

Process for Resolving Concerns Related to the Elementary and Secondary Internet Tools Websites

The Elementary and Secondary Student Internet Tools (SIT) websites are primarily maintained by Library Services staff with the ongoing support of a variety of school library staff including Teacher-Librarians and Library Technicians.

These websites exist to provide students, teachers, and parents/guardians with a starting point for research, homework help, and recreational reading selections. The websites include:

- Links to various school-board subscribed information databases
- Links to web pages created by various individual authors and/or organizations
- Links to research guides
- Links to suggested recreational reading
- Links to news feeds
- Links to school library catalogues, school library websites (where available), and school websites
- Links to the Library Services website and the Halton District School Board corporate website

In the selection of web pages for inclusion on the Elementary and Secondary SIT websites, library staff uses evaluation guidelines (refer to the HDSB Website Evaluation Guidelines) to assist them.

Keeping with the spirit of the school board's policy regarding the Selection of Instructional and Library Resources, Internet-based resources selected for the HDSB SIT websites support curriculum.

If a user of the HDSB SIT pages is concerned with or has questions about any content they encounter, the user should contact the Manager of Instructional Media in Library Services.

The Manager of Instructional Media will work with the appropriate school board staff to provide a response to the user.