



July 17, 2024

Honourable Todd Smith
Minister of Education
Mowat Block, 900 Bay Street
Toronto, ON M7A 1L2

Re: Notification of Director's Performance Appraisal and Performance Plan Completion

Dear Minister Smith,

As per O. Reg 83/24 the Chair of the Board must:

1. Provide written notice to the Minister that includes the following information,
 - i. the date that the person began their role as director of education for the board,
 - ii. whether the steps set out in subsection 8 (1) are required to be taken during the current full evaluation cycle, and
 - iii. confirmation that the director of education's performance plan has been put in place for the current full evaluation cycle.
2. Post a copy of the confirmation on the board's website.

I hereby confirm that:

- i. Curtis Ennis began his role as Director of Education on August 1, 2021;
- ii. The steps set out in subsection 8 (1) are not required to be taken during the current full evaluation cycle; and
- iii. The Director of Education's performance plan has been put in place for the current full evaluation cycle.

This confirmation will be posted to the HDSB website within 24 hours.

Sincerely,

Amy Collard
Chair, Halton District School Board
Trustee, Burlington Ward 5

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