



# Getting around your Aspen Family Portal

**Data in this presentation is anonymized to prevent identification and to enable sharing.**

# Welcome to your Portal!

HDSB TR SITE 2024-2025

Budge, Joanna

Budge, Joanna ▼

Log Off

Pages

Family

Academics



Welcome

Page  
Directory

ONEAnnouncements

Announcements from  
the HDSB

Welcome to the HDSB Parent Portal

This area can be used for messaging by the Board - not school specific.

Web Sites

Important Website links

Edit

- [HDSB Website](#) - You can link any Board preferred Sites Here

New student registration progress  
area.

Start a new New Student Registration

+ Initiate...

Registering a New  
Student?

Resume working on any New Student Registration that has already been started

Name	Grade	School > Name	Workflow Phase	Actions
Registration, New			Not submitted	✓ ✗

# Menus - Top Tab/Left Side Tab

The screenshot displays a web application interface with a green header bar containing three tabs: 'Pages', 'Family', and 'Academics'. A red arrow labeled 'Top Tabs' points to the 'Academics' tab. Below the header is a 'Students' section with a sidebar on the left containing links: 'Details', 'Contacts', 'Daily Attendance', 'Transcript', 'Assessments', 'Schedule', and 'Documents'. A red arrow labeled 'Side Tabs' points to the 'Transcript' link. The main content area features a toolbar with 'Options', 'Reports', and 'Help' buttons, a search bar labeled 'Search on Name', and icons for filters, views, and sorting. Below the toolbar, it shows '0 of 2 selected' and 'Active Students'. A table with two rows of student data is displayed, with columns for 'Name', 'DOB', 'Grade', and 'School > Name'. The first row shows a student with DOB 7/7/2007, Grade 12, at Abbey Park High School. The second row shows a student with DOB 11/21/2020, Grade JK, at C.H. Norton Public School.

<input type="checkbox"/>	Name	DOB	Grade	School > Name
		7/7/2007	12	Abbey Park High School
		11/21/2020	JK	C.H. Norton Public School

You can find information by simply clicking on one of the three top tabs which will also provide you with a different set of side tabs.

# Family Top Tab - List of All Related Students

Pages

Family

Academics

## Students

Details

Contacts

Daily  
Attendance

Transcript

Assessments

Schedule

Documents

Options ▼

Reports ▼

Help ▼

Search on Name



a-z



0 of 2 selected

Active Students

<input type="checkbox"/>	Name	DOB	Grade	School > Name
<input type="checkbox"/>	Abo Radwan, Samuel	7/7/2007	12	Abbey Park High School
<input type="checkbox"/>	Thomas, Daniel	11/21/2020	JK	C.H. Norton Public School

# Family Top Tab - Details (Alerts)

Pages **Family** Academics

Students :: 11 - Scrannage, Merritt

Details

Options ▾ Reports ▾ Help ▾

✕ Cancel

**Demographics** Addresses Photo

Name	Scranage, Merritt
Local ID	27740016
OEN	101-189-059
Gender	Male
Date of birth	12/6/2008 Age 16

✕ Cancel

By clicking on any one of the Alert icons beside the student's name, a new window will open. If there is information to be displayed, you can see it here. For example, the Bell icon provides you with this detail.

Student	Scranage, Merritt
Time	12/20/2024, 9:46 AM
<b>Current period</b>	
Class	CHA3UO-01 - American History
Teacher	Noble, Teo
Location	1 @ E-Learning Campus
<b>Next period</b>	
Class	CHW3M1-01 - World History to the End of the Fifteenth Century
Teacher	Yusuf, Taylor; Kean, Jean
Location	314 @ Dr. Frank J. Hayden Secondary School
<b>Daily attendance</b>	
<u>Year-to-date attendance</u>	
Unexcused absences	0
Excused absences	0
Lates	1
<u>Term-to-date attendance</u>	
Unexcused absences	0
Excused absences	0
Lates	0

# Family Top Tab - Details (Demographics)

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Students :: 11 - Scrannage, Merritt

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Help

Cancel

Demographics

Addresses

Photo

Name	Scrannage, Merritt	School > Name	Dr. Frank J. Hayden Secondary Scho
Local ID	27740016	Year of graduation	2026
OEN	101-189-059	Grade level	11
Gender	Male	Enrolment status	Active
Date of birth	12/6/2008 Age 16	Homeroom	

# Family Top Tab - Details (Addresses)

HDSB TR SITE 2024-2025

Love, Ariele

Pages

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Students :: 11 - Scrannage, Merritt



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Cancel

Demographics

Addresses

Photo

If your student's demographic information needs to be updated, please contact the school and they will be happy to update any information.

Physical Address

Address line 1

93 Spicebush Circle

Address line 2

City, Prov Postal Code

Oakville, ON L0P 1B0

Mailing Address

Address line 1

Address line 2

City, Prov Postal Code

Cancel

# Family Top Tab - Contacts

Students :: 12 - Abo Radwan, Samuel



Details

Options ▾

Reports ▾

Help ▾

Search on Priority



a-z



Contacts

Contacts  
Detail

Daily  
Attendance

Transcript

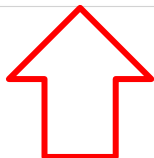
Assessments

Schedule

0 of 4 selected

All Records

<input type="checkbox"/>	Priority	Name	Address	Relationship	Phone 1	Phone 2
<input type="checkbox"/>	<a href="#">1</a>	Budge, Joanna	34 Tiller Diversion	Mother	null-334-4834	
<input type="checkbox"/>	<a href="#">1</a>	Campbell, Ryan	52 Forest Bluff Quay	Father	null-935-3318	null-297-3393
<input type="checkbox"/>	<a href="#">2</a>	Dolbel, Emily	52 Forest Bluff Quay	Mother	null-647-9028	null-986-9905
<input type="checkbox"/>	<a href="#">3</a>	Said, Taylor		Emergency Cont.	null-749-9762	null-335-5861



Click on the Priority number hyperlink to view that individuals details.



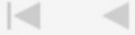
# Family Top Tab - Contacts (Individual's Details)

First name	Ariele	Emergency priority	1
Middle name	Gedam	Relationship	Mother
Last name	Love		
Suffix		Receive marks mailing	Y
Gender	Female	Receive incidents mailing	Y
Date of birth		Receive other mailing	Y
Phone 1	null-896-3104	Receive email	Y
Phone 2		Place of Employment	
Phone 3			
Contact lives with student	Y		
Guardian?	Y		
Access to records	Y		
Parent-Guardian OEN			
<u>Physical Address</u>		<u>Mailing Address</u>	
Address line 1	419F St Mary's Walk	Address line 1	
Address line 2		Address line 2	
City, Prov Postal Code	Oakville, ON L0P 1B0	City, Prov Postal Code	

If any information needs to be updated, please contact the school and they will be happy to make the changes.

# Family Top Tab - Daily Attendance

Students :: 12 - Abo Radwan, Samuel



Details

Contacts

**Daily  
Attendance  
Details**

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Options ▾

Reports ▾

Help ▾

Search on Date



a-z

0 of 1 selected

**Absences: 2.0 (2.0 unexcused)**

	Date	Code	Reason	School > Name
<input type="checkbox"/>	12/3/2024	A		Abbey Park High School

Daily attendance reflects the student's morning and afternoon attendance for a specific date. Daily attendance is used for report card attendance.

# Family Top Tab - Assessments

Pages

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Students :: [12 - Abo Radwan, Samuel](#)



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**Assessments**

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Search on Date



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Assessment Definition





0 of 7 selected

All Records -

<input type="checkbox"/>	Date	AssessmentDef > Name
<input type="checkbox"/>	<a href="#">5/25/2024</a>	Community Involvement
<input type="checkbox"/>	<a href="#">9/16/2023</a>	Community Involvement
<input type="checkbox"/>	<a href="#">9/16/2023</a>	Community Involvement
<input type="checkbox"/>	<a href="#">6/6/2023</a>	Community Involvement
<input type="checkbox"/>	<a href="#">4/14/2023</a>	Ontario Secondary School Literacy Test

# Family Top Tab - Schedule Matrix View (Secondary)

Students :: 12 - Abo Radwan, Samuel  

Details  
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Daily Attendance  
Transcript  
Assessments  
**Schedule**  
Schedule  
Documents

Options ▾ Reports ▾ Help ▾

<< List view

Toggle between List View and Matrix View for the same schedule information.

Time S1T2 ▾

Drop down box allows you to select school semesters, terms, etc.



	1 - Cycle - 1
1-1	ENG4U1-01 English Davidson, A; Zeilstra, D 206
2-Announc	Announc
3-2	HFA4U1-01 Nutrition and Health Houle, M; Zeilstra, D 108
4-3	ETS4U1-01 Studies in Literature Dawari, H; Zeilstra, D 207
5-4	4

# Family Top Tab - Schedule List View (Secondary)

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**Schedule**


Schedule




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Options ▾

Reports ▾


Help ▾

Search on Schedule 

a-z

[Matrix view >>](#)

0 of 7 selected 

All Records

<input type="checkbox"/>	Course	Description	Schedule	Term	Classrm	Teacher
<input type="checkbox"/>	ENG4U1-01	English	1(1)	S1	206	Zeilstra, David; Davidson, Andy
<input type="checkbox"/>	GLE4O1-05	Advanced Learning Strategies: Skills for Success After Secondary School	1(1)	S2	214	Zeilstra, David; Amova, Gillian
<input type="checkbox"/>	HFA4U1-01	Nutrition and Health	2(1)	S1	108	Houle, Melissa; Zeilstra, David
<input type="checkbox"/>	BOH4M1-02	Business Leadership: Management Fundamentals	2(1)	S2	Port 11	Zeilstra, David; Jacobs, Kennedy
<input type="checkbox"/>	ETS4U1-01	Studies in Literature	3(1)	S1	207	Dawari, Hayley; Zeilstra, David
<input type="checkbox"/>	BBB4M1-02	International Business Fundamentals	3(1)	S2	210	Zeilstra, David; Patel, Teresa Mae
<input type="checkbox"/>	EWC4U1-01	The Writer's Craft	5(1)	S2	207	Zeilstra, David; Dawari, Hayley

# Family Top Tab - Schedule Matrix View (Elementary)

Students :: JK - Thomas, Daniel 

- Details
- Contacts
- Daily Attendance
- Transcript
- Assessments
- Schedule**
- Schedule**
- Documents

Options ▾

Reports ▾

Help ▾

<< List view

Time

FY ▾

	1 - Cycle - 1	
1-AM	KGHOME-KF-2 Kindergarten Communication of Learning Khan, L; Vaillant, H; Knight, D; Elliott, A 112	
2-PM		

# Family Top Tab - Schedule List View (Elementary)

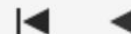
Budge, Joanna

Pages

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Students :: JK - Thomas, Daniel



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Schedule

Documents

Options ▾

Reports ▾

Help ▾

Search on Schedule



a-z

Matrix view >>



0 of 1 selected

	Course	Description	Schedule	Term	Classrm	Teacher
<input type="checkbox"/>	KGHOME-KF-2	Kindergarten Communication of Learning	AM-PM(1)	FY	112	Vaillant, Hailey; Knight, Diane; Khan, Laila; Ellio

# Family Top Tab - Documents

**Budge, Joanna**

**Pages** **Family** Academics

**Students :: 12 - Abo Radwan, Samuel**  

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**Documents**


**Documents Details**


Options ▾

Reports ▾


Help ▾


Search on Name 






a-z



0 of 1 selected 

All Records

Name	Type	Document	Format
<input type="checkbox"/> Report Cards - Secondary Semestered (2010-01)	Other		Other

Report cards will be posted here. They can be downloaded, saved and printed. You can revisit report cards throughout your child's journey with records available from the time the portal is launched.



# Academics Top Tab

Pages Family **Academics**

Classes

Attendance

Options ▾ Reports ▾ Help ▾ Search on Term 🔍 📄 📊 a-z

Student Scannage, Merritt ▾

0 of 4 selected 📄

Current Year ▾ Current Term ▾

<input type="checkbox"/>	Description	Description	Course	Term	Teacher	Classrm	Term Performance	Abs	Late	Dsm
<input type="checkbox"/>	<a href="#">World History to the End of the Fifteenth Century</a>	World History to the End of the Fifteenth Century	CHW3M1-01	S1	Kean, Jean; Yusuf, Taylor	314		2	0	0
<input type="checkbox"/>	<a href="#">American History</a>	American History	CHA3U0-01	S1	Noble, Teo	1		1	0	0
<input type="checkbox"/>	<a href="#">Communications Technology</a>	Communications Technology	TGJ3M1-02	S1	Gollapalli, Adam; Kean, Jean	234		1	0	0
<input type="checkbox"/>	<a href="#">Understanding Contemporary First Nations, Métis, and Inuit Voices</a>	Understanding Contemporary First Nations, Métis, and Inuit Voices	NBE3U1-08	S1	Faheem, Sasha; Kean, Jean	237		1	0	1

1. Dropdown enables you to select a different student if you have multiple children in schools.
2. Dropdown enables you to select current or previous year.
3. Dropdown enables you to view different terms (eg. All, S1T1, S1T2, etc.)

# Academics - Attendance (Secondary)

Summary of Period Attendance for the selected Class.

[Pages](#) [Family](#) [Academics](#)

**Classes ::** Scrannage, Merritt - CHW3M1-01 - World History to the End of the Fifteenth Century

**Attendance**  
Details

[Options](#) [Reports](#) [Help](#)  [a-z](#)

0 of 2 selected

<input type="checkbox"/>	Date	Period	Code	Reason
<input type="checkbox"/>	9/20/2024	2	A-E	Any Other Kind of Illness
<input type="checkbox"/>	9/9/2024	2	A	

# Academics - Attendance Details (Secondary)

Details of Period Attendance for the selected Class.

The screenshot displays a web application interface for viewing attendance details. At the top, there are tabs for 'Pages', 'Family', and 'Academics'. Below these, a breadcrumb trail shows 'Classes :: Scrannage, Merritt - CHW3M1-01 - World'. The 'Attendance' section is active, with a 'Details' link highlighted by a red rectangle. To the right of the 'Details' link are buttons for 'Options', 'Reports', and 'Help'. Below these buttons is a 'Cancel' button. The main content area shows a table with the following data:

Date	9/20/2024
Is absent?	Y
Is late?	N
Is signed-out?	N
Is excused?	Y

# Academics - Attendance (Elementary)

Detailed AM/PM Period Attendance for the selected Class.

Pages Family Academics

Classes :: Longstaff, John - HOMERM-12-1 - Homeroom

Attendance  
Details

Options ▾

Reports ▾

Help ▾

Search on Date



a-z

0 of 11 selected

<input type="checkbox"/>	Date	Period	Code	Reason
<input type="checkbox"/>	9/23/2024	AM	A	Vacation
<input type="checkbox"/>	9/20/2024	AM	A	Vacation
<input type="checkbox"/>	9/20/2024	PM	A	Vacation
<input type="checkbox"/>	9/19/2024	AM	A	Vacation
<input type="checkbox"/>	9/19/2024	PM	A	Vacation
<input type="checkbox"/>	9/18/2024	AM	A	Vacation



# Getting around your Aspen Family Portal

**We hope you enjoy your Family Portal experience.**