stepping down as Chair, effectively immediately. J. Hames assumed the role of Chair, and cited the Board’s by-laws and Education Act speaking to the election of a new chair.

4.6 Trustee Questions and Comments

There were no trustee questions.

Agenda Item 5

M10-0167 P. Russell / J. Hlusko

Be it resolved that the Halton District School Board adjourn at 7:18 p.m.

Carried.

..... Recorder

.....Chair

Halton District School Board – SPECIAL MEETING
Wednesday, August 25, 2010

Present: K. Bateman-Olmstead, D. Danielli, M. Dilly, P. Ellis, J. Hames, J. Hlusko, B. Jones,
G. Ockenden, P. Russell, G. Tuck Kutarna (phone), D. Vrooman

Agenda Item 1

1.1 Call to Order

J. Hames called the meeting to order at 7:31 p.m. noting G. Tuck Kutarna's attendance via phone.

M10-0168 P. Russell / K. Bateman-Olmstead

Be it resolved that the Halton District School Board move into Private Session.

Carried.

The Board rose from Private Session at 8:15 p.m. Public Session was called to order at 8:30 p.m.

There were no declarations of conflict of interest.

1.2 Approval of the Agenda

M10-0169 P. Russell / K. Bateman-Olmstead

Be it resolved that the Halton District School Board amend the agenda for August 25, 2010, to include a new 3.1 Election of Chair, and that the agenda be approved as revised.

Carried.

Agenda Item 2

2.1 Presentations

There were no presentations.

2.2 Delegations

There were no delegations.

Agenda Item 3

3.1 Nomination for the Position of Chair

Nominations were opened for the position of Chair.

K. Bateman-Olmstead was nominated by D. Danielli. K. Bateman-Olmstead declined the opportunity to stand.

B. Jones nominated G. Ockenden. G. Ockenden agreed to stand for the position of chair. The nomination was seconded by M. Dilly.

J. Hlusko nominated D. Vrooman who agreed to stand for the position of chair. The nomination was seconded by D. Danielli.

Seeing no further nominations, J. Hames declared the nominations closed.

The nominators were allowed 5 minutes to speak to their nominations, presented in the order in which the nominations were received. The nominees were then offered the opportunity to speak.

G. Cullen and B. Smith were appointed as scrutineers. Following the casting of ballots, G. Ockenden was named to the position of Chair.

M10-0170 D. Vrooman / P. Ellis

Be it resolved that the ballots be destroyed.

Carried.

3.1 Approval of the Minutes

There were no minutes slated for approval.

3.2. Ratification of Business Transacted in Private Session

M10-0171 J. Hames / P. Ellis

Be it resolved that the Halton District School Board approve the resolutions from the Halton District School Board Meeting in Private Session, August 25, 2010 respecting: Personnel Matters.

Carried.

M10-0172 J. Hames / P. Russell

Be it resolved that the Halton District School Board approve the resolutions from the Halton District School Board Meeting in Private Session, August 25, 2010 respecting: Property Matters.

Carried.

3.3. Order Paper

The Chair called attention to the Order Paper.

3.4. Action Items

3.4.1. Special Education Plan Revisions

The Chair called attention to Report 10132 and responded to trustee questions. It was noted the revision date was changed to one-year out (2011), and approval was being sought for the policy only.

M10-0173 D. Danielli / P. Russell

Be it resolved that the Halton District School Board approve the Equity and Inclusive Education Policy, as appended to Report 10129.

Carried.

3.4.2. Maple Grove Contingency Budget

W. Joudrie spoke to Report 10136 and responded to trustee questions.

M10-0174 P. Ellis / P. Russell

Be it resolved that pending approval by the Ministry of Education, the Halton District School Board approve a revision to the approved renovations/additions at Maple Grove Public School in the following two areas:

- incorporation of ceramic tiling for hallways and common areas in the new addition, and
- an increase in the contingency account related to this project by \$50,000 making the total contingency budget \$100,000.

And that these revisions be funded through use of a portion of reserves.

Carried.

3.4.3. PSAB Budget

W. Joudrie spoke to Report 10136 and responded to trustee questions.

M10-0175 P. Russell / J. Hlusko

Be it resolved that the Board of Trustees approve the 2010/2011 Halton District School Board Public Sector Accounting Board (PSAB) Operating and Capital Budget in the amount of \$556,141,008

Carried.

Agenda Item 4

4.1 Student Trustee Reports

There was no Student Trustee Report.

4.2 Information Items (including Notices of Motion)

For action: September 1, 2010

4.2.1 McKenzie-Smith Bennett Public School

G. Ockenden noted Report 10135 coming for action on September 1. It was noted that Ministry approval is required for capital projects, and this would be incorporated into the motion. A request to identify items on which the money would be spent, would be included in the agenda package prior to the decision on September 1, 2010.

4.2.4 Compliance Audit Committee

W. Joudrie spoke to Report 10134, and responded to trustee questions.

4.3 Committee Reports

There were no committee reports.

4.4 Director's Report

W. Joudrie invited G. Cullen to provide an update on capital projects. G. Cullen highlighted a number of construction projects and renovations, and responded to trustee questions.

J. Hlusko commented on the proposed new school construction timetable for her community, receiving confirmation that construction activity would be seen on-site within the next 4-5 weeks. G. Cullen expressed confidence in the timelines to have the new school open for September 2011, stating the site has already been graded and prep work done under a previous contract, so having the full twelve months for construction prior to the school opening puts the Board in a confident position.

P. Ellis left the meeting at 9:40 p.m. G. Tuck Kutarna also had left the meeting.

D. Danielli asked for clarification regarding portable use at the new Milton school, particularly with respect to increasing enrolment.

Since the matter of capital projects was being discussed, K. Bateman-Olmstead indicated her desire to see a motion brought forward to deal with construction issues, and read a notice of motion which will come forward on September 1, 2010.

M10-0176 D. Vrooman / P. Russell

Be it resolved that the Board extend the meeting beyond 10 p.m.

Carried.

4.5 Communication from the Chair

G. Ockenden acknowledged this as the last meeting for Director of Education Wayne Joudrie. Following his own personal comments wishing Wayne congratulations on his retirement, G. Ockenden opened the floor to other trustees to allow them an opportunity to express their thanks and appreciation.

4.6 Trustee Questions and Comments

K. Bateman-Olmstead brought forward another notice of motion coming forward to the September Board meeting; this relating to walking distances with respect to Palermo Public School.

D. Vrooman indicated his desire to hold a communications committee meeting in the near future.

M. Dilly asked for an update regarding transportation discussions occurring with the city.

D. Danielli commented on joint initiatives with the Town of Milton. She also reiterated a request for invoices relating to the revision of by-laws.

Agenda Item 5

M10-0177 P. Russell / M. Dilly

Be it resolved that the Halton District School Board adjourn at 10:13 p.m.

Carried.

..... Recorder

.....Chair



Halton District School Board

Wednesday, September 1, 2010

(Items shaded and/or marked in bold have been completed and will be deleted from the list prior to the next edition.)

ORDER PAPER

Motion #	Resolution	Responsibility
M06-0230	Be it resolved that the Halton District School Board allow students presently attending Robert Bateman HS from Florence Meares PS and Charles Beaudoin PS, to remain at Robert Bateman HS, with transportation, for a three-year period effective September 2007-10.	Senior Admin
M07-0056	Be it resolved that when remedies for heavily populated schools are next considered, Post's Corners Public School will be included using policies and practices prevailing at that time.	Senior Admin./ Facility Services
M08-0154	Be it resolved that the Halton District School Board encourage all schools to apply for EcoSchools certification by June 2010, or in the case of new schools not yet built, within two years of opening.	Program
M09-0081	Be it resolved that in September 2010, the Halton District School Board open a new school in Palermo to be culturally bilingual, dual track, and resourced accordingly. Be it resolved that the Halton District School Board direct French Immersion students Grades 1-3, destined to attend Palermo in 2010, to attend the vacant Lorne Skuce Public School as an incubator school as of September 2009; this is to address the overcrowding at École Forest Trail Public School and to establish a permanent FI cohort for students until graduation. Be it resolved that those students with older siblings who continue at École Forest Trail Public School be grandfathered until such time that the older sibling graduates. Be it resolved that in order to maintain continuity of the incubated setting; the Principal of the Palermo school be appointed in September 2009 and assigned to Lorne Skuce Public School, and that administration endeavour to recommend a Principal with experience in the French Immersion track and the Vice Principal have experience with the English track. Be it resolved that Core French Programming in the new Palermo school begin as a Grade 1 pilot to assist the development of a culturally bilingual environment in order to benefit English track students.	Senior Admin
M09-0184	Be it resolved that the HDSB enter into a Memorandum of Understanding (MOU) with the City of Burlington and the Burlington Library Board to establish the framework for a formal legal agreement related to the joint use facility currently known as the Alton community high school.	Superintendent of Business
M09-0269	Be it resolved that the Halton District School Board grandfather all French Immersion Graded 7/8 students residing in Clearview, to EJ James Public School for the 2010-11 school year, and Grade 8 students residing in Clearview to EJ James for the 2011-12 school year. Be it resolved that the Halton District School Board bus all FI Grade 7/8 students residing in Clearview to EJ James for the 2010-11 & 2011-12 school years consistent with transportation policy. Be it resolved that the dual track French Immersion program at the new school in Clearview, commencing September 2010 as a Grades 1-6 program, will thereafter grow into a Grade 1-8 program during the next two successive years.	Superintendent of Business
M10-0023	Be it resolved that staff be directed to purchase additional acreage for the Alton elementary school site, and that staff submit a business plan to the Ministry by March 31, 2010 to build the Alton public school, opening in September 2011, or January 2012 if earlier is impossible.	Superintendent of Business / Facilities
M10-0045	Be it resolved that the Halton District School Board direct staff to enter into negotiations with the Town of Halton Hills for the sale of property at McKenzie-Smith Bennett, beyond the 2.56 acres declared surplus in Report 09165 as per Ontario Regulation 444/98, while still retaining sufficient land appropriate to a school facility.	Superintendent of Business / Planning
M10-0057	Be it resolved that the Halton District School Board authorize the Director to approve an agreement between the Municipality of Halton Hills and the Halton District School Board for the provision of an all-weather running track, artificial surface sports field, lighting and scoreboard at Georgetown District High School, with the following conditions: <ul style="list-style-type: none"> confirmation that at least \$500,000 of community donations received/confirmed by the Board the project costs shall not exceed \$2,150,000 as per Report 09025 the Town of Halton Hills has agreed to guarantee appropriate funding to finance the initial construction project over a 20 year period the Town of Halton Hills has agreed to guarantee appropriate funding to finance the replacement turf at a mutually agreed upon time approximating 10 years into the total 20 year period Halton District School Board staff have determined an appropriate financing vehicle to ensure the mitigation of long term risk. 	Superintendent of Business / Planning
M10-0058	Be it resolved that the Halton District School Board approve the naming of the field at Georgetown District High School to recognize the significant contribution of the Georgetown Kiwanis Club.	Superintendent of Business
M10-0134	Be it resolved that the Halton District School Board approve the re-direction of all students from the identified area, to Milton District High School effective September 2010, under the conditions outlined in Report 10103.	Director of Education/ Superintendents of Education

ORDER PAPER

Motion #	Resolution	Responsibility
M10-0099	<p>Be it resolved that interim accommodations for the students in Ward 3, Southeast Oakville, be implemented for September 1, 2010 as follows:</p> <ul style="list-style-type: none"> • Maple Grove Public School (Grades 6-8); opens as a Grade 6, 7 and 8 school with Maple Grove boundaries consistent with those as approved by trustees on June 17, 2009; and • Maple Grove Public School (JK to Grad 5): Chisholm school site as a holding school for JK to Grade 5 with Maple Grove boundaries consistent with those as approved by trustees on June 17, 2009 	Superintendent of Education Planning Facilities
M10-0135	<p>Be it resolved that the Halton District School Board adjust the boundaries for the elementary schools in ERA 108 as outlined in Report 10100.</p> <p>Be it resolved that the new elementary school in ERA 108 open as a dual track school: English Track (JK-7), French Immersion Track (1-7).</p> <p>Be it resolved that SK students, redirected to Orchard Park Elementary School in 2011, be allowed to enroll in the Orchard Park JK program in September 2010.</p>	Superintendent of Business / Planning
M10-0139	<p>Be it resolved that the Halton District School Board approve revisions to the 2009 Long Term Accommodation Plan (LTAP) by adjusting the opening date of ERA 109 Elementary School to September 2012; and.</p> <p>Be it resolved that staff be directed to update the LTAP on the Ministry of Education website.</p>	Superintendent of Business / Planning
M10-0174	<p>Be it resolved that, pending Ministry approval, the Halton District School Board approve a revision to the approved renovations/additions at Maple Grove Public School in the following two areas:</p> <ul style="list-style-type: none"> - incorporation of ceramic tiles for hallways and common areas in the new addition, and - an increase in the contingency account related to this project by \$50,000, making the total contingency budget \$100,000 <p>And that these revisions be funded through use of a portion of reserves.</p>	Superintendent of Business
M10-0175	<p>Be it resolved that the Halton District School Board approve the 2010-11 Halton District School Board Public Sector Accounting Board (PSAB) Operating and Capital Budget in the amount of \$556,141,008.</p>	Superintendent of Business

PENDING REPORTS

(Items will be shaded when completed, with a check-mark placed beside the presentation date.)

Motion & Date	Resolution	Presentation Date
M08-0048 02/20/08	Be it resolved that staff bring back a report on the parameters and related costs for a study regarding the “bell times” for Halton District School Board schools, and the modification required to include morning start times as early as 8 a.m. and as late as 9:45 a.m., with the resulting study returned to the Board before March 2009.	March 2009 ✓ Additional investigation to be considered (Apr1)
M08-0092 04/23/08	Be it resolved that the Halton District School Board direct staff to bring a report, policy and protocol that will guide the placement, configuration and utilization of portables, THAT this document be completed by November 2008, so implementation can occur for the 2009-10 school year, and THAT this document include, but not be limited to considerations outlined in Report 08050.	November 2008 (verbal) ✓ Full report: Jan 2009 (deferred to March 09) ✓
M08-0240	Be it resolved that the Halton District School Board direct staff to develop a community consultation process, with Ministry input, by January 2009 for Board consideration, to explore solutions and work from the Board’s goal of meeting the accommodation & program needs of students of Ward 3 Oakville; with the process to include timelines, representation and alternative accommodation options.	January 2009 ✓
M09-0014	Be it resolved that the Director report quarterly to the Board of Trustees regarding implementation, compliance & efficacy of the recommendations/management responses identified in Report 09011, Appendix A. (School Council & School Generated Funds)	April 2010 May 2010 ✓ September 2010 December 2010
M09-0042	Be it resolved that the Halton District School Board defer this issue (Report 09004: LTAP Lakeshore Woods) to a future Program and Accommodation Committee Meeting with the matter coming back to the Board no later than June 2009.	June 2009 ✓
M09-0056	Be it resolved that administration bring back, by no later than the end of March, a report outlining the costs and benefits of early dismissal days.	March 2009 ✓
M09-0072	Be it resolved that staff be directed to provide a report identifying the terms of reference and membership for a proposed French as a Second Language Advisory Committee with an April 2009 formation date,.	April 2009 ✓
M09-0108	Be it resolved that staff bring a report to the Board in September 2009 on the purchase of library and curricular materials for the French Immersion Program at Lorne Skuce Public School	September 2009 ✓
M09-0083	Be it resolved that the Halton District School Board staff bring a report to Trustees containing information regarding the status of the McKenzie-Smith Bennett property being deemed surplus. The report, to come back to the Board no later than the end of May 2009, will include such information as the actual acreage for sale, the actual footprint of the acreage for sale and a current market assessment of the acreage for sale. Until this report comes back to the Board, the property deemed surplus will not be listed or sold.	May 2009 Defer to June 2009 ✓ Further action: Autumn 2009 ✓
M09-0150	WHEREAS the Halton District School Board is committed to full compliance with the Education Act, Regulations and all Ministry of Education Policies; AND WHEREAS the Halton district School Board is further committed to full transparency and accountability in its treatment of all sources of revenue and expenditures; AND WHEREAS the Halton District School Board’s “commitment to every student”, means ensuring an inclusive environment, in which all students can participate fully and with dignity in their school community. Be it resolved that the Halton District School Board develop a policy to ensure that no student of a regular day school program be charged for any of the following: (i) a registration or administrative fee (ii) a course fee (iii) a text book fee, other than a damage deposit (iv) a course materials fee, where the materials are necessary for a required element of the course; (v) a fee for a guest speaker, visiting teacher, or “in-class field trip”, where the material being presented is a required element of the course. AND further, that the policy include a requirement that any request for funds of a student or their family by a school or Board employee be accompanied by a detailed description of how the money being requested will be spent, AND that this policy be brought back to the Board of Trustees for consideration by no later than June, 2009.	June 2009 ✓ December 2009 ✓

PENDING REPORTS (CONT'D)

(Items will be shaded when completed, with a check-mark placed beside the presentation date.)

Motion & Date	Resolution	Presentation Date
M09-0158	Be it resolved that the HDSB staff bring a report to Trustees containing information regarding the status of the General Brock property being deemed surplus. The report, to come back to the Board no later than September and will include such information as the actual acreage for sale, the actual footprint of the acreage for sale and a current market assessment of the acreage for sale. Until this report comes back to the Board, the property deemed surplus will not be listed or sold.	September 2009 Further action: Autumn 2009 ✓
M09-0160 06/03/09	Be it resolved that Report 09108 come to the Board for approval as a Policy at the June 17, 2009 meeting, and that the Cashless School initiative not be implemented until such time as trustees have had opportunity for discussion and approval	June 17, 2009 ✓
M09-0162 06/03/09	Be it resolved that Report 09106 (Active & Safe Routes to Schools) come to the Board at the June 17, 2009 meeting for trustees' discussion and approval.	June 17, 2009 ✓
M09-0174 <i>(in part)</i> 06/23/09	Be it resolved that the Halton District School Board direct staff to engage the New Central and Clearview parents regarding thematic programming to enhance the educational experiences for students in these schools; and to engage Clearview parents regarding French Immersion delivery options for students in their schools, and that staff report back on their findings no later than October 2009.	October 2009 ✓
M09-0242 10/21/09	Be it resolved that Halton District School Board staff review the potential for the building of an Alton elementary school, be moved up to 2011, and report back to the Board by January 31, 2010	January 2010 ✓
M09-0247 10/28/09	Be it resolved that the Halton District School Board direct the Director, prior to the meeting of November 4, 2009, to present a report to trustees with an analysis of the recreational capacity as it relates to physical education needs at McKenzie-Smith Bennett PS, and Acton District High School, which would remain should the recommendation contained in Report 09165 be approved.	November 4, 2009 ✓
M09-0270 11/18.09	Be it resolved that the Halton District School Board direct the Director to provide a feasibility report to review the potential of adding on to or attaching portapack(s) to the over-crowded schools north of Upper Middle Road in Ward 4, Oakville, and that this report be presented to the Board of Trustees by February 2010.	February 2010 ✓
M10-0005 01/06/10	Be it resolved that Halton District School Board staff draft a policy for Board approval no later than March 2010, that will address and direct procedures resulting from the emerging interests and potential costs associated with theme-based schools.	March 2010 ✓
M10-0024 02/03/2010	Be it resolved that the Director of Education bring a report to the Board, no later than April 2010, that would include projected enrolment for newly built schools by the Halton District School Board within the past seven years; the data to include the projected enrolment statistics submitted to the Board and the Ministry at the time the Board approved the builds, as well actual enrolments for years one, three and five of the operation of the schools.	April 2010 ✓
M10-0112	Be it resolved that the Director request staff to provide a report to the Board relating to OSBIE and WSIB Claims experience, and that this report be presented in May or June so it may be referred to during budget deliberations, and THAT the key elements of the report include: <ul style="list-style-type: none"> • a minimum of three-years claims history • categories of claims regarding size/duration • categories of claims regarding staff vs. community vs. students • budget allocations vs. actuals 	June 2010 ✓



Halton District School Board

Report Number: 10135

Date: July 26, 2010

INFORMATION FOR DECISION

TO: The Chair and Members of the
Halton District School Board

FROM: G. Ockenden , Trustee Halton Hills Wards 1&2

RE: McKenzie-Smith Bennett Funds (deferred motion from November 4, 2009)

RECOMMENDATION

Be it resolved that, pending the sale of the 2.56 acres of land at McKenzie-Smith Bennett Public School, the Halton District School Board will take from the October 16, 2009 Capital Renewal Request List for McKenzie-Smith Bennett Public School, \$185,600 (excluding \$200,000 identified on the third line from the bottom of page 3), and move it to the top of the Board's priority list for completion.

Background:

The aforementioned motion was brought forward for the Board's consideration on November 4, 2009 (Motion M09-0260) but deferred pending the disposal/sale of the portion of the McKenzie-Smith Bennett property as identified.

With that transaction having been completed, the motion is being reintroduced for trustees' consideration.

Respectfully submitted,

G. Ockenden, Trustee,
Halton Hills Wards 1 & 2

NOTE: In response to a Trustee request at the August 25, 2010 Board Meeting, the attached appendix lists costs for the items identified in the recommendation above.

ALL Capital Renewal Requests - Oct 16th, 2009

School	Category	Room# / Loc	Est. Cost	Description	Example	Supervisor's Area
McKenzie-Smith Bennett	Building	primary hallway	2,000.00	ceiling tiles throughout school are badly stained and worn	ceiling	1
McKenzie-Smith Bennett	Building	front entrance	10,000.00	front entrance is unsightly, creates a worn and poor image of the school. Hard to locate	renovation	1
McKenzie-Smith Bennett	Electrical	main office	5,000.00	current PA will not play CDs, is too far from secretary desk for access to take emerg. calls	Public address system	1
McKenzie-Smith Bennett	Life Safety	School	10,000.00	Panel	Equipment	1
McKenzie-Smith Bennett	Painting	interior hallway doors	2,000.00	many classroom and hallway doors are chipped and peeling	doors/frames	1
McKenzie-Smith Bennett	Plumbing	fixtures in all washrooms	10,000.00	Washrooms	washrooms - fixtures	1
McKenzie-Smith Bennett	Signage	parking lot areas	2,000.00	parking lots need repainting, emergency zones need signage	traffic/parking	1
McKenzie-Smith Bennett	Site	Along Queen St	10,000.00		fence - perimeter	1
McKenzie-Smith Bennett	Building	student washrooms	6,000.00	washroom stall doors very damaged need replacing	add/remove walls	1
McKenzie-Smith Bennett	Building	A.I.P Wing	4,200.00	Replace existing	doors / frames	1
McKenzie-Smith Bennett	Building	McKenzie wing	8,000.00	Replace classroom doors with new doors	doors / frames	1
McKenzie-Smith Bennett	Painting	exterior doors	2,000.00	exterior doors are badly worn and very unsightly	exterior	1

McKenzie-Smith Bennett	Plumbing	School	5,500.00	Washroom	washrooms - partitions	1
McKenzie-Smith Bennett	F - Equip	all classrooms	6,000.00	teachers now use plastic or old wooden chairs - need to ergonomically correct	teaching areas	1
McKenzie-Smith Bennett	FOS	33	100.00	Remove wall partition	add/remove walls	1
McKenzie-Smith Bennett	FOS	Room 14	1,000.00	Remove sink cabinet in the middle of the room	add/remove walls	1
McKenzie-Smith Bennett	FOS	School	2,000.00	Lockers	additional	1
McKenzie-Smith Bennett	FOS	M.S. (3)	1,000.00	Classroom	classrooms	1
McKenzie-Smith Bennett	FOS	M.S. (3)	4,500.00	Paint hall	classrooms	1
McKenzie-Smith Bennett	FOS	Pool hall and shop	5,000.00	paint in current rooms is faded, bare walls exposed in areas	classrooms	1
McKenzie-Smith Bennett	FOS	pool hall area	6,000.00	classrooms requiring painting upgrading	classrooms	1
McKenzie-Smith Bennett	FOS	upper pool hall	5,000.00	classrooms need painting. they are worn, discoloured and chipping	classrooms	1
McKenzie-Smith Bennett	FOS	staff rm Bennett	1,000.00	only one current outlet - this is teacher staff/work/learning room	distribution system	1
McKenzie-Smith Bennett	FOS	south exterior windows	2,000.00	paint is worn off under windows - very unsightly	exterior	1
McKenzie-Smith Bennett	FOS	Main hall	1,000.00	Electrical work in main hall.	lighting - general	1

McKenzie-Smith Bennett	FOS	Between staffroom & mailr	300.00	Shelving required	millwork	1
McKenzie-Smith Bennett	FOS	North & most of south end	2,000.00	Paint lockers	repair / paint	1
McKenzie-Smith Bennett	FOS	hallways in Bennett Schoo	10,000.00	lockers are badly chipped and need painting	repair / paint	1
McKenzie-Smith Bennett	FOS	Bennett School	1,000.00	Lockers outside library are badly peeling - very unsightly	repair / paint	1
McKenzie-Smith Bennett	FOS	Bennett School	1,000.00	lockers in Bennett school are badly chipped and marked, need painting upgrade	repair / paint	1
McKenzie-Smith Bennett	FOS	All rooms	1,500.00	41 room number ID signs	room number ID	1
McKenzie-Smith Bennett	FOS	front entrance	2,000.00	Front entrance needs a larger, brighter sign	school name	1
McKenzie-Smith Bennett	FOS	exterior	1,500.00	school sign at main entrance is small, paint has faded, unsightly entrance to building	school name	1
McKenzie-Smith Bennett	FOS	staff rm MS	5,000.00	chairs, tables and couches are badly worn, falling apart, dirty	staff room	1
McKenzie-Smith Bennett	FOS	staff rm MS	10,000.00	cupboards and counters are badly worn	staff room	1
McKenzie-Smith Bennett	FOS	Custodial storage area by	1,000.00	Concerns with asbestos	tile	1
McKenzie-Smith Bennett	FOS	Mailroom area	2,000.00	Flooring in mailroom area.	tile	1
McKenzie-Smith Bennett	Program	south gym	4,000.00	current curtains are ripped, stained, unsightly for all productions in school	curtains	1

McKenzie-Smith Bennett	Program	North gym	2,000.00	Install crash mats in north gym	equipment - backstops / nets	1
McKenzie-Smith Bennett	Program	special ed room	1,000.00	drops needed for special ed technology implementation	networking - cable drops	1
McKenzie-Smith Bennett	Program	Room #14	200,000.00	New science lab in old home economics room.	renovation	1
McKenzie-Smith Bennett	Program	computer lab	10,000.00	air conditioning needed. Room is unbearably hot for users and will damage computers	renovation	1
McKenzie-Smith Bennett	Program	library	20,000.00	Air conditioning needed in library/computer lab	ventilation	1
McKenzie-Smith Bennett Total			385,600.00			



Halton District School Board

Report Number: 10139

Date: August 23, 2010

INFORMATION FOR DECISION

TO: The Chair and Members of the
Halton District School Board

FROM: K. Bateman-Olmstead, Trustee: Oakville Ward 4

RE: Walking Distances: Palermo

RECOMMENDATION:

Be it resolved that the Halton District School Board re-evaluate the walking distance to Palermo Public School without utilizing the “Nature Trail” as a feasible walking route for measurement purposes as this Nature Trail does not meet the Halton District School Board 2010 Transportation Policy Guidelines “shortest, safest, walking route along road or walkway” and, THAT alternate walk-to routes for Palermo Public School be established using the “paved sidewalks” as intended by the Town of Oakville and, THAT the families living out-side of the newly established walk-to distance be provided transportation to Palermo Public School.

Rationale:

I have had the opportunity to walk the Nature Trail located off of Valleyridge Drive between Scotsraig and Portree several times this summer as suggested by the many families that have contacted me with concerns about safety. This trail lends itself to safety hazards beyond those that appear to be with-in an acceptable norm.

The nature trail will be impassable at many times of the year because of the accumulation of water, snow and the build up of ice. The nature trail has two significant hills that will be extremely difficult for children, parents and others with wagons and strollers to manoeuvre, especially during the winter and wet months. This nature trail because of its incline is typically used as a toboggan hill during the winter. There are water “run off” areas that will naturally result in very fast moving water posing further danger to those walking the trail.

Further, there is a “water basin” also referred to as a “pond” with an inviting passage way to the mouth of it. This is a beautiful nature trail with a mixture of pavement, gravel, a bridge and sand to walk on. During the rain the “sandy” parts are exceptionally slippery making the hills treacherous. The open water will pose a risk during all seasons including spring and fall when the ice looks thick enough to walk on.

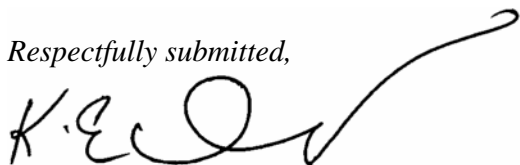
The several coyote sightings have many parents and children nervous about entering the area for recreational purposes and the Town of Oakville has posted signs warning residents of both coyotes and pathway washouts. The bell-times for Palermo Public school are late and it is very likely there will be days that students will be walking this trail in the dark.

The Town of Oakville did not intend this “Nature Trail” to be utilized as a pathway to and from school. The established sidewalks throughout this neighbourhood are lit with street lights and will provide a far safer and comfortable walk or ride to school.

The HDSB has been promoting “walking” to school as a “healthy life style choice”, it is therefore incumbent upon the HDSB and the HSTS to consider the condition and intended use of “walkways” when measuring the “shortest distance on public road or walkway” for transportation purposes.

The HDSB Transportation Operational Policy states “The distances measured will be the shortest, safest, walking route along road or walkway”. Clearly, this “Nature Trail” was meant to be utilized by those with time and the physical ability to enjoy the terrain and all that this area has to offer. This particular trail appears to have “safety hazards” that have not yet been completely recognized and I do not believe this route can be used for measurement purposes to establish transportation eligibility as it does not meet the Policy Standard.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'K. Bateman-Olmstead', with a long, sweeping flourish extending to the right.

*Kathryn Bateman-Olmstead
Trustee, Oakville Ward 4*



Halton District School Board

Report Number: 10143

Date: August 25, 2010

INFORMATION FOR DECISION

TO: The Chair and Members of the
Halton District School Board

FROM: K. Bateman-Olmstead, Trustee: Oakville Ward 4

RE: "Good Neighbour" Policy

RECOMMENDATION:

Be it resolved that the HDSB establish a "Good Neighbour" Policy for Oakville and other municipalities as deemed appropriate, and that this policy ensure that neighbours living "next to" and "with-in" the direct vicinity of a Public School Site be consulted at the initial stages of any "new school build" and; Be it resolved that reasonable input from community members be considered prior to the completion of any extensive, costly architectural work.

Rationale:

Oakville has been and will continue to experience high residential growth resulting in the need to build more schools. The Town of Oakville has an established process by which the Halton District School Board receives site plan and building approval. As well, The Town of Oakville accepts input from residents residing in close proximity to "new school building sites". The Town consultation is not done until the end of the approval and planning process at which point it may be costly and time prohibitive for the Halton District School Board to make changes to the architectural site plan or school building.

The Halton District School Board takes pride in planning, budgeting, designing and completing "new schools" however, the timing and in-put from the Town's "neighbourhood consultation" has in the past proven to slow the final process down resulting in increased cost and time lost to the HDSB.

A "Good Neighbour" Consultation Process conducted in the initial stages of the building process, prior to extensive architectural work would:

- Establish positive neighbour relations,
- enable consideration of public concern and in-put,
- avoid last minute changes to meet site plan approval,
- save time, money and aggravation in the final approval stage.

We trust the Halton District School Board Director and staff will endeavour to work with the Town of Oakville and others to alleviate any unnecessary duplication of work and to ensure the high standards of Public Relations and Public Schools are maintained.

Respectfully submitted,

Kathryn Bateman-Olmstead
Trustee, Oakville Ward 4



Halton District School Board

2050 Guelph Line, Burlington, ON L7R 3Z2 (905) 335-3663 Fax: (905) 335-9802 www.hdsb.ca

Report Number: 10138
Date: August 16, 2010

INCIDENTAL INFORMATION

TO: The Chair and Members of the
Halton District School Board

FROM: Administrative Council

RE: Preventative Maintenance Inspections of Portable Classrooms – No. 66

RATIONALE

Attached is a copy of the findings from the May 2010 – June 2010 inspection of portable classrooms.

Decommissioning Consulting Services Limited (DCS) provides this inspection service to the Board under contract. In addition to the inspections, DCS recommends and supervises remedial work where required.

SUMMARY OF CONDITIONS OBSERVED

INSPECTION ROUND	CONDITION					
	<i>No. of Portables Inspected</i>	<i>Mould Confirmed by Laboratory Analysis</i>	<i>Moisture & Suspect Mould</i>	<i>Suspect Mould Only</i>	<i>Moisture Only</i>	<i>Total Incidents⁽¹⁾</i>
No. 61	222	0	2	0	4	6
No. 62	250	0	0	2	1	3
No. 63	251	0	1	1	1	3
No. 64	251	0	1	0	1	2
No. 65	249	0	0	0	0	0
No. 66	249	0	1	3	2	6

Note ⁽¹⁾ - more than one condition may be reported in a portable.

Respectfully submitted,

Gerry Cullen
Superintendent of Facility Services

Wayne Joudrie
Director of Education

TABLE 1
PORTABLE CLASSROOM PREVENTATIVE MAINTENANCE INSPECTION NO. 66 SUMMARY

School	HB #	No. of Port.	PM Inspection Schedule		Proposed Round 67 Inspect. Date	Comments from Round 66 Inspection N.S.M.O.M.O. (no suspect mould or moisture observed)		
			Round 66 Inspect. Date	DCS Inspector				
Bruce Trail P.S.	HB 062	12	05-May-10	C. Sam	07-Jul-10	<i>Caulking degraded at conduit on right side of portable.</i>		
	HB 075		05-May-10	C. Sam	07-Jul-10	<i>Interior not accessible at time of Inspection.</i>		
	HB 103		05-May-10	C. Sam	07-Jul-10	<i>Eavestrough damaged at corner on window-side of portable.</i>		
	HB 110		05-May-10	C. Sam	07-Jul-10	<i>Stained ceiling tile observed near clock (existing).</i>		
	HB 114		05-May-10	C. Sam	07-Jul-10	<i>N.S.M.O.M.O.</i>		
	HB 115		05-May-10	C. Sam	07-Jul-10	<i>N.S.M.O.M.O.</i>		
	HB 142		05-May-10	C. Sam	07-Jul-10	<i>N.S.M.O.M.O.</i>		
	HB 146		05-May-10	C. Sam	07-Jul-10	<i>Downspout damaged at rear of portable.</i>		
	HB 149		05-May-10	C. Sam	07-Jul-10	<i>Eavestrough damaged on non-window side of portable. Bees nest observed at C-4.</i>		
	HB 150		05-May-10	C. Sam	07-Jul-10	<i>N.S.M.O.M.O.</i>		
	HBL 01		05-May-10	C. Sam	07-Jul-10	<i>N.S.M.O.M.O.</i>		
	HBL 02		05-May-10	C. Sam	07-Jul-10	<i>N.S.M.O.M.O.</i>		
	Chris Hadfield P.S.		RM A1	16	30-Apr-10	A. Nguyen	28-Jun-10	<i>N.S.M.O.M.O.</i>
			RM A2		30-Apr-10	A. Nguyen	28-Jun-10	<i>N.S.M.O.M.O.</i>
RM A3		30-Apr-10	A. Nguyen		28-Jun-10	<i>N.S.M.O.M.O.</i>		
RM A4		30-Apr-10	A. Nguyen		28-Jun-10	<i>N.S.M.O.M.O.</i>		
RM A5		30-Apr-10	A. Nguyen		28-Jun-10	<i>N.S.M.O.M.O.</i>		
RM A6		30-Apr-10	A. Nguyen		28-Jun-10	<i>N.S.M.O.M.O.</i>		
RM A7		30-Apr-10	A. Nguyen		28-Jun-10	<i>N.S.M.O.M.O.</i>		
RM A8		30-Apr-10	A. Nguyen		28-Jun-10	<i>N.S.M.O.M.O.</i>		
RM A9		30-Apr-10	A. Nguyen		28-Jun-10	<i>N.S.M.O.M.O.</i>		
RM A10		30-Apr-10	A. Nguyen		28-Jun-10	<i>N.S.M.O.M.O.</i>		
RM A11		30-Apr-10	A. Nguyen		28-Jun-10	<i>N.S.M.O.M.O.</i>		
RM A12		30-Apr-10	A. Nguyen		28-Jun-10	<i>N.S.M.O.M.O.</i>		
RM A13		30-Apr-10	A. Nguyen		28-Jun-10	<i>N.S.M.O.M.O.</i>		
HBL 05		30-Apr-10	A. Nguyen		28-Jun-10	<i>N.S.M.O.M.O.</i>		
HBL 06		30-Apr-10	A. Nguyen		28-Jun-10	<i>N.S.M.O.M.O.</i>		
HBL 07	30-Apr-10	A. Nguyen	28-Jun-10	<i>N.S.M.O.M.O.</i>				
E.W. Foster P.S.	HB 056	7	07-May-10	C. Sam	05-Jul-10	<i>Caulking missing at air-conditioning conduit/wiring.</i>		
	HB 057		07-May-10	C. Sam	05-Jul-10	<i>N.S.M.O.M.O.</i>		
	HB 090		07-May-10	C. Sam	05-Jul-10	<i>N.S.M.O.M.O.</i>		
	HB 091		07-May-10	C. Sam	05-Jul-10	<i>Caulking missing at air-conditioning conduit/wiring. Insulation missing at IP-V.</i>		
	HB 180		07-May-10	C. Sam	05-Jul-10	<i>Gap in skirt on non-window side of portable. Inspection ports not accessible at time of Inspection.</i>		
	HB 189		07-May-10	C. Sam	05-Jul-10	<i>N.S.M.O.M.O.</i>		
	HB 203		07-May-10	C. Sam	05-Jul-10	<i>N.S.M.O.M.O.</i>		
Glen Williams P.S.	HB 178	2	06-May-10	W. Kesteven	08-Jul-10	<i>Skirt damaged at rear of portable. Vapour barrier and insulation damaged at C-2, C-3 and C-6.</i>		
	HB 184		06-May-10	W. Kesteven	08-Jul-10	<i>Skirt damaged at rear of portable. Stained ceiling tile observed at C-1 (existing).</i>		
Hawthorne Village P.S.	HB 013	10	05-May-10	C. Sam	06-Jul-10	<i>Skirt damaged on window side of portable. Stained ceiling tile observed at C-1 (existing).</i>		
	HB 034		05-May-10	C. Sam	06-Jul-10	<i>N.S.M.O.M.O.</i>		
	HB 035		05-May-10	C. Sam	06-Jul-10	<i>N.S.M.O.M.O.</i>		
	HB 036		05-May-10	C. Sam	06-Jul-10	<i>Downspout detached on non-window side of portable.</i>		
	HB 081		05-May-10	C. Sam	06-Jul-10	<i>Downspout detached on non-window side of portable.</i>		
	HB 082		05-May-10	C. Sam	06-Jul-10	<i>Stained ceiling tile observed at C-1 (existing).</i>		
	HB 083		05-May-10	C. Sam	06-Jul-10	<i>N.S.M.O.M.O.</i>		

TABLE 1
PORTABLE CLASSROOM PREVENTATIVE MAINTENANCE INSPECTION NO. 66 SUMMARY

School	HB #	No. of Port.	PM Inspection Schedule		Proposed Round 67 Inspect. Date	Comments from Round 66 Inspection N.S.M.O.M.O. (no suspect mould or moisture observed)
			Round 66 Inspect. Date	DCS Inspector		
	HB 155		05-May-10	C. Sam	06-Jul-10	<i>Downspout missing on non-window side of portable. Skirt vent cover missing at rear of portable. Inspection ports not accessible at time of Inspection.</i>
	HBL 08		05-May-10	C. Sam	06-Jul-10	<i>N.S.M.O.M.O.</i>
	HBL 09		05-May-10	C. Sam	06-Jul-10	<i>N.S.M.O.M.O.</i>
J.M. Denyes P.S.	HB 009	6	05-May-10	A. Nguyen	30-Jun-10	<i>N.S.M.O.M.O.</i>
	HB 093		05-May-10	A. Nguyen	30-Jun-10	<i>Suspect mould observed on framing and bottom plate at IP-I. No moisture observed.</i>
	HB 136		05-May-10	A. Nguyen	30-Jun-10	<i>N.S.M.O.M.O.</i>
	HB 153		05-May-10	A. Nguyen	30-Jun-10	<i>N.S.M.O.M.O.</i>
	HB 154		05-May-10	A. Nguyen	30-Jun-10	<i>N.S.M.O.M.O.</i>
	HB 162		05-May-10	A. Nguyen	30-Jun-10	<i>Downspout detached on non-window side of portable.</i>
Martin Street P.S.	HB 038	4	03-May-10	A. Nguyen	29-Jun-10	<i>Downspout missing from rear of portable.</i>
	HB 129		03-May-10	A. Nguyen	29-Jun-10	<i>N.S.M.O.M.O.</i>
	HB 152		03-May-10	A. Nguyen	29-Jun-10	<i>N.S.M.O.M.O.</i>
	HB 160		03-May-10	A. Nguyen	29-Jun-10	<i>N.S.M.O.M.O.</i>
McKenzie-Smith	HB 127	1	09-May-10	C. Sam	07-Jul-10	<i>N.S.M.O.M.O.</i>
Milton District H.S.	HB 001	1	05-May-10	A. Nguyen	30-Jun-10	<i>N.S.M.O.M.O.</i>
Park P.S.	HB 048	1	06-May-10	W. Kesteven	08-Jul-10	<i>Splash pads missing beneath downspouts.</i>
Robert Baldwin P.S.	HB 004	6	03-May-10	A. Nguyen	29-Jun-10	<i>N.S.M.O.M.O.</i>
	HB 016		03-May-10	A. Nguyen	29-Jun-10	<i>Section of fascia missing from right side of portable.</i>
	HB 021		03-May-10	A. Nguyen	29-Jun-10	<i>N.S.M.O.M.O.</i>
	HB 022		03-May-10	A. Nguyen	29-Jun-10	<i>N.S.M.O.M.O.</i>
	HB 027		03-May-10	A. Nguyen	29-Jun-10	<i>Gap in metal fascia on right side of portable.</i>
	HB 030		03-May-10	A. Nguyen	29-Jun-10	<i>Stained ceiling tiles (2) observed near clock (new).</i>
Sam Sherratt P.S.	HB 045	6	09-May-10	C. Sam	05-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 173		09-May-10	C. Sam	05-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 174		09-May-10	C. Sam	05-Jul-10	<i>N.S.M.O.M.O.</i>
	HBL 13		09-May-10	C. Sam	05-Jul-10	<i>N.S.M.O.M.O.</i>
	HBL 14		09-May-10	C. Sam	05-Jul-10	<i>N.S.M.O.M.O.</i>
	HBL 15		09-May-10	C. Sam	05-Jul-10	<i>N.S.M.O.M.O.</i>
Silver Creek P.S.	HB 029	2	06-May-10	W. Kesteven	08-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 033		06-May-10	W. Kesteven	08-Jul-10	<i>Holes (2-1") in drywall below window.</i>
Stewarttown P.S.	HB 005	4	06-May-10	W. Kesteven	08-Jul-10	<i>Skirt loose and damaged. No access to IP-V due to drywall.</i>
	HB 089		06-May-10	W. Kesteven	08-Jul-10	<i>Skirt vent cover missing on rear side of portable. Holes (2-1") in drywall under window. Ceiling tile damaged in centre of portable.</i>
	HB 094		06-May-10	W. Kesteven	08-Jul-10	<i>Skirt loose and damaged on side and rear of portable. Vapour barrier damaged at C-2 and C-3.</i>
	HB 144		06-May-10	W. Kesteven	08-Jul-10	<i>No access to IP-IV due to drywall.</i>
W.I. Dick M.S.	HB 002	3	30-Apr-10	A. Nguyen	28-Jun-10	<i>Stained ceiling tile observed at C-3 (new)</i>
	HB 007		30-Apr-10	A. Nguyen	28-Jun-10	<i>N.S.M.O.M.O.</i>
	HB 183		30-Apr-10	A. Nguyen	28-Jun-10	<i>N.S.M.O.M.O.</i>

Total Portables:

81

NOTE:

Scheduled inspection date subject to change due to availability of manpower and the facility.

TABLE 1
PORTABLE CLASSROOM PREVENTATIVE MAINTENANCE INSPECTION NO. 66 SUMMARY

School	HB #	No. of Port.	PM Inspection Schedule		Proposed Round 67 Inspect. Date	Comments from Round 66 Inspection N.S.M.O.M.O. (no suspect mould or moisture observed)
			Round 66 Inspect. Date	DCS Inspector		
Abbey Park H.S.	HB 015	12	22-May-10	C. Sam	29-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 059		22-May-10	C. Sam	29-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 108		22-May-10	C. Sam	29-Jul-10	<i>Inspection ports not accessible at time of Inspection.</i>
	HB 122		22-May-10	C. Sam	29-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 163		22-May-10	C. Sam	29-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 164		22-May-10	C. Sam	29-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 179		22-May-10	C. Sam	29-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 196		22-May-10	C. Sam	29-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 199		22-May-10	C. Sam	29-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 200		22-May-10	C. Sam	29-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 207		22-May-10	C. Sam	29-Jul-10	<i>Hole (1") in drywall under coat rack.</i>
	HB 208		22-May-10	C. Sam	29-Jul-10	<i>Moisture observed on insulation, framing and sheathing at C-1 and C-4. Minor staining observed on vapour barrier at C-4. No suspect mould observed.</i>
Chisholm P.S.	HB 104	1	20-May-10	R. Dillon	04-Aug-10	<i>N.S.M.O.M.O.</i>
E.J. James P.S.	HB 111	2	20-May-10	R. Dillon	04-Aug-10	<i>Vinyl floor tile missing near windows.</i>
	HB 121		20-May-10	R. Dillon	04-Aug-10	<i>N.S.M.O.M.O.</i>
Falgarwood P.S.	HB 061	1	04-Jun-10	A. Nguyen	05-Aug-10	<i>Suspect mould observed on framing, sheathing, bottom plate and interior drywall at IP-II. No moisture observed.</i>
Iroquois Ridge H.S.	HB 070	4	04-Jun-10	A. Nguyen	05-Aug-10	<i>Bees nest observed at C-1.</i>
	HB 099		04-Jun-10	A. Nguyen	05-Aug-10	<i>Suspect mould observed on framing, sheathing and bottom plate at IP-II. No moisture observed.</i>
	HB 176		04-Jun-10	A. Nguyen	05-Aug-10	<i>N.S.M.O.M.O.</i>
	HB 209		04-Jun-10	A. Nguyen	05-Aug-10	<i>N.S.M.O.M.O.</i>
Joshua Creek P.S.	HB 077	1	04-Jun-10	A. Nguyen	05-Aug-10	<i>N.S.M.O.M.O.</i>
Linbrook P.S.	HB 097	6	18-May-10	R. Dillon	3-Aug-10	<i>Caulking degraded at windows.</i>
	HB 138		18-May-10	R. Dillon	3-Aug-10	<i>N.S.M.O.M.O.</i>
	HB 158		18-May-10	R. Dillon	3-Aug-10	<i>N.S.M.O.M.O.</i>
	HB 159		18-May-10	R. Dillon	3-Aug-10	<i>N.S.M.O.M.O.</i>
	HB 171		18-May-10	R. Dillon	3-Aug-10	<i>N.S.M.O.M.O.</i>
	HB 175		18-May-10	R. Dillon	3-Aug-10	<i>N.S.M.O.M.O.</i>
Maple Grove P.S.	HB 012	1	18-May-10	R. Dillon	3-Aug-10	<i>N.S.M.O.M.O.</i>
Oakville Trafalgar H.S. (Portable Relocatable)	RM 190	7	18-May-10	R. Dillon	3-Aug-10	<i>N.S.M.O.M.O.</i>
	RM 191		18-May-10	R. Dillon	3-Aug-10	<i>N.S.M.O.M.O.</i>
	RM 192		18-May-10	R. Dillon	3-Aug-10	<i>N.S.M.O.M.O.</i>
	RM 193		18-May-10	R. Dillon	3-Aug-10	<i>N.S.M.O.M.O.</i>
	RM 194		18-May-10	R. Dillon	3-Aug-10	<i>N.S.M.O.M.O.</i>
	RM 198		18-May-10	R. Dillon	3-Aug-10	<i>N.S.M.O.M.O.</i>
	RM 199		18-May-10	R. Dillon	3-Aug-10	<i>Inspection ports not accessible at time of Inspection.</i>

**TABLE 1
PORTABLE CLASSROOM PREVENTATIVE MAINTENANCE INSPECTION NO. 66 SUMMARY**

School	HB #	No. of Port.	PM Inspection Schedule		Proposed Round 67 Inspect. Date	Comments from Round 66 Inspection N.S.M.O.M.O. (no suspect mould or moisture observed)
			Round 66 Inspect. Date	DCS Inspector		
Post's Corners P.S.	HB 065	6	17-May-10	C. Sam	26-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 072		17-May-10	C. Sam	26-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 073		17-May-10	C. Sam	26-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 133		17-May-10	C. Sam	26-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 134		17-May-10	C. Sam	26-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 177		17-May-10	C. Sam	26-Jul-10	<i>Hole (3") in skirt on window side of portable. Vinyl floor tiles (~10) damaged throughout portable. Inspection ports not accessible at time of Inspection. Ceiling space not accessible at time of Inspection.</i>

Total Portables: 41

NOTE: Scheduled inspection date subject to change due to availability of manpower and the facility.

TABLE 1
PORTABLE CLASSROOM PREVENTATIVE MAINTENANCE INSPECTION NO. 66 SUMMARY

School	HB #	No. of Port.	PM Inspection Schedule		Proposed Round 67 Inspect. Date	Comments from Round 66 Inspection N.S.M.O.M.O. (no suspect mould or moisture observed)
			Round 66 Inspect. Date	DCS Inspector		
Captain R. Wilson P.S.	HB 014	3	19-May-10	C. Sam	27-Jul-10	<i>Skirt damaged on side and rear of portable. Hole (1") in drywall near window.</i>
	HB 042		19-May-10	C. Sam	27-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 135		19-May-10	C. Sam	27-Jul-10	<i>N.S.M.O.M.O.</i>
Emily Carr P.S.	HB 084	1	22-May-10	C. Sam	27-Jul-10	<i>N.S.M.O.M.O.</i>
Forest Trail P.S.	HB 026	15	1-Jun-10	A. Nguyen	09-Aug-10	<i>N.S.M.O.M.O.</i>
	HB 044		1-Jun-10	A. Nguyen	09-Aug-10	<i>N.S.M.O.M.O.</i>
	HB 047		1-Jun-10	A. Nguyen	09-Aug-10	<i>N.S.M.O.M.O.</i>
	HB 049		1-Jun-10	A. Nguyen	09-Aug-10	<i>N.S.M.O.M.O.</i>
	HB 050		1-Jun-10	A. Nguyen	09-Aug-10	<i>N.S.M.O.M.O.</i>
	HB 052		1-Jun-10	A. Nguyen	09-Aug-10	<i>N.S.M.O.M.O.</i>
	HB 054		1-Jun-10	A. Nguyen	09-Aug-10	<i>Stained ceiling tiles (4) observed at centre beam of portable (existing).</i>
	HB 058		1-Jun-10	A. Nguyen	09-Aug-10	<i>N.S.M.O.M.O.</i>
	HB 076		1-Jun-10	A. Nguyen	09-Aug-10	<i>N.S.M.O.M.O.</i>
	HB 088		1-Jun-10	A. Nguyen	09-Aug-10	<i>N.S.M.O.M.O.</i>
	HB 101		1-Jun-10	A. Nguyen	09-Aug-10	<i>N.S.M.O.M.O.</i>
	HB 106		1-Jun-10	A. Nguyen	09-Aug-10	<i>Gap in metal cladding on right and left sides of portable. Corner flashing loose on right side of portable. Section (2') of baseboard missing near electrical panel.</i>
	HB 195		1-Jun-10	A. Nguyen	09-Aug-10	<i>Gap in center of metal cladding on left side of portable.</i>
	HB 202		1-Jun-10	A. Nguyen	09-Aug-10	<i>N.S.M.O.M.O.</i>
	HB 204		1-Jun-10	A. Nguyen	09-Aug-10	<i>Inspection ports not accessible at time of Inspection.</i>
Munn's P.S.	HB 023	5	19-May-10	C. Sam	28-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 078		19-May-10	C. Sam	28-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 112		19-May-10	C. Sam	28-Jul-10	<i>Vinyl floor tiles (~20) damaged and/or missing throughout portable.</i>
	HB 201		19-May-10	C. Sam	28-Jul-10	<i>Vinyl floor tiles (~2) damaged and/or missing near blackboard.</i>
	HB 205		19-May-10	C. Sam	28-Jul-10	<i>Vinyl floor tiles (~10) damaged and/or missing throughout portable.</i>
Pine Grove P.S.	HB 043	4	20-May-10	R. Dillon	04-Aug-10	<i>N.S.M.O.M.O.</i>
	HB 123		20-May-10	R. Dillon	04-Aug-10	<i>Holes (2-1") in metal cladding on east side of portable.</i>
	HB 130		20-May-10	R. Dillon	04-Aug-10	<i>N.S.M.O.M.O.</i>
	HB 131		20-May-10	R. Dillon	04-Aug-10	<i>N.S.M.O.M.O.</i>
Sunningdale P.S.	HB 092	6	17-May-10	C. Sam	26-Jul-10	<i>Vinyl floor tiles (~10) damaged throughout portable. Hole (3") in drywall under blackboard on non-window side of portable.</i>
	HB 120		17-May-10	C. Sam	26-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 132		17-May-10	C. Sam	26-Jul-10	<i>Interior not accessible at time of Inspection.</i>
	HB 137		17-May-10	C. Sam	26-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 145		17-May-10	C. Sam	26-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 172		17-May-10	C. Sam	26-Jul-10	<i>Inspection ports not accessible at time of Inspection. Stained ceiling tile observed above coat rack (new).</i>

TABLE 1
PORTABLE CLASSROOM PREVENTATIVE MAINTENANCE INSPECTION NO. 66 SUMMARY

School	HB #	No. of Port.	PM Inspection Schedule		Proposed Round 67 Inspect. Date	Comments from Round 66 Inspection N.S.M.O.M.O. (no suspect mould or moisture observed)
			Round 66 Inspect. Date	DCS Inspector		
W.H. Morden P.S.	HB 055	1	20-May-10	R. Dillon	04-Aug-10	<i>Vinyl floor tiles(3) damaged at east wall.</i>

**TABLE 1
PORTABLE CLASSROOM PREVENTATIVE MAINTENANCE INSPECTION NO. 66 SUMMARY**

School	HB #	No. of Port.	PM Inspection Schedule		Proposed Round 67 Inspect. Date	Comments from Round 66 Inspection N.S.M.O.M.O. (no suspect mould or moisture observed)
			Round 66 Inspect. Date	DCS Inspector		
White Oaks S.S. (N.)	HB 060	1	17-May-10	C. Sam	28-Jul-10	<i>Eavestrough damaged at middle joint on north side of portable.</i>
White Oaks S.S. (S.)	HBL 16	3	19-May-10	C. Sam	28-Jul-10	<i>N.S.M.O.M.O.</i>
	HBL 17		19-May-10	C. Sam	28-Jul-10	<i>N.S.M.O.M.O.</i>
	HBL 18		19-May-10	C. Sam	28-Jul-10	<i>N.S.M.O.M.O.</i>
West Oak P.S.	RM 1	10	19-May-10	C. Sam	27-Jul-10	<i>Caulking degrading at vent and gable louvers.</i>
	RM 2		19-May-10	C. Sam	27-Jul-10	<i>Caulking missing at expansion joint. Inspection ports not accessible at time of Inspection.</i>
	RM 3		19-May-10	C. Sam	27-Jul-10	<i>N.S.M.O.M.O.</i>
	RM 4		19-May-10	C. Sam	27-Jul-10	<i>N.S.M.O.M.O.</i>
	RM 5		19-May-10	C. Sam	27-Jul-10	<i>N.S.M.O.M.O.</i>
	RM 6		19-May-10	C. Sam	27-Jul-10	<i>Caulking degrading at expansion joints.</i>
	Work Room		19-May-10	C. Sam	27-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 079		19-May-10	C. Sam	27-Jul-10	<i>N.S.M.O.M.O.</i>
HB 080		19-May-10	C. Sam	27-Jul-10	<i>Downspout extension damaged at front of portable.</i>	
HB 107		19-May-10	C. Sam	27-Jul-10	<i>Skirt vent cover damaged at rear of portable. Gap (1") between portable skirt and ground. Caulking degraded at rear downspout.</i>	

Total Portables: 49

NOTE: Scheduled inspection date subject to change due to availability of manpower and the facility.

TABLE 1
PORTABLE CLASSROOM PREVENTATIVE MAINTENANCE INSPECTION NO. 66 SUMMARY

School	HB #	No. of Port.	PM Inspection Schedule		Proposed Round 67 Inspect. Date	Comments from Round 66 Inspection N.S.M.O.M.O. (no suspect mould or moisture observed)
			Round 66 Inspect. Date	DCS Inspector		
Alexander's P.S.	HB 006	12	28-May-10	A. Nguyen	22-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 008		28-May-10	A. Nguyen	22-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 024		28-May-10	A. Nguyen	22-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 028		28-May-10	A. Nguyen	22-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 032		28-May-10	A. Nguyen	22-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 051		28-May-10	A. Nguyen	22-Jul-10	<i>Caulking degraded on downspout at front of portable.</i>
	HB 063		28-May-10	A. Nguyen	22-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 095		28-May-10	A. Nguyen	22-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 109		28-May-10	A. Nguyen	22-Jul-10	<i>Black staining observed on framing and sheathing at C-1.</i>
	HB 116		28-May-10	A. Nguyen	22-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 126		28-May-10	A. Nguyen	22-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 187		28-May-10	A. Nguyen	22-Jul-10	<i>N.S.M.O.M.O.</i>
C.H. Norton P.S.	HB 046	4	11-May-10	C. Sam	19-Jul-10	<i>Moisture stains observed on framing at C-1 (existing). Hole (1") in wall at IP-1</i>
	HB 105		11-May-10	C. Sam	19-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 148		11-May-10	C. Sam	19-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 206		11-May-10	C. Sam	19-Jul-10	<i>N.S.M.O.M.O.</i>
John T. Tuck P.S.	HB 157	1	11-May-10	C. Sam	20-Jul-10	<i>Eavestrough missing at front and rear of portable.</i>
J.W. Singleton Education Centre	HB 003	4	12-May-10	A. Nguyen	21-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 117		12-May-10	A. Nguyen	21-Jul-10	<i>Portion of interior not accessible at time of Inspection.</i>
	HB 118		12-May-10	A. Nguyen	21-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 119		12-May-10	A. Nguyen	21-Jul-10	<i>N.S.M.O.M.O.</i>
L.B. Pearson H.S.	RM 179 A/B	12	10-May-10	A. Nguyen	12-Jul-10	<i>Inspection ports not accessible at time of Inspection.</i>
	RM 180		10-May-10	A. Nguyen	12-Jul-10	<i>N.S.M.O.M.O.</i>
	RM 181		10-May-10	A. Nguyen	12-Jul-10	<i>N.S.M.O.M.O.</i>
	RM 182		10-May-10	A. Nguyen	12-Jul-10	<i>N.S.M.O.M.O.</i>
	RM 183		10-May-10	A. Nguyen	12-Jul-10	<i>N.S.M.O.M.O.</i>
	RM 184		10-May-10	A. Nguyen	12-Jul-10	<i>Black staining observed on sheathing at C-1, C-2, C-3 and C-4 (existing).</i>
	RM 185		10-May-10	A. Nguyen	12-Jul-10	<i>N.S.M.O.M.O.</i>
	RM 186		10-May-10	A. Nguyen	12-Jul-10	<i>N.S.M.O.M.O.</i>
	RM 187		10-May-10	A. Nguyen	12-Jul-10	<i>N.S.M.O.M.O.</i>
	RM 188		10-May-10	A. Nguyen	12-Jul-10	<i>N.S.M.O.M.O.</i>
	RM 189		10-May-10	A. Nguyen	12-Jul-10	<i>N.S.M.O.M.O.</i>
	RM 190 A/B		10-May-10	A. Nguyen	12-Jul-10	<i>Stained ceiling tile observed near door in Rm. 190 B (existing).</i>
M.M. Robinson	HB 010	3	12-May-10	A. Nguyen	21-Jul-10	<i>N.S.M.O.M.O.</i>

TABLE 1
PORTABLE CLASSROOM PREVENTATIVE MAINTENANCE INSPECTION NO. 66 SUMMARY

School	HB #	No. of Port.	PM Inspection Schedule		Proposed	Comments from Round 66 Inspection N.S.M.O.M.O. (no suspect mould or moisture observed)
			Round 66 Inspect. Date	DCS Inspector	Round 67 Inspect. Date	
H.S.	HB 151		12-May-10	A. Nguyen	21-Jul-10	<i>N.S.M.O.M.O.</i>

TABLE 1
PORTABLE CLASSROOM PREVENTATIVE MAINTENANCE INSPECTION NO. 66 SUMMARY

School	HB #	No. of Port.	PM Inspection Schedule		Proposed	Comments from Round 66 Inspection N.S.M.O.M.O. (no suspect mould or moisture observed)
			Round 66 Inspect. Date	DCS Inspector	Round 67 Inspect. Date	
	HB 161		12-May-10	A. Nguyen	21-Jul-10	<i>N.S.M.O.M.O.</i>
Sir E. MacMillan P.S.	HB 017	6	11-May-10	C. Sam	19-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 018		11-May-10	C. Sam	19-Jul-10	<i>Eavestrough damaged on non-window side of portable.</i>
	HB 019		11-May-10	C. Sam	19-Jul-10	<i>Eavestrough damaged on non-window side of portable. Vinyl floor tiles(~4) missing near entrance.</i>
	HB 020		11-May-10	C. Sam	19-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 025		11-May-10	C. Sam	19-Jul-10	<i>Suspect mould observed on exterior wood soffit above door. Exterior wood corner flashing degrading and wet on all four corners. Exterior wood corner flashing at southeast corner significantly degraded and wet exposing black tar paper beneath.</i>
	HB 165		11-May-10	C. Sam	19-Jul-10	<i>N.S.M.O.M.O.</i>

Total Portables:

42

NOTE:

Scheduled inspection date subject to change due to availability of manpower and the facility.

TABLE 1
PORTABLE CLASSROOM PREVENTATIVE MAINTENANCE INSPECTION NO. 66 SUMMARY

School	HB #	No. of Port.	PM Inspection Schedule		Proposed Round 67 Inspect. Date	Comments from Round 66 Inspection N.S.M.O.M.O. (no suspect mould or moisture observed)
			Round 66 Inspect. Date	DCS Inspector		
Bruce T. Lindley P.S.	HB 067	2	11-May-10	A. Nguyen	13-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 143		11-May-10	A. Nguyen	13-Jul-10	<i>Inspection ports not accessible at time of Inspection. Stained ceiling tile observed near air exchanger (existing).</i>
Central P.S.	HB 069	1	11-May-10	C. Sam	20-Jul-10	<i>Caulking missing at A/C conduit on right side of portable. Window damaged above IP-I.</i>
Charles R. Beaudoin P.S.	HB 039	6	10-May-10	C. Sam	14-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 041		10-May-10	C. Sam	14-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 066		10-May-10	C. Sam	14-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 071		10-May-10	C. Sam	14-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 100		10-May-10	C. Sam	14-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 113		10-May-10	C. Sam	14-Jul-10	<i>N.S.M.O.M.O.</i>
Clarksdale P.S.	HB 096	2	11-May-10	A. Nguyen	13-Jul-10	<i>Stained ceiling tile observed at C-4 (existing).</i>
	HB 128		11-May-10	A. Nguyen	13-Jul-10	<i>Moisture stains observed on framing and sheathing at C-2 (new).</i>
Florence Meares P.S.	HB 064	4	10-May-10	C. Sam	14-Jul-10	<i>Ceiling tile damaged at C-4.</i>
	HB 139		10-May-10	C. Sam	14-Jul-10	<i>Vinyl wallpaper damaged near IP-V.</i>
	HB 156		10-May-10	C. Sam	14-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 169		10-May-10	C. Sam	14-Jul-10	<i>N.S.M.O.M.O.</i>
Kilbride P.S.	HB 074	1	09-May-10	C. Sam	06-Jul-10	<i>Water observed pooling on vapour barrier, and moisture observed on insulation in the ceiling space above stained ceiling tile near air exchanger unit. No suspect mould observed.</i>
Mohawk Gardens P.S.	HB 011	3	11-May-10	C. Sam	20-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 053		11-May-10	C. Sam	20-Jul-10	<i>Downspout damaged on non-window side of portable.</i>
	HB 125		11-May-10	C. Sam	20-Jul-10	<i>Inspection ports not accessible at time of Inspection.</i>
Orchard Park P.S.	HB 037	10	16-May-10	C. Sam	15-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 040		16-May-10	C. Sam	15-Jul-10	<i>Vinyl floor tiles (~5) damaged throughout portable.</i>
	HB 068		16-May-10	C. Sam	15-Jul-10	<i>Birds nest observed at C-4.</i>
	HB 085		16-May-10	C. Sam	15-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 086		16-May-10	C. Sam	15-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 087		16-May-10	C. Sam	15-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 098		16-May-10	C. Sam	15-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 167		16-May-10	C. Sam	15-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 168		16-May-10	C. Sam	15-Jul-10	<i>Inspection ports not accessible at time of Inspection. Bees nest observed in ceiling space at C-1.</i>
	HB 170		16-May-10	C. Sam	15-Jul-10	<i>N.S.M.O.M.O.</i>
Pauline Johnson P.S.	HB 102	1	11-May-10	C. Sam	20-Jul-10	<i>N.S.M.O.M.O.</i>
Rolling Meadows P.S.	HB 140	3	11-May-10	A. Nguyen	13-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 147		11-May-10	A. Nguyen	13-Jul-10	<i>Inspection ports not accessible at time of Inspection.</i>
	HB 166		11-May-10	A. Nguyen	13-Jul-10	<i>N.S.M.O.M.O.</i>

TABLE 1
PORTABLE CLASSROOM PREVENTATIVE MAINTENANCE INSPECTION NO. 66 SUMMARY

School	HB #	No. of Port.	PM Inspection Schedule		Proposed Round 67 Inspect. Date	Comments from Round 66 Inspection N.S.M.O.M.O. (no suspect mould or moisture observed)
			Round 66 Inspect. Date	DCS Inspector		
Tom Thompson P.S.	HB 031	3	11-May-10	C. Sam	20-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 124		11-May-10	C. Sam	20-Jul-10	<i>N.S.M.O.M.O.</i>
	HB 141		11-May-10	C. Sam	20-Jul-10	<i>N.S.M.O.M.O.</i>

Total Portables:

36

NOTE:

Scheduled inspection date subject to change due to availability of manpower and the facility.



Halton District School Board

2050 Guelph Line, Burlington, ON L7R 3Z2 (905) 335-3663 Fax: (905) 335-9802 www.hdsb.ca

Report Number: 10145

Date: August 19, 2010

INCIDENTAL INFORMATION

TO: The Chair and Members of the
Halton District School Board

FROM: Gerry Cullen, Superintendent of Facility Services

RE: Capital Update – August 2010

As per the schedule to report on capital projects, please find attached the chart showing recent activities in this regard from June through to August.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Gerry Cullen', written over a horizontal line.

Gerry Cullen
Superintendent of Facility Services

A handwritten signature in black ink, appearing to read 'Wayne Joudrie', written over a horizontal line.

Wayne Joudrie
Director of Education

Capital Projects

Updated: August 19, 2010

Bolded notes indicate changes.

School & Project Description	Pupil Places	Site Purchased	Permit Status		Construction (Tentative)		Start Date (Tentative)	Completion Date	Update Comments
			Site Plan (SPA)	Bldg. (BPA)	Tender	Award			
New School Construction									
Tiger Jeet Singh PS (Snyder & Assoc.)	704	Yes	submitted Sept-08	Oct-09	May-09	Everstrong Construction	Oct.-09	Aug-10	Roofing is complete. Project on schedule. 98% of windows installed. Masonry brick is complete. All interior finishes are underway. Exterior site works underway. Occupancy August 16, 2010.
Escarpment View PS (Svedas Koyanagi Arch.)	704	Yes	Dec-08	Dec-08	Sep-08	Oct-08 STF Construction	Nov.-08	Feb. 1-10	School occupied contractor correcting work shortages.
PL. Robertson PS (Snyder & Assoc.)	704	Yes	Dec-08	Dec-08	Sep-08	Oct.-08 Pre-Eng Contracting Ltd	Nov.08	Christmas-09	Contractor correcting work shortages.
Palermo PS (Allen & Sheriff Arch.)	704	Yes	approved Sep 15-09	submitted July 28-09	Aug 04-09	Sept. 22-09 Melloul Blamey Construction	Oct.-09	Aug. 30-10	Finishing trades on site. Exterior finishes underway. Occupancy inspection scheduled for August 27, 2010. Gym not ready on opening day, expected to be ready Sept. 30, 2010
James W. Hill PS (Peter Hossack & Arch.)	506	Yes	approved Sep 15-09	approved Oct-09	Sep 03-09	Sept. 25-09 Tambro Construction.	Oct.-09	Aug. 15-10	Occupancy August 16, 2010.
ERA108 (Orchard #3) PS (Peter Hossack Arch.)	704	Yes	Jan 24-10	Mar.-10	Phase 1 = Mar.-10 Phase 2 = Close Aug. 19	Phase 1 = Apr.-10 Phase 2 = Sept.-10	Sept.-10 (tent.)	Aug.-11	Board approved increase in pupil places to 704. Phase 1(site prep.) = complete . Phase 2 = (construction) tenders close Aug. 19-10.
SRA105 (Milton #1) HS (Allen & Sherriff Arch.)	1200	Yes	Apr. -10	Apr. 6-10 (submitted)	Apr. 6-10, close May 6-10	July 8-10 Percon Construction Ltd.	July 13-10	Sept-12 (tent.)	Contractor on site. Waiting for permits.

School & Project Description	Pupil Places	Site Purchased	Permit Status		Construction (Tentative)		Start Date (Tentative)	Completion Date	Update Comments
			Site Plan (SPA)	Bldg. (BPA)	Tender	Award			
SRA101 (Alton) HS (Svedas Koyanagi Arch.)	1200	Yes	May-10 (submitted)	June -10 (submitted)	Oct.-10 (tent.)	Nov.-10 (tent.)	Nov.-10 (tent.)	Aug-12	Preparing tender drawings. Site grading and servicing are underway.
SRA103 (West Oak) HS (Peter Hossack & Assoc. Architects)	1200	Yes	10-Feb	Sept.-10 (tent.)	Phase 2 = Aug. -10	Phase 2 = Sept.-10	Phase 2 = Oct.-10	Phase 2= Oct. -12	Phase 1 grading complete. Building location on site under review as requested by the Town of Oakville
ERA109 (Alton) PS (Snyder & Assoc.)	704	Yes	TBA	TBA	Mar. -11 (tent.)	May-11 (tent.)	June-11 (tent.)	Jun-12	Architect appointment approved by Ministry of Education. Design process started.

Addition and Renovation Projects

GDHS Additions & Reno's (Snyder & Assoc.)	Add 150	Own	Phase 2, Dec.-09	Phase 2, Dec. -09	May-09	Percon Construc	Jul-09	Aug. 15-10	Ph.1 - completing contractor work shortages. Ph.2 - addition is being cleaned. Ph.3 interior and exterior finishes underway. FOD - 85% complete.
Munns PS- Additions & Reno's (Graff Grguric & Arch.)	Add 184 (PARC)	Own	submitted Dec 23-08	Issued Jul 29 09	Jan-09 Letter of Intent Apr 19-09	Mar.-09 STF Contractors	June 30-09	Jun-10	Occupancy issued June 30, 2010.
Sunningdale PS- Additions & Reno's (ATA Arch.)	Add 46 (PARC)	Own	SPA (Phase 2) approved Dec.-09	BPA (Phase 2) approved Jan-10	Phase 1 & 2 Mar-09	Apr.-09 Maple Reinders Construction	Phase 2 Feb 22-10	Phase 1-Aug. 30-09, Phase 2- Oct. 2010	Phase 2 additions underway. Contents of butterfly garden removed from base contract and to be completed by community group. Encountered unknown soil conditions. Completion date revised to October.

School & Project Description	Pupil Places	Site Purchased	Permit Status		Construction (Tentative)		Start Date (Tentative)	Completion Date	Update Comments
			Site Plan (SPA)	Bldg. (BPA)	Tender	Award			
Bruce Trail PS-10 Room Addition (Svedas Koyanagi Arch.)	Add 230	Own	Approved Aug-09	Jun 30-09	Sep.-09	On hold	On hold	TBA	Project cancelled.
Charles R. Beaudoin PS- 10 Classroom Addition (Snyder & Assoc.)	Add 230	Own	Submitted Apr 9-09	Jun 8-09	Sep.-09	Oct.-09 TRP Construction	Nov.-09	Jul-10	Project complete June 23, 2010.
New Central PS (PARC) (BJC Architects Inc)	Add 89 (PARC)	Own	Feb.-10	Submit May -10 Issued August 12-10	Apr-10	May 13-10 PM Contracting Ltd.	Aug. 12-10	Sept.-10 (tent.)	Tender has closed. Site Plan Approval meeting June 8th. Waiting for building permit.
Maple Grove PS (PARC) Svedas Koyanagi Architects Inc.	Add 248 (PARC)	Own	June 8-10 approv.	Submit May-10 Issued Aug 12-10	May-10	June-1 10 PM Contracting Ltd.	Aug. 12-10	Mar.-11 (tent)	Site work to be completed during summer. Work on the addition delayed because permits are not yet issued.
Gardiner PS Addition (Snyder & Assoc.)	Add 60 (PCS)	Own	Mar 23-10	10-May	10-May	June 10-10 CRD Construction	Jul-10	Dec-10 (tent.)	Project is underway. Foundations are being installed.
E.J. James PS (Sveydas Koyanagi)	Renewal	Own	N/A	Yes (tba)	July 12-10	STF Const.	Aug.9-10	Sept. 30-10 (tent.)	Work to commence over the summer and anticipated completion Sept. 30, 2010.
Portable Relocations 2010				Jul-10	Jun-10	Jun-10	July 5-10	Aug.15-10	All portables are in place. Service connections in progress.

Completed Projects

School & Project Description	Pupil Places	Site Purchased	Permit Status		Construction (Tentative)		Start Date (Tentative)	Completion Date	Update Comments
			Site Plan (SPA)	Bldg. (BPA)	Tender	Award			
Brant Hills PS 2 Classrm. Add'n (Peter Hossack)	Add 46	Own	N/A	Apr-09	Apr-09	May-09 Design 4 Construction	June 30-09	Sept.04-09	Project complete.
Kilbride PS (PCS) 2 Classroom Add'n (BJCArch.Inc.)	Add 46	Own	submitted Mar5-09	June 30-09	Apr 21-09	May-09 Sax Construction	Jun-09	Oct-09	Project complete
Montclair PS - Additions & Reno's (Peter Hossack)	Add 152 (PARC)	Own	09-Apr	09-May	09-Jan	Mar-09 P.M. Contracting	09-Mar	09-Sep-10	Project Complete
Lakeshore PS- Addition & Reno's (Graff Grguric Arch.)	Add 46 (GPTL)	Own	Dec.-08	Mar.-09	Feb.-09	Mar.-09 TRP Construction	Jun-09	Dec.-09	Project complete. .
Mohawk Gardens PS (PCS) 4 Classroom Add'n (Peter Hossack Arch.)	Add 92	Own	issued #535- 029/09	issued #09 004809	Apr 30-09	May-09 TRP Construction	May-09	Nov. 20-09	Complete.
Gardiner PS (LEED Silver)	600	Own	yes	yes	yes	yes	Mar. 1-08	Dec.-08	Complete. Awaiting LEED approval from Green Canada.