

HALTON DISTRICT SCHOOL BOARD

Wednesday, February 4, 2009

7 p.m. – Public Session

MINUTES

1.0 -- Opening

- 1.1 Welcome, Call to Order and Roll Call
- 1.2 National Anthem
- 1.2 Approval of the Agenda
- 1.3 Declarations of Possible Conflict of Interest

2.0 – Communication to the Board

- 2.1 Presentations
- 2.2 Delegations
 - 2.2.1 Northeast Burlington School Council Chairs (*Secondary Accommodation, NE Burlington*)
 - 2.2.2 Mark Caskenette, *Ward 3 Oakville Consultation Process*
 - 2.2.3 Greg McGinnis, *Ward 3 Oakville Consultation Process*
 - 2.2.4 Denise Purcell, *Ward 3 Oakville Consultation Process*
 - 2.2.5 Mary McKenzie, *Ward 3 Oakville Consultation Process*
- 2.3 Acknowledgement of Delegations by Chair

3.0 – Ratification / Action

- 3.1 Minutes of the Regular and Special Meetings
 - 3.1.1 Meeting of the Halton District School Board, January 21, 2009
- 3.2 Ratification of Business Transacted in Private Session
- 3.3 Order Paper
- 3.4 Action Items
 - 3.4.1 Ward 4 Oakville Accommodation (W. Joudrie) – Report 09007
 - 3.4.2 Ward 3 Oakville Response (W. Joudrie) Reports 09028 and 09029
 - 3.4.3 LTAP – :Lakeshore Woods (S. Parfeniuk) Report 09004

4.0 – Communication to the Board

- 4.1 Student Trustee Reports
- 4.2 Information Items (including Notices of Motion and future actions)
 - 4.2.1 Communications Operational Plan (G. Gortmaker, B. Smith) Report 09017
 - 4.2.2 Information Technology Report (B. Smith) Report 09033
 - 4.2.3 “UPDATE” Report (B. Smith) Report 09034
 - 4.2.4 2009-13 LTAP (Long-Term Accommodation Plan) (S. Parfeniuk) Report 09021
 - 4.2.5 Transportation Consortia Information (S. Parfeniuk) Report 09030

For action: February 18, 2009

 - 4.2.6 Georgetown Field of Dreams (*G. Cullen*) – Report 09025
 - 4.2.7 PARC 16B Drawings (*G. Cullen*) Report 09018
 - 4.2.8 Harmonized Policy Report (*S. Parfeniuk*) – Report 09016
- 4.3 Committee Reports
- 4.4 Director’s Report
 - 4.4.1 Board Correspondence
 - 4.4.2 Monitoring Reports
 - 4.4.2.1 II G: Communication & Counsel to Board (Executive Limitations) W. Joudrie
 - 4.4.3 Other
 - 4.4.3.1 Facilities Update (*G. Cullen*)
 - 4.4.3.2 Future Agenda Items
 - March 2009**
 - Safe and Active Routes to School
 - Portable Protocols
 - Secondary Bell Times
 - Debenture By-law
 - Provincial Governance Committee

February 4, 2009 – Agenda (continued)

4.0 – *Communication to the Board (continued)*

4.5 Communications from the Chair

4.6 Trustee Questions and Comments

5.0 – *Public Input*

5.1 Public Question Period – **8:45 p.m.**

6.0 – *Adjournment*

6.1 Motion to Adjourn

Halton District School Board
Wednesday, February 4, 2009

Present: K. Bateman-Olmstead, D. Danielli, P. Ellis, J. Hlusko, B. Jones, G. Ockenden,
P. Russell, G. Tuck Kutarna, D. Vrooman, N. Dogra, L. McVey

Regrets: M.E. Dilly, J. Hames

Agenda Item 1

1.1 Welcome, Call to Order and Roll Call

The Chair called the meeting to order at 6:14 p.m. noting regrets from J. Hames and M.E. Dilly.

M09-0035 J. Hlusko / G. Ockenden

Be it resolved that the Halton District School Board move into Private Session.

Carried.

The Board rose from Private Session at 6:57 p.m. Public Session was called to order at 7:10 p.m.

1.2 National Anthem

The Director of Education played a CD featuring students from Aldershot High School Band performing O Canada.

1.3 Approval of the Agenda

M09-0036 J. Hlusko / K. Bateman-Olmstead

Be it resolved that the Halton District School Board approve the agenda for February 4, 2009 as distributed.

Carried.

1.4 Declarations of Possible Conflict of Interest

There were no declarations.

Agenda Item 2

2.1 Presentations/Delegations

The Chair recognized the Chairs and Co-Chairs from the Northeast Burlington family of schools, who presented a delegation on the issue of secondary school needs for this area of Burlington.

The Chair recognized four individual presenters speaking on the Ward 3 Oakville consultation process: Mark Caskenette, Greg McGinnis, Denise Purcell and Mary McKenzie.

2.3 Acknowledgement of Delegations by the Chair

Each of the five delegations were acknowledged by the Chair.

Agenda Item 3

3.1 Approval of the Minutes

The Chair called attention to the revised minutes circulated in advance of the meeting.

M09-0037 P. Russell / D. Vrooman

Be it resolved that the Halton District School Board approve the revised minutes of the Meeting of the Halton District School Board, January 21, 2009, as distributed.

Carried.

3.2. Ratification of Business Transacted in Private Session

P. Russell asked for clarification regarding the process and financial approvals. G. Cullen responded to the question. She also commented on the absence of the two Burlington trustees for this vote. P. Russell requested a recorded vote.

In response to a request (February 18, 2009) to include verbatim comments regarding the Alton high school, the following questions posed by P. Russell and responded to by Superintendents S. Parfeniuk and G. Cullen have been transcribed from the audio/video recording:

B. Jones: And do we have discussion on that item. Trustee Russell...

P. Russell: Mr. Chair, I just, I have spoken to this earlier in private session and now we're in public. I would just like to speak to and have the public be aware of how the architect is going to be paid and how that's going to work. If we could have Superintendent Parfeniuk and Superintendent Cullen explain that for the record in public please.

B. Jones: I will direct this question to Superintendent Cullen.

G. Cullen: Through you Chair Jones to Trustee Russell, what we've talked about at this point, because we have approval at this stage only for the design of the school, we can proceed with a number of elements of reviewing the site and building concepts. We'd like to do that in conjunction with the City of Burlington because of some potential partnership issues that may relate on this site, and we would proceed with the concept sketch plan format as the first stage as the Board pursues it's other interests in this. So we have received approval for design only and that's all we've been proceeding with at this point in time with the motion on the floor.

B. Jones: *recognizes follow-up from P. Russell.*

P. Russell So clarification, what is the maximum expenditure the Board's approving at this point in time?

G. Cullen Again, through you Chair Jones to Trustee Russell. At this point we're estimating that to be something in the order of \$300-500,000 in potential fees for the various levels of both review and design concept development.

B. Jones; *Thanks G. Cullen and recognizes one more question from P. Russell.*

P. Russell: Yes, now can we have it from Superintendent Parfeniuk how that will be funded by the Board?

B. Jones; *Calls on S. Parfeniuk.*

S. Parfeniuk: Thank you Mr. Chair. Through you to Trustee Russell. Trustees, you recall that the Board is now new-pupil place-positive, and as a result of this, are submitting our liquidity template as well as the capital priorities list to the Province. We will now seek for the Province to do a transfer from new pupil place grants to our operating budget if you will, which is for all intents and purposes the process that we have to go through now to get all capital funds approved and then the Ministry will do that as they have previously done that on May 17th with respect to the \$117 million dollars of – sorry, December 17th – with respect to the \$117 million dollars we got approved at that point in time. Thank you Mr. Chair.

B. Jones: Last one Trustee Russell?

P. Russell: Yup, the clarification then around what Superintendent Parfeniuk said is, and just so that I am clear that that's what I'm understanding, is the Ministry is not funding the architect. It's new pupil places grants so it's coming out of money that we have, not money that the Ministry is providing us for the project. Correct? I want that clarification. So this architect is going to be paid out of new pupil place grants and that is money that we.... we're not getting from the Ministry. It's not new money to us or found money in order to move ahead with the partnership, correct?

B. Jones: To whom are you asking that question?

P. Russell: I'm asking that of Superintendent Parfeniuk.

B. Jones: *Calls on S. Parfeniuk to respond.*

S. Parfeniuk: Mr. Chair, through you to Trustee Russell. The new pupil place funding we receive is as a result of the enrolment that we have. We could spend those monies on any capital project the trustees deem appropriate. In this particular case as you may recall, capital project priority #9 was the Burlington secondary school. And the Ministry will allow us to do as you're directing administration to do which is to spend money on the architect for the school. If we do not spend it on the school, we could spend it on any other capital project trustees direct, but it is money specifically for capital. Thank you Mr. Chair.

B. Jones: *recognizes J. Hlusko*

J. Hlusko: Thank you. I have two questions of clarification. One for Superintendent Parfeniuk.. The students who will attend the northeast Burlington high school from Alton and Orchard in particular, do they not qualify under the definition of new pupils?

S. Parfeniuk: Mr. Chair, through you to Trustee Hlusko. The definition of new pupils is not likely what people expect it to be. New pupil place grants are given when a Board's enrolment exceeds its capacity as defined by the Ministry in October 2003. So it doesn't really matter where those new pupils come, if our capacity is greater in 2008 than it was – sorry, if our enrolment is greater in 2008 than our capacity was in 2003, and it would take me a while to explain why it's 2003, but suffice it to say those are the dates, then we receive additional grants, or we receive new pupil place grants. Thank you Mr. Chair.

J. Hlusko: Thank you, and my second question is for Superintendent Cullen. I didn't quite understand when you said Trustees approved the first stage at \$300,000-\$500,000. That was not the motion that was passed at all. The motion that was passed was to hire the architect to proceed with that project. It was a full fee. It wasn't broken down.

G. Cullen: That is correct. Through the conversations we had in camera however, it was clear that there would be a milestone check to take place with the Board about the next steps of the process before advancing beyond the concept and design phase. That was my understanding and similar to my comment made in camera.

J. Hlusko: Correct, but that's not how the motion read. The motion was about hiring the architect for the project, period.

B. Jones: A recorded vote has been called..... We don't normally recognize fifth time speakers. This is something you really need to say?

P. Russell: Actually it's just for clarification because out of a question and an answer that Trustee J. Hlusko asked....so I couldn't have asked it last time...

B. Jones: Proceed please.

P. Russell: So the definition of new pupils is the capacity enrolment of the Board overall. So what's our enrolment in Burlington. Are we under enrolled at the current time. Do we have more secondary spots than we have kids?

B. Jones: We'll give Superintendent Parfeniuk a moment to look it up. We're right on the edge of leaving the subject which is Appointment of Architects, so I'm going to ask you to be careful that you don't go any further off.... Thank you. (*responding to P. Russell*)... Understood.

S. Parfeniuk: Mr. Chair, if I might. Trustees, our current capacity with respect to our Burlington high schools is 6,324. And our current enrolment, and I say that as at October of 2009 would be 5,842. Thank you, Mr. Chair.

P. Russell: So this would be adding 1200 additional pupil places to the 6324 taking us to 7524 approximately, and we have 5,000 and how many please?

S. Parfeniuk: Through you Mr. Chair to Trustee Russell, the current enrolment, again, as at October 31, 2008 is -- and that's full-time equivalent enrolment, not bodies -- is 5,842. Thank you Mr. Chair.

B. Jones: Thank you. A recorded vote has been called....

M09-0038 D. Danielli / J. Hlusko

Be it resolved that the Halton District School Board retain the services of the following architectural firm for the design of the following school project as noted:

Architect	Site	Size (pupil places)	Opening
Svedas Koyanagi Architects	Alton (Burlington)	1200	Sept. 2011
J. Hlusko	yes	P. Russell	no
D. Vrooman	yes		
P. Ellis	yes		
G. Tuck Kutarna	yes		
G. Ockenden	yes		
K. Bateman-Olmstead	yes	N. Dogra	yes
D. Danielli	yes	L. McVey	yes
B. Jones	yes		

Carried.

M09-0039 D. Danielli / J. Hlusko

Be it resolved that the Halton District School Board retain the services of the following architectural firms for the design of additions at the following schools:

Architect	Site	Opening
Svedas Koyanagi Architects	Bruce Trails Public School 10 classroom addition	December 2009
Snyder & Associates Architects	Charles R. Beaudoin Public School 10 classroom addition	December 2009

Carried.

3.3. Order Paper

The Chair called attention to the Order Paper.

3.4. Action Items

3.4.1. Ward 4 Oakville Accommodation

W. Joudrie spoke to the issue regarding accommodation issues in Ward 4 Oakville, and indicated a further of two weeks would allow consideration of the delegation materials and additional discussions with staff.

The Director of Education committed to circulate a revised report to trustees, and to members of the public via the Board website by next week, available for trustee consideration on February 18, 2009.

M09-0040 K. Bateman-Olmstead / P. Russell

Be it resolved that the issue relating to Ward 4 Oakville accommodation issue be deferred to the February 18, 2009 meeting of the Halton District School Board.

Carried.

3.4.2. Ward 3 Oakville Response

W. Joudrie spoke to Reports 09028 and 09029, highlighting the process. He responded to trustee questions relating to additional options being presented through the process and how those could be discussed as part of the process, inclusiveness of the survey respondents, focus group process comparisons to Oakville Ward 4, and transparency. G. Tuck Kutarna confirmed the Director of Education's intention was to make the raw data available to the larger community in the interest of transparency.

Further discussion occurred regarding the process, how to better facilitate delegations.

M09-0041 P. Ellis / G. Ockenden

Be it resolved that, in accordance with the suggestion made by the facilitator, Dave Cooke, in his report dated November 24, 2008 to the Honourable Kathleen Wynne, Minister of Education, the Halton District School Board approve the Community Consultation Process as outlined in Report 09028.

Carried Unanimously.

3.4.3. LTAP – Lakeshore Woods

D. Vrooman asked that this matter be deferred to the Program and Accommodation Committee for discussion, and to allow a broad-based community consultation.

S. Parfeniuk spoke to timelines with respect to this issue.

S. Parfeniuk spoke to Report 09004 and responded to trustee questions.

M09-0042 D. Vrooman / K. Bateman-Olmstead

Be it resolved that the Halton District School Board defer this issue to a future Program and Accommodation Committee Meeting, with the matter coming back to the Board no later than June 2009.

Carried.

Agenda Item 5

The Chair responded to public questions relating to use of surplus property, bussing of students in areas where schools are closed or boundaries are changed, timelines, information in support of options to be shared as part of the discussion,

The Chair called a brief recess. J. Hlusko left the meeting at 9:15 p.m., asking to attend by phone following the recess. The Board reconvened at 9:27 p.m.

Agenda Item 4

4.1 Student Trustee Reports

There was no student trustee report.

4.2 Information Items (including Notices of Motion and future actions)

4.2.1 Communications Operational Plan Update

G. Gortmaker and B. Smith provided an overview of the Board's new website being launched this week, tying it in to the Communications Operational Plan..

M09-0043 D. Vrooman / G. Ockenden

Be it resolved that the Board extend the meeting beyond 10 p.m.

Carried.

4.2.2 Information Technology Report

The Chair called attention to Report 09033.

P. Russell left the meeting at 10:12 p.m.

4.2.3 "UPDATE" Report

The Chair called attention to Report 09034. S. Parfeniuk spoke to questions regarding the P-card pilot.

4.2.4 2009-13 LTAP

S. Parfeniuk spoke to Report 09021, and responded to trustee questions.

4.2.5 Transportation Consortia Information

S. Parfeniuk spoke to Report 09030, and responded to trustee questions.

For Action: February 18, 2009

4.2.6 Georgetown Field of Dreams

G. Cullen spoke to Report 09030 and responded to trustee questions relating to timing, authorization to proceed and costs.

4.2.7 PARC 16B Drawings

G. Cullen referenced Report 09018 and the attached drawings. He indicated the drawings will come back with the first one (Montclair) coming before the Board on February 18. The others will appear in early March for trustee consideration.

4.2.8 Harmonized Policy Report

S. Parfeniuk called attention to Report 09016, and responded to trustee questions.

G. Tuck Kutarna left the meeting at 10:53 p.m.

4.3 Committee Reports

D. Danielli provided a brief update on SEAC activities from both January and this week's regular meeting.

Agenda Item 5

This item had concluded earlier.

Agenda Item 6

M09-0044 G. Ockenden / K. Bateman-Olmstead

Be it resolved that the Halton District School Board adjourn at 11:11 p.m.

Carried.

.....

Recorder

.....Chair