

**Library Services
Halton District School Board
Website Blog Guidelines**

The following guidelines apply when viewing, accessing, or using the blog created and owned by the Halton District School Board's Library Services (<http://hdsblibraries.blogspot.com/>). The information within the blog may be changed without notice and is not guaranteed to be complete or up-to-date. The opinions expressed via the blog reflect those of the individual authors and may not reflect the opinions of the school board.

Comments to our blog posts are encouraged and welcomed. The following guidelines provide a framework for the content, comments, and purpose of the Library Services blog.

1. Library Services staff will regularly contribute content to the blog.
2. The blog content will concentrate on: current events, resource reviews, educational information, and all aspects related to the library community.
3. The blog is open for feedback/comment posts from any website visitors. Library Services is not responsible for the comments posted by third parties. However, we reserve the right to remove content that is deemed inappropriate.
4. Blogs are like conversations. When posting comments to the blog, please consider the following:
 - Signature attached to comment
 - Read existing comments prior to posting to reduce the frequency of redundant content
 - Stick to the discussion topic; contribute constructive content; add value to the discussion
 - Avoid self-promotion and limit the use of blog comments to non-commercial purposes
 - Do not link to offensive or illegal content websites
 - If you disagree with ideas or information in the blog, be sure to explain why you disagree without the use of defamatory remarks
 - Avoid two word responses like "Love it" or "I agree". These don't add to the conversation. Explaining why you "agree" or why you "love it" will likely contribute to the sharing
5. All blog content is protected by copyright, and is owned or controlled by the Halton District School Board, or the party listed as the provider/author of the content. The Halton District School Board will not be held responsible for posted information that may infringe on a third party's copyright.
6. Hyperlinked URLs may appear on our blog that provide access to other blogs, websites, or online resources as they relate to the topic or content being discussed. Library Services has no control over the content of these sites nor does it endorse in any way the materials, information, goods or services available through the links. Accessing the linked site(s) is at the discretion of the website visitor.
7. The Halton District School Board's Library Services staff reserves the right to change these guidelines as required.

