

## Halton District School Board

### *Operational Policies/Procedures*

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<b>NUMBER:</b>	<i>to be determined</i>
<b>TOPIC:</b>	<b>Health Support Services in School Settings</b>
<b>EFFECTIVE:</b>	<b>June 2007</b>
<b>CROSS-REFERENCE:</b>	<b>Policy/Program Memorandum 81 (1984)</b> <b>Ministry of Health Memorandum, October 11, 1989</b> <b>Administration of Prescribed and Emergency Medication –</b> <b>Elementary and Secondary Operating Policy/Procedure, 2004</b> <b>Anaphylaxis Policy and Protocol, 2006</b>
<b>REVISION DATE:</b>	
<b>RESPONSIBILITY:</b>	<b>Superintendent of Education, Student Services</b>

#### **POLICY STATEMENT:**

The Halton District School Board, in cooperation with local agencies under the aegis of the Ministry of Health and Long Term Care and the Ministry of Children and Youth Services, arranges for provision of health support services to school-aged children that might otherwise be a barrier to education.

The designation of roles and responsibilities for health support services in the school setting does not preclude, in an emergency situation, the provision of a health service by designated school board personnel, administered in accordance with section 52(2a) of the Health Disciplines Act and section 10(c) of the Drugless Practitioners Act.

#### **PROCEDURE:**

##### **a) Medications**

- i. The Halton District School Board is responsible for the administration of oral medication where such medication has been prescribed for use during school hours.
- ii. The administration of routine, prescribed medications is outlined in detail in Administration of Prescribed and Emergency Medication – Elementary and Secondary Operating Policy Procedure, 2004 and Anaphylaxis Policy and Protocol, 2006.

##### **b) Procedures**

- i. Training is to occur at least annually and as needed due to changes in staffing by the Ministry of Health and Long-Term Care and/or the Community Care Access Centre for procedures identified on the following chart as being administered by HDSB staff (see highlighted procedures).
- ii. Services such as lifting, positioning, assistance with mobility, feeding and toileting will be provided for students with physical disabilities.
- iii. General Assistive Exercises will be provided for students who are under the care of a Physical or Occupational Therapist. Such programs complement but do not replace a therapy program provided by a trained member of a professional college.

**Model for Provision of School Health Support Services**

<b>Support Service</b>	<b>Administered By</b>	<b>Provided By</b>	<b>Training and Direction</b>	<b>Consultation</b>
<i>Oral Medication</i>	Pupil as authorized	Pupil	Attending physician	Local Board of Health
	Parent as authorized	Parent	Attending physician	Local Board of Health
	Educational Assistant or other personnel	School Board	School Board/Physician	Local Board of Health
<i>Injection of Medication</i>	Pupil as authorized	Pupil	Attending physician	Local Board of Health
	Parent as authorized	Parent	Attending physician	Local Board of Health
	Health Professional	MOHLTC	Community Care Access Centre	School Board
<i>Lifting and positioning</i>	Educational Assistant or other personnel	School Board	Community Care Access Centre	MOHLTC
<i>Assistance with Mobility</i>	Educational Assistant or other personnel	School Board	Community Care Access Centre	MOHLTC
<i>Feeding</i>	Educational Assistant or other personnel	School Board	Community Care Access Centre	MOHLTC
<i>Toileting</i>	Educational Assistant or other personnel	School Board	Community Care Access Centre	MOHLTC
<i>Catheterization: Clean, Intermittent</i>	Educational Assistant or other personnel	School Board	Community Care Access Centre	MOHLTC
<i>Suctioning: Shallow, Surface, e.g. oral or nasal suction</i>	Educational Assistant or other personnel	School Board	Community Care Access Centre	MOHLTC
<i>Catheterization: Sterile, Intermittent</i>	Health Care professional	MOHLTC	MOHLTC and CCAC	MOHLTC
<i>Suctioning: Deep e.g. throat &amp;/or Chest Suction or Drainage</i>	Health Care professional	MOHLTC	MOHLTC and CCAC	MOHLTC
<i>Manual expression of bladder/stoma</i>	Health Care professional	MOHLTC	MOHLTC and CCAC	MOHLTC
<i>Postural drainage/suctioning</i>	Health Care professional	MOHLTC	MOHLTC and CCAC	MOHLTC
<i>Tube feeding</i>	Health Care professional	MOHLTC	MOHLTC and CCAC	MOHLTC

As of June 25, 2007

*Physical/Occupational Services*

<b>Support Service</b>	<b>Administered By</b>	<b>Provided By</b>	<b>Training and Direction</b>	<b>Consultation</b>
Acute/Intensive clinical (short-term treatment)	Qualified therapist in clinical setting	MOHLTC	MOHLTC	MOHTLC
Assessment and Consultation	Qualified Therapist	MOHLTC	MOHLTC	MOHTLC
General Maintenance Exercises	Educational Assistant	School Board	CCAC and MOHLTC	MOHTLC

*Speech/Language Services*

<b>Support Service</b>	<b>Administered By</b>	<b>Provided By</b>	<b>Training and Direction</b>	<b>Consultation</b>
Speech Correction and Remediation	Speech Therapist/Pathologist	CCAC	CCAC	MOHTLC
Speech Language pathology (language intervention)	Speech Language Pathologists in PLC and ELDC	School Board	School Board	
Speech Language pathology (full assessment and screening)	Speech Language Pathologists	School Board	School Board	

Terms:

MOHLTC: Ministry of Health and Long Term Care

CCAC: Community Care Access Centre

PLC: Primary Language Centre

ELDC: Early Language Development Centre