

Specialist High Skills Major

Program Withdrawal Form

THIS FORM MUST BE COMPLETED AND RETURNED TO STUDENT SERVICES WITH SIGNATURES BEFORE TIMETABLE OR STUDENT RECORDS CAN BE CHANGED.

Last name

First name

Grade

Date

NOTE ABOUT FULL DISCLOSURE FOR GRADES 11 AND 12

If a student withdraws from a course after five instructional days following the issue of the first provincial report card in a semestered or a non-semestered school, the withdrawal is recorded on the OST by entering a "W" in the "Credit" column. The student's percentage grade at the time of the withdrawal is recorded in the "Percentage Grade" column.

Page 11-12 – Ontario Student Transcript Document – Ministry of Education

Specialist High Skills Major Program: _____

Reason for Program Withdrawal:

Teacher Signature

Counsellor Signature

Program Withdrawal Information:

Students and Parents acknowledge their understanding that:

- The SHSM OSSD designation will revert back to the regular Ontario Secondary School Diploma (OSSD)
- Upon completion of the graduation requirements for the OSSD, the student will receive a SHSM Record identifying the courses and certifications completed prior to their departure from the SHSM program

Student Signature:

Signature: _____

Parent/Guardian comments and consent:

Signature: _____

DATE RECEIVED IN STUDENT SERVICES _____

DATE REMOVED FROM PROGRAM _____

SIGNATURE: _____ FILE IN STUDENT SERVICES WHEN COMPLETE