

Board Report Number: 23086

May 17, 2023

For Decision (deferred)

To: The Chair and Members of the Halton District School Board
From: I. Gaudet, Superintendent of Facility Services and Planning
F. Thibealt, General Manager of Planning
C. Ennis, Director of Education
Re: **2022 Long Term Accommodation Plan Update**

DRAFT RECOMMENDATION:

BE IT RESOLVED THAT, the Halton District School Board approve the [2022 Long Term Accommodation Plan \(LTAP\)](#); and

THAT staff be directed to submit the updated LTAP to the Ministry of Education and further that all entities identified in Community Planning Partnerships notification be advised that the LTAP has been approved and direct them to the Board's website to review the electronic document.

Background

As part of the refresh of the Long Term Accommodation Plan in 2021/2022, a new vision was endorsed to “Engage Halton Stakeholders to participate in the Accommodation Planning Process to inform the proposed actions planned in their school communities”, and align the plan with the goals and objectives of the Multi-Year Strategic Plan. Among the new features of the LTAP, it was also the intent to incorporate the Facility portfolio to the document, to provide a balanced discourse on public school accommodations in the Region of Halton.

Since the approval of that plan, Facility Services and Planning has completed the Draft 2022 Long Term Accommodation Plan update. The full document is accessible here:

[LINK TO 2022 LTAP WEBSITE](#)

The 2022 Long Term Accommodation Plan (LTAP) provides a fifteen (15) year enrolment projection for the years 2023 to 2037 for both Elementary and Secondary Review Areas (ERA and SRA) and their schools, future action items to address accommodation needs in the jurisdiction of the Board, such as new capital projects, boundary review, and/or feasibility studies, and reports on the facility conditions of the Board's school facilities.

As per the Board's practice, the LTAP will be posted to the webpage subsequent to this meeting for public feedback. Community comments will be shared with the Board of Trustees on June 7, 2023, and the LTAP will return for Board for consideration and approval on June 21, 2023.

Discussion

The basis of this plan is to identify new capital project initiatives for the Board from 2023/2024 to 2027/2028, and beyond, in preparation for any potential updates as required by the Ministry of Education for the Capital Priorities funding requests or for identifying needs in new development areas. The LTAP also serves to identify accommodation challenges occurring in various review areas throughout the Board and suggest strategies to address these issues for Board approval, such as boundary studies.

The Draft 2022 LTAP was first presented and circulated to Trustees and Senior staff at the May 10, 2023, Committee of the Whole Meeting.

Capital Priorities:

The 2022 LTAP provides information on Capital Priority projects, by reporting on the status of existing projects as well as identifying new project submissions for consideration to the Ministry of Education. The below subsections present an overview of the Capital Priority portfolio:

Ongoing Capital Priorities Projects:

Rattlesnake Point PS (Milton SW #11) opened for the 2022/2023 school year, and is currently holding students from the future Milton SW #12.

Milton SW #12 PS started construction in the Winter of the 2021/2022 school year, and has further advanced its planning and building permit approvals with the Town of Milton. The facility is now targeting a September 2024 opening.

Oakville NE #3 PS was approved by the Ministry of Education as part of the 2021 Capital Priorities and Early Years Submission. The General Contractor for the project has mobilized on site, and is commencing construction in May 2023. The school opening date has yet to be determined. Once a construction schedule is in place, staff will report back through the capital updates to the Board.

Oakville NE #1 HS site preparations are underway. Since the 2021/2022 school year, the Board has been working collaboratively with Sixth Oak Inc. in advancing the draft plan of subdivision, rezoning, and official plan amendment to permit the site. As of May 2023, the site received Draft Plan, Zoning, and Official Plan approvals. The Site Plan application has also been submitted to the Town. It is now anticipated that construction will begin as early as Fall 2023 if approvals advance as planned and if the Board is successful in obtaining the necessary budget top up from the Ministry.

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Milton SW #13 PS and a 6-classroom addition was approved by the Ministry as part of the 2021 and 2022 Capital Priorities and Early Years Submission, respectively. The Board has retained an architectural firm for the project, and is working through the development approvals process with the Town and the Landowners.

Oakville NE #5 PS was approved by the Ministry as part of the 2022 Capital Priorities and Early Years Submission. The Board has retained an architectural firm for the project, and is working through the development approvals process with the Town and the Landowners.

2021 Capital Priorities and Early Years Submissions:

The last two capital priorities released by the Ministry of Education were on March 24, 2021, and February 4, 2022. Additional information on the matter can be accessed in report 21070 ([click here](#)) and 22021 ([click here](#)). A total of eleven (11) business cases were submitted between both submissions, of which five (5) were approved. they are as follows:

1. Oakville North East #3 ps: 788 pupil place Elementary School with 5-room daycare;
2. Oakville North East #1 hs: 5-room daycare wing (partial project approval);
3. Milton South East #13 ps: 788 pupil place Elementary School with 5-room daycare;
4. Milton South East #13 ps: 6 classroom 138 pupil place addition; and,
5. Oakville North East #5 ps: 788 pupil place Elementary School with 5-room daycare.

Future Capital Priority Considerations:

In the upcoming Capital Priorities Program submissions to the Ministry, there are a number of eligible projects that have not been previously funded and that have yet to be submitted that should be considered. At present, the following projects have been shortlisted as future priorities:

1. Milton District HS: addition, renovation, and child care facility
2. Oakville North East #5 PS: 6 classroom 138 pupil place addition
3. Paul A. Fisher PS: addition and child care facility
4. Central PS and Burlington Central HS: replacement school(s) - subject to a feasibility study as described in the LTAP.

Accommodation Studies:

The LTAP provides the opportunity to identify upcoming school boundary review studies that are to be undertaken to address accommodation needs precipitated by new capital initiatives, address accommodation pressures from new residential developments, changing demographics, and program pressures (among others).

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The plan identifies review areas and schools where enrolment issues are projected to occur within the immediate future and the need to undertake associated boundary studies and possible Program and Accommodation Reviews (PARs).

Note that the Board is still awaiting action from the Ministry of Education on updated Pupil Accommodation Review Guidelines, and additional guidance and updates on the implementation of class size increases, specifically for the secondary panel. Once these updates are made available, Planning Services may need to reassess certain priorities and undertake the appropriate updates to the LTAP, as both will impact long-term accommodation priorities for the Board.

The following provides an update on recently completed boundary reviews that occurred during the 2022/2023 school year and proposed boundary reviews that may take place during the 2023/2024 school year:

Recently Completed Boundary Review Studies:

Burlington – ERA 100 – Enrolment Accommodation Pressures: Addressed enrolment pressures at Glenview PS for the short and long term, and improved overall utilization at Maplehurst PS over the same period of time. This will provide adequate time to identify additional accommodation projects to address future intensification in the area. The boundaries are effective for September 2023.

Halton Hills – ERA 124 – South Georgetown Boundary Review: Addressed enrolment pressures at Ethel Gardiner PS for the short and long term, and improved overall utilization at Silver Creek PS over the same period of time. This was accomplished by moving the most recent development area to Silver Creek ps, effective September 2023.

Active School Boundary Review Studies for the 2022/2023 School Year:

Oakville – ERAs 114-118 – Oakville NE #3 and #5 PS Boundaries: A boundary review to establish the recently funded Oakville NE #3 PS and Oakville NE #5 PS, which would include facilities located in the North Oakville Secondary Plan within ERA 118, as well as select schools in ERAs 114, 116 and 117 that are currently acting as holding facilities. This review will also seek to establish the holding areas for students in anticipation for the new facilities to open, while having regard to potential delays, within facilities in ERA 114 and 115 that have adequate space. Part of this review will also seek to address the high pressures being felt in North Oakville schools, and potential program reviews that could assist attenuating pressures for the long term.

The review is targeted to begin in late Spring/early Summer of 2023, and completed prior to November 2023 in time for registration and administrative staffing processes. Implementation will be for the 2024/25 school year.

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Proposed School Boundary Review Studies for the 2023/2024 and 2024/2025 School Years:

Burlington FI Program Review (ERAs 101-110): Complete a French Immersion program review in the City of Burlington to ensure that schools offering the programs have sufficient resources and student populations, as well as limit over and under utilization in neighbouring schools where possible. There is the possibility of English Track Boundaries being impacted as well. Timing is anticipated to be 2024/2025 at the earliest, and may get pushed if additional time is required to identify suitable options.

Tiger Jeet Singh PS and Anne J. MacArthur PS Community Integration Boundary Review (ERAs 120, 121): Explore repatriating a portion of the Tiger Jeet Singh PS community that has historically not been able to attend its neighbourhood school due to significant enrolment pressures, and has been directed to other neighbouring schools in the past, most recently Anne J. MacArthur PS.

Milton SE #13 PS New School (ERAs 127, 120, 121, 119): Establish new boundary for Milton SE #13 PS, as well as address ongoing over-utilization concerns in the Boyne Secondary Plan at existing facilities, and seek to redistribute future growth generated by new development in order to suspend current redirections in the area. French Immersion program delivery in Milton will also be reviewed to ensure the most effective delivery of programming now that the majority of Phase II and Phase III expansion lands are built out.

Implemented and Anticipated Redirections for the 2022/2023 School Year:

Redirection (ERA 118): With ongoing pressures at Dr. David R. Williams PS, a temporary redirection was implemented in April 2023, subsequent to the school reaching its maximum student and portable capacity on site. Students in the Dr. David R. Williams PS English and French Immersion catchment areas are now redirected to Palermo PS. This is anticipated to remain in place until such a time Oakville NE #3 PS and Oakville NE #5 PS open. See [Report 22100](#) for further information.

Anticipated Redirection (ERA 116): Post's Corners PS is nearing its maximum school capacity as the high density development within its boundaries continue to close. Planning staff are observing a higher number of students being generated by high density units in the area, which may necessitate a redirection to an alternative location. This redirection would remain in place until such a time the Oakville NE #3 PS and Oakville NE #5 PS boundary review process is completed, which contemplates balancing the overutilization at Post's Corners PS with other schools in the area. Staff will report back to the Board of Trustees when the redirection is to be implemented.

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Redirection (ERA 127): Uptake to the French Immersion program at Milton SW #12 PS is not able to generate a sufficient number of students for a viable program. Students in the French Immersion program with the Milton SW #12 PS catchment will be redirected to Irma Coulson PS for 2023/2024 school year.

Note that staff will be bringing forward the 2023/2024 LTAP School Boundary Review Studies report once the 2022 LTAP is approved by the Board, and will first be presented as information at the June 21, 2023 meeting. Redirections will be presented to Trustees under separate reports once the Senior Team has approved their implementation as information.

Municipal Enrolment and Project Summaries

For ease of reference, the following appendices have been provided as part of this report to summarize the enrolment trends and proposed projects for each municipality. These appendices are excerpts from the complete 2022 LTAP, which has a greater level of detail for each elementary and secondary review areas. Appendices are as follows:

[Appendix A: City of Burlington](#)

[Appendix B: Town of Oakville](#)

[Appendix C: Town of Milton](#)

[Appendix D: Town of Halton Hills](#)

Direction for the 2022/2023 Update and next steps

To achieve the Vision of “Engaging Halton Stakeholders to participate in the Accommodation Planning Process to inform the proposed actions planned in their school communities”, Facility and Planning Services rebranded and re-envisioned the LTAP. As part of this exercise, the LTAP was developed to better align with the Board’s Multi-Year Strategic Plan, and the Facility Service portfolio.

As stated in the previous iteration of the LTAP, the 2022 update, focused on completing and populating the facility data, and exploring enhanced engagement strategies. Below is the road map of what has been accomplished, and what we seek to achieve in next iterations.

What to expect for the 2022 LTAP

1. Updated 15-year Enrolment Projections
2. Update to Section 1.2 “Our Responsibilities to the Mississaugas of the Credit Territory”

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3. Completion of the KPI data for the 2022 LTAP - Air conditioning data targeted for a June completion date.
4. Introduction of Board KPI Targets, and scorecards for each ERA/SRA

What to expect as future enhancements

1. Online modules to pull additional community information.
2. Interactive mapping displaying LTAP information
3. Student engagement
4. Phased development of the LTAP
5. Improved engagement

The LTAP remains a fluid document that will continue to adapt to not only the changing accommodation needs of the community but how the information is disseminated.

2022 LTAP Approval Upcoming Milestones:

Milestones	Timing/Date
Board: Committee of the Whole Presentation on 2022 LTAP	May 10, 2023
Board: Draft 2022 LTAP Submission	May 17, 2023
Public: Launch Feedback Survey	May 18, 2023
Public: Close Public Feedback	May 29, 2023 @12pm
Board: 2022 LTAP Public Feedback Report	June 7, 2023
Board: Committee of the Whole Final Discussion	June 14, 2023
Board: 2022 LTAP Approval	June 21, 2023
Board: Draft 2023/2024 Boundary Review Report	June 21, 2023
Board: 2023/2024 Boundary Review Report	September 6, 2023

Conclusions

Facility Management and Planning Services present the Draft 2022 LTAP to the Board of Trustees that will be circulated to the community for feedback on the document as presented, prior to returning to the Board of Trustees for approval.

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Once approved by the Board, the 2022 LTAP will be forwarded to the Ministry of Education and shared with community partners as per the Community Planning and Partnerships Guidelines in order to encourage school boards to reach out to community organizations to share planning information and explore potential partnerships.

Multi-Year Plan Alignment

The 2022 Long Term Accommodation Plan has been developed to align with all five (5) areas of focus of the Board's Multi-Year Plan. At the upcoming June 21, 2023, Regular Meeting of the Board where the plan will be considered for approval, a full synopsis on how the current iteration of the plan is achieved will be reported on.

Note that it is Facility Services and Planning's intent to continue enhancing the yearly iterations of the LTAP to better align with the Board's current and future Multi-Year Plans, and to continue evolving the document.

Financial Impact

There are no financial impacts directly tied to the approval of the 2022 Long Term Accommodation Plan. Once the proposed actions are brought forward to the Board of Trustees for approval, the financial impacts will be disclosed at that time.

Respectfully submitted,

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