

**Halton District School Board
2020/2021 Budget
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Halton District School Board

2020/2021 Budget

Message from the Director

On July 22, 2020 the Board of Trustees approved the 2020/2021 budget for the Halton District School Board. With a staff of 6,693 people, 66,728 students and a budget of approximately \$803 million, it is truly a daunting task to develop, approve and implement this budget. This is even more so a challenging year, given the uncertainties we face in a global pandemic environment. I would like to thank the Senior team, our System Leaders and the Board of Trustees for their tireless work on planning for successful school reopening for all of our students. I would also like to acknowledge the efforts of Superintendent Roxana Negoii and her staff during the development of this budget, which required careful risk planning and flexibility.

The 2020-2024 multi-year plan is currently in the process of being finalized. There has been a lot of work already conducted and draft strategic priorities are in discussion with the Board of Trustees. While the plan is not yet finalized, the 2020/2021 budget both reflects and aligns with current strategic direction (2016-2020 multi-year plan) as well as the draft strategic priorities for the future plan. The budget further reflects areas that were highlighted in the stakeholder consultation conducted during February 2020, which included a focus on special education programs, equity, mental health, English as a second language support, classroom technology, staff development and school maintenance.

We at the HDSB are also grateful to the Government of Ontario as the bulk of the funding (91.4%) for this budget comes from them. Through this funding they have allowed us to continue to support each and every one of the HDSB's students. Clearly, this investment in the HDSB by the Ontario government demonstrates a continued commitment to the students and families of Halton.

There is no question that there will continue to be fiscal challenges in the coming year. There is equally no doubt that, as a result of these challenges, difficult and complex decisions will have to be made. However, I am totally confident that this budget allows the HDSB staff to focus on the success of all students.

Finally, I would like to make special mention of the Board of Trustees. Through their work and duty to fiscal responsibility they have ensured that both this budget and the staff who implement it are accountable to those we serve, the students.

Stuart Miller
Director of Education

Halton District School Board 2020/2021 Budget

Executive Summary

The Halton District School Board has always been financially responsible with a clear focus on providing the system with the resources and supports necessary to ensure that we inspire and support learning; create safe, healthy and engaging environments; and provide opportunities for challenge and choice. The budget presented for the 2020/2021 school year continues this approach, while providing contingencies that allow for adaptive learning models and increased safety and cleaning protocols.

In 2020/2021, the Halton District School Board welcomes approximately 66,728 students in 88 elementary and 16 secondary schools. This enrolment projection results in an overall increase of 2.0% as compared to the 2019/2020 school year. Enrolment growth will continue to be experienced in Milton (722 students) and Oakville (690 students) for the 2020/2021 school year. This is as a result of new residential development and a younger demographic in these communities. Burlington enrolment is expected to increase slightly (11 students), while Halton Hills enrolment is projected to decrease by 150 students. As we move forward, overall enrolment in HDSB is projected to increase marginally into 2028. This will be primarily as a result of new residential development in Milton and Oakville.

The Ministry of Education allocates funding to School Boards using a model that is based on enrolment and the needs of students in each board. For 2020/2021, the HDSB expects to receive 91.4% (approximately \$737.3 million) of total operating revenue from the province. This includes \$735.4 million in Grants from Student Needs and \$1.9 million in other provincial grants. On June 19, 2020, the Ministry of Education released information with respect to education funding for 2020/2021, building on last year grants resulting from the New Vision for Education, and incorporating the terms of collective agreements reached. The main funding changes for 2020/2021 are:

- Average provincial per pupil funding increased 2% to \$12,525;
- Decrease in secondary class size from 28:1 to 23:1;
- 1% increase to salary and benefits benchmarks;
- 2% increase for the non-salary components of the School Operations Allocation;
- Supports for Students Funds added to Supplemental Grants;
- A number of Priorities and Partnerships Fund allocations were moved to the GSN;
- Additional funding to assist with Covid expenses, to be allocated to boards during the year; and
- School Condition Improvement and School Renewal funding are based on the 2018 assessment of school facilities.

The key objective of the Budget Development Process is to align the allocation of resources with the strategic direction of the Board outlined in the Multi-Year Plan, the annual Operating Plan and the Special Education Plan, identify school-based staffing requirements, identify budget challenges and opportunities, and gather input from the various stakeholder groups.

Updates on the Budget Development Process were presented to the Trustees in April and May 2020. In addition, communication and stakeholder input was requested via the HDSB website, and summarized in the April 14, 2020 Board report.

The Halton District School Board continues to be committed to every student. The 2020/2021 Budget Development process included challenges resulting from operating in a global pandemic, with required flexibility on return to school models and heightened safety and cleaning protocols. As a result, the budget includes contingency planning to provide the required flexibility to adapt to the current environment.

Ministry of Education Regulations

The Education Act requires all School Boards in Ontario to approve an annual balanced budget within the definitions set by the Ministry of Education regulations. The 2020/2021 Operating and Capital Budget included in this report meets this requirement.

The fiscal year for all School Boards in Ontario is in alignment with the school year and runs from September 1 to August 31. According to Ministry of Education reporting and accountability requirements, a School Board's budget must be submitted to the Ministry by the end of June preceding the start of the fiscal year in question. For the current year, the requirement has been extended to August 19, 2020. Consequently, the 2020/2021 budget will be submitted prior to the end of July 2020.

Beginning in 2010, all school boards were required to convert to a PSAB (Public Sector Accounting Board) basis of accounting. This resulted in a new definition of balanced budget, including the requirement to approve a capital budget in addition to an operating budget. The PSAB standards follow more closely private sector finance and expenditure principles including, but not limited to, a statement of amortization, deferred capital contributions and future liabilities (retirement gratuities).

A new requirement for Budget approval, since 2019, is for the Board of Trustees to approve an In-Year Deficit Elimination Plan for any in-year deficit, even if it is within the 1% of provincial allocation required for compliance. This In-Year Deficit Elimination Plan should identify the reasons for the deficit and the plan to address it within a two-year period. The 2020/2021 operating budget contains a projected \$6.1 million deficit, of which \$5.1 million is part of the In-Year Deficit Elimination Plan. The deficit reflects the pay down of retirement gratuities and previously committed capital projects, as well as one-time contingencies resulting from operating in a pandemic environment.

Conclusion

The 2020/2021 Operating and Capital Budget of the Halton District School Board have been developed with the vision that every student will explore and enhance their potential, passions, and strengths to thrive as contributing global citizens.

Roxana Negoii, B. Comm., CPA, CMA
Superintendent of Business Services and Treasurer

Section 1
2020/2021 Budget

Key Highlights

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Halton District School Board

2020/2021 Budget

Key Budget Consideration

The planning for 2020/2021 school year has been a challenging one. Following a year of education funding reductions, central labour negotiations and a world pandemic, planning for reopening of schools in a safe way requires flexibility and additional resources and funding.

On June 19, 2020, the Ministry of Education released the Grants for Student Needs and accompanying memoranda, including funding for Priorities and Partnership Fund, capital funding, special education funding and student transportation funding. The main funding changes for 2020/2021 are:

- Average provincial per pupil funding increased 2% to \$12,525
- Decrease in secondary class size from 28:1 to 23:1
- 1% increase to salary and benefits benchmarks
- 2% increase for the non-salary components of the School Operations Allocation
- Supports for Students Funds added to Supplemental Grants
- A number of Priorities and Partnerships Fund allocations were transferred to the GSN
- Additional funding to assist with Covid expenses, to be allocated to boards during the year
- School Condition Improvement and School Renewal funding are based on the 2018 assessment of school facilities.

The Grants for Student Needs make up the majority of funding for the board, approx. 91.2% of total revenues. Halton District School Board is expected to receive \$39.3 million more than in prior year. This change reflects the decrease in secondary class size, increase in salary and benefits benchmark, enrolment growth of 1274 more students and close to \$6 million in Support for Students fund, as a result of central labour negotiations. The 2020/2021 budget incorporates increase in staff of 207.8 full time equivalents, of which all but 5 positions have offsetting revenue. The budget also includes \$1.4 million in new initiatives that support the board's strategic direction. Lastly, the 2020/2021 budget includes provisions for contingencies of close to \$6.0 million to address challenges of delivering learning during a pandemic. This allows for flexible return to the classroom, while providing more additional cleaning and safety protocols.

The overall financial position of the budget is \$6.1 million deficit, which is a compliant budget, within the Ministry of Education guidelines. The main reasons for a deficit budget are the contingency provisions to address pressures of Covid-19. There are many unknowns about the 2020/2021 school year, including requirements for additional cleaning and sanitation, personal protective equipment costs, space modifications where physical distancing is not possible, transportation implications, impact on staffing, international students and rental of facilities. The provision for contingencies, together with additional Ministry funding that is yet to be broken down by school board, will assist in addressing these challenges.

**Halton District School Board
2020/2021 Budget
Summary of Investments**

Full Time Equivalent:

Growth & Program Support

Elementary Classroom Teachers	31.1	
Secondary Classroom Teachers	78.7	
Principal	1.0	
Clerical & Secretarial	0.4	
Management & Support Staff	0.7	
Professional Student Services Personnel	3.0	
Caretakers	<u>3.0</u>	117.9 FTE

Support for Students Fund

Elementary Special Education Teachers	15.7	
Elementary Support Teachers	2.0	
Secondary Special Education Teachers	8.0	
Secondary Support Teachers	2.0	
Educational Assistants	27.2	
Instructional Program Leaders	3.0	
Professional Student Services Personnel	2.0	
Clerical & Secretarial	8.0	
Management & Support Staff	5.0	
Caretakers	<u>12.0</u>	84.9 FTE

New Initiatives - Staffing

Support Teachers	3.0	
Instructional Program Leaders	1.0	
Educational Assistants	(9.0)	
Professional Student Services Personnel	<u>10.0</u>	5.0 FTE

Total Full Time Equivalent

207.8 FTE

Non-salary:

New Initiatives - Non-salary

School based technology	\$ 550,000
Library resource licenses	\$ 278,000
Period poverty dispensers & supplies	\$ 235,000
Mental Health strategy	\$ 75,000
Print translation services	\$ 50,000
Indigenous Racialized Educators Network	\$ 55,000
Innovation	\$ 50,000
Leadership	\$ 50,000
Respectful workplace training	\$ 45,000
Research survey software	\$ 40,000
Total New Initiatives - Non-salary	<u>\$ 1,428,000</u>

Covid-Related Resources

Additional cleaning support	\$ 800,000
Personal Protective Equipment (PPE) & supplies	\$ 4,000,000
Contingency	\$ 1,000,000
Total Covid-Related Resources	<u>\$ 5,800,000</u>

Total Non-salary

\$ 7,228,000

**Halton District School Board
2020/2021 Budget
Enrolment Statistics
Average Daily Enrolment (ADE)**

	Budget 2020/2021	Budget 2019/2020	Projected Growth	% Change
Elementary				
Burlington	12,672.00	12,655.00	17.00	0.1%
Oakville	16,188.00	15,925.00	263.00	1.7%
Milton	13,607.00	13,104.00	503.00	3.8%
Halton Hills	4,247.00	4,410.00	(163.00)	(3.7%)
Elementary ADE	46,714.00	46,094.00	620.00	1.4%
Secondary - pupils less than 21 years				
Burlington	5,728.48	5,734.10	(5.62)	(0.1%)
Oakville	9,229.88	8,802.77	427.11	4.9%
Milton	3,121.06	2,901.60	219.46	7.6%
Halton Hills	1,934.31	1,920.98	13.33	0.7%
Secondary - pupils less than 21 years ADE	20,013.73	19,359.45	654.28	3.4%
Total Day School				
Burlington	18,400.48	18,389.10	11.38	0.1%
Oakville	25,417.88	24,727.77	690.11	2.8%
Milton	16,728.06	16,005.60	722.46	4.5%
Halton Hills	6,181.31	6,330.98	(149.67)	(2.4%)
Total Day School ADE	66,727.73	65,453.45	1,274.28	2.0%
Students 21 years and over - ADE	-	196.00	(196.00)	(100.0%)

Notes:

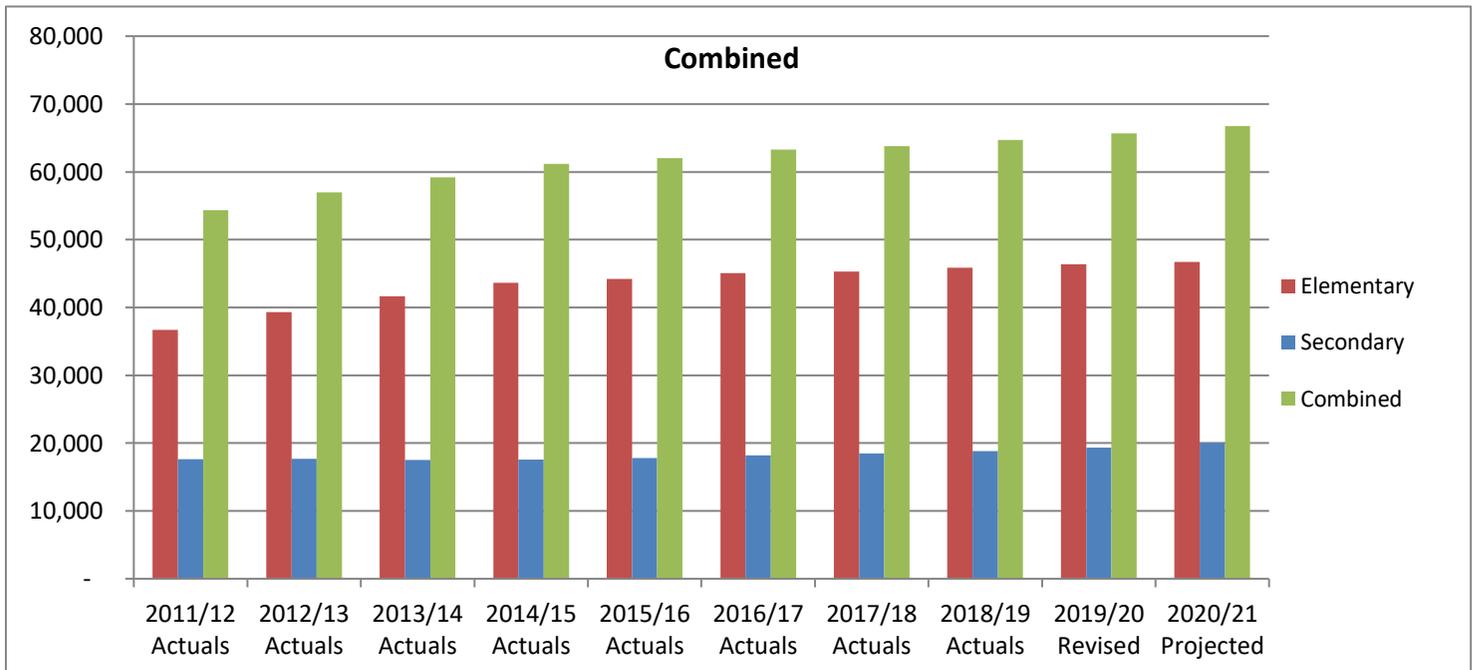
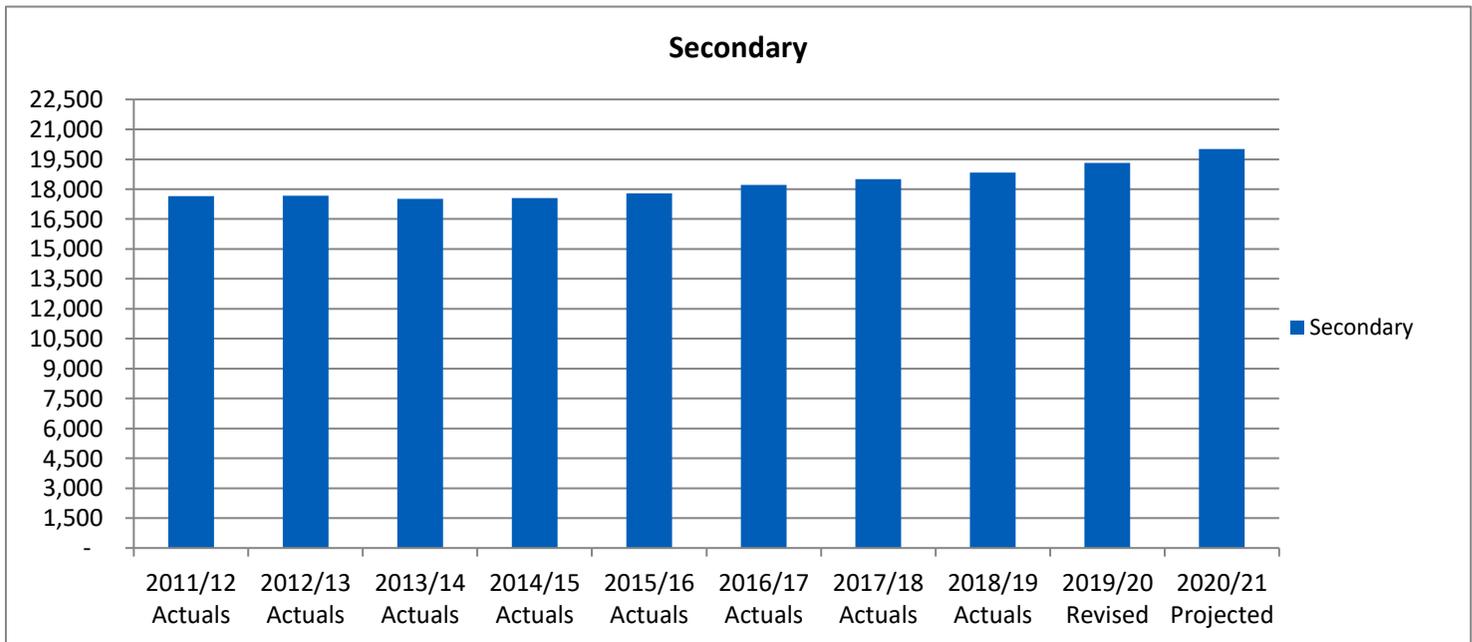
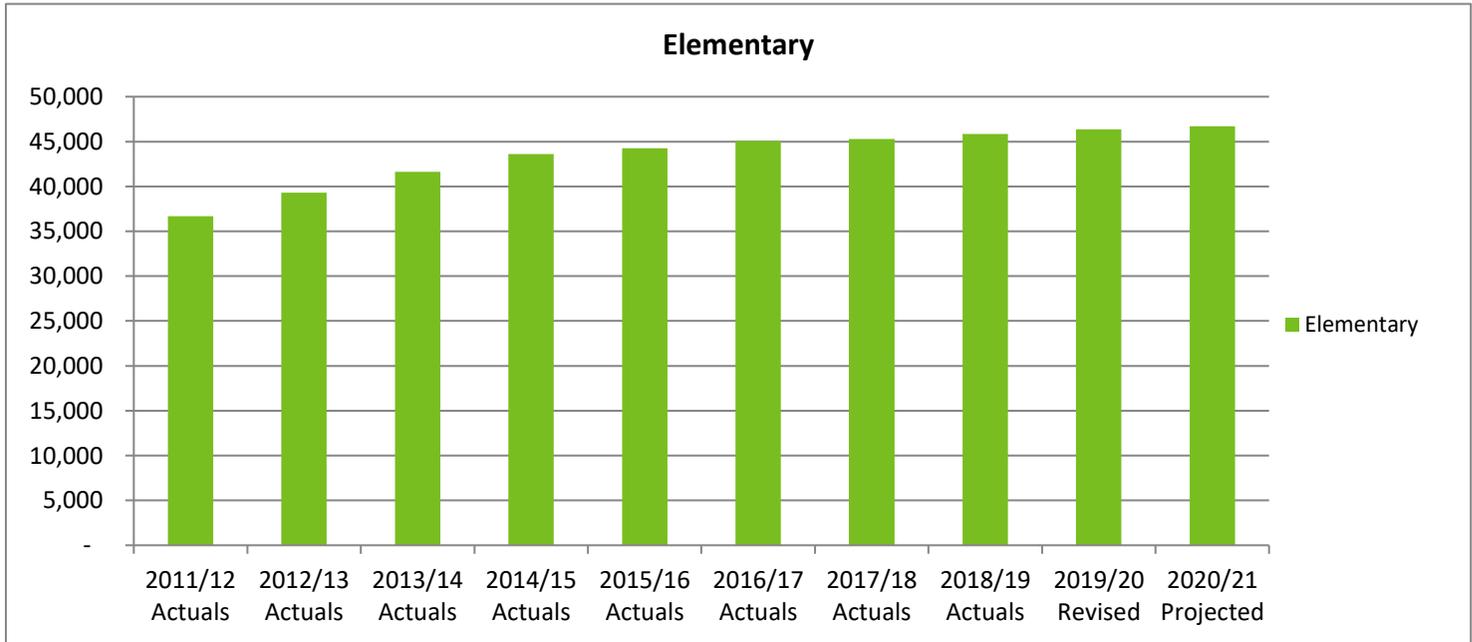
ADE calculations are based on 50% of the October 31 Full Time Equivalent and 50% of the March 31 Full Time Equivalent.

Full Day Kindergarten (FDK) students are counted as 1.0 Full Time Equivalent.

Secondary includes ADE for those students exceeding 34 credits.

Students 21 years and over were moved to the Continuing Education enrolment register.

Halton District School Board 2020/2021 Budget Enrolment History



Section 2
2020/2021 Budget

Operating Revenue

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**Halton District School Board
2020/2021 Budget
Summary of Revenue by Ministry Category**

	Budget 2020/2021	Budget 2019/2020	Increase/ (Decrease)
Revenue			
Provincial Grants - Grants for Student Needs	735,440,302	696,211,092	39,229,210
Provincial Grants - Other	1,898,400	766,583	1,131,817
Federal Grants & Fees	1,801,595	420,000	1,381,595
School Generated Funds	12,000,000	19,000,000	(7,000,000)
Investment Income	1,000,000	1,700,000	(700,000)
Other Fees & Revenues			
Tuition Fees	8,596,855	7,865,500	731,355
Rental Income	2,252,018	1,925,069	326,949
Cafeteria Income	53,000	53,000	-
Miscellaneous Income	511,947	(92,872)	604,819
Secondments to Unions and Other	1,245,613	-	1,245,613
Secondments to Ministry	679,256	-	679,256
Education Development Charge (EDC)	10,000,000	12,000,000	(2,000,000) *
Other Fees & Revenues Subtotal	23,338,689	21,750,697	1,587,992
Amortization of Deferred Capital Contributions	31,136,978	28,645,245	2,491,733
Total Revenue	806,615,964	768,493,617	38,122,347
Transfer (to)/from Accumulated Surplus	(3,849,241)	(13,536,972)	9,687,731 **
Total Revenue Net of Transfer	802,766,723	754,956,645	47,810,078
Total Expense	802,766,723	754,956,645	47,810,078

* Revenue adjustments per PSAB requirement

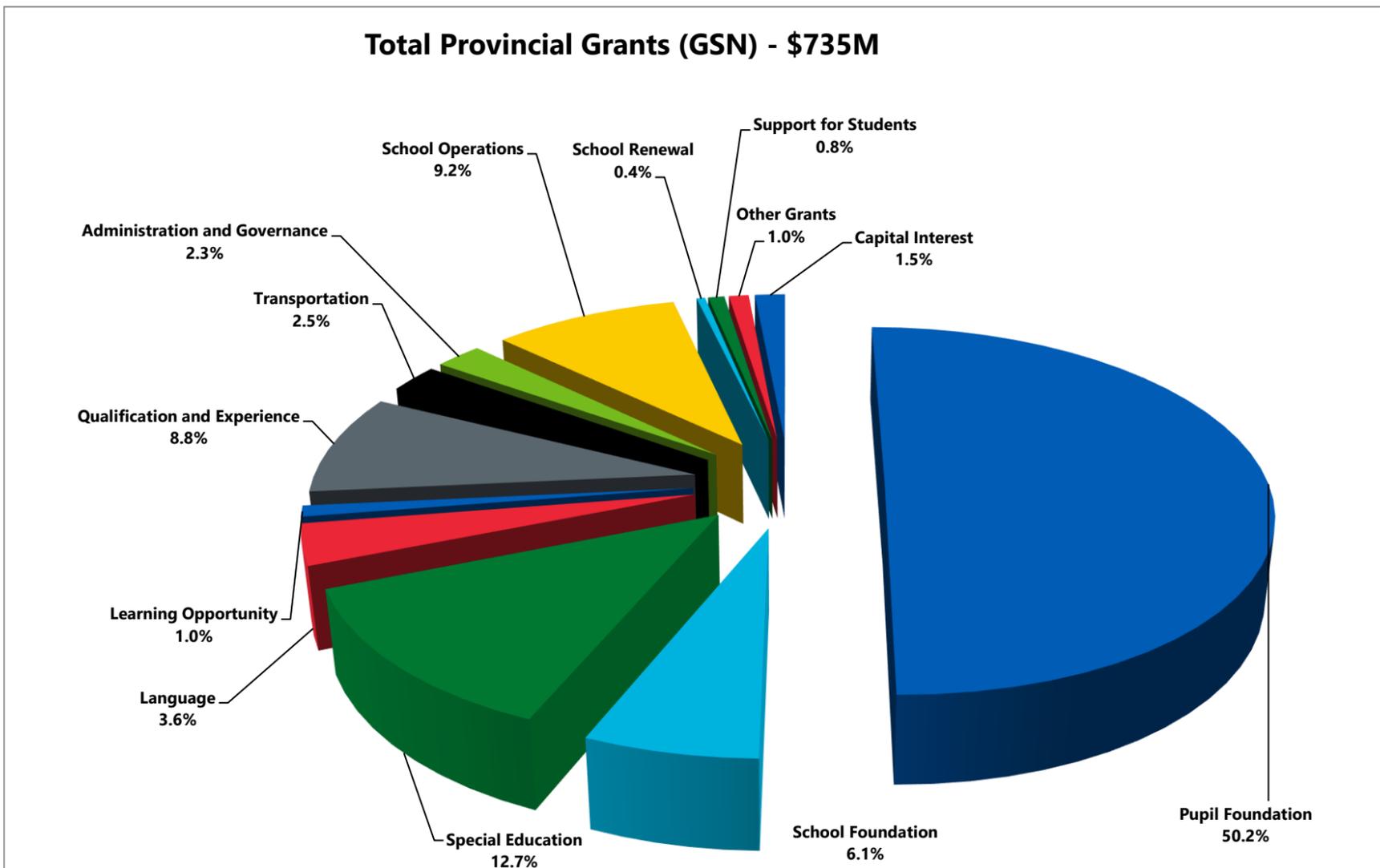
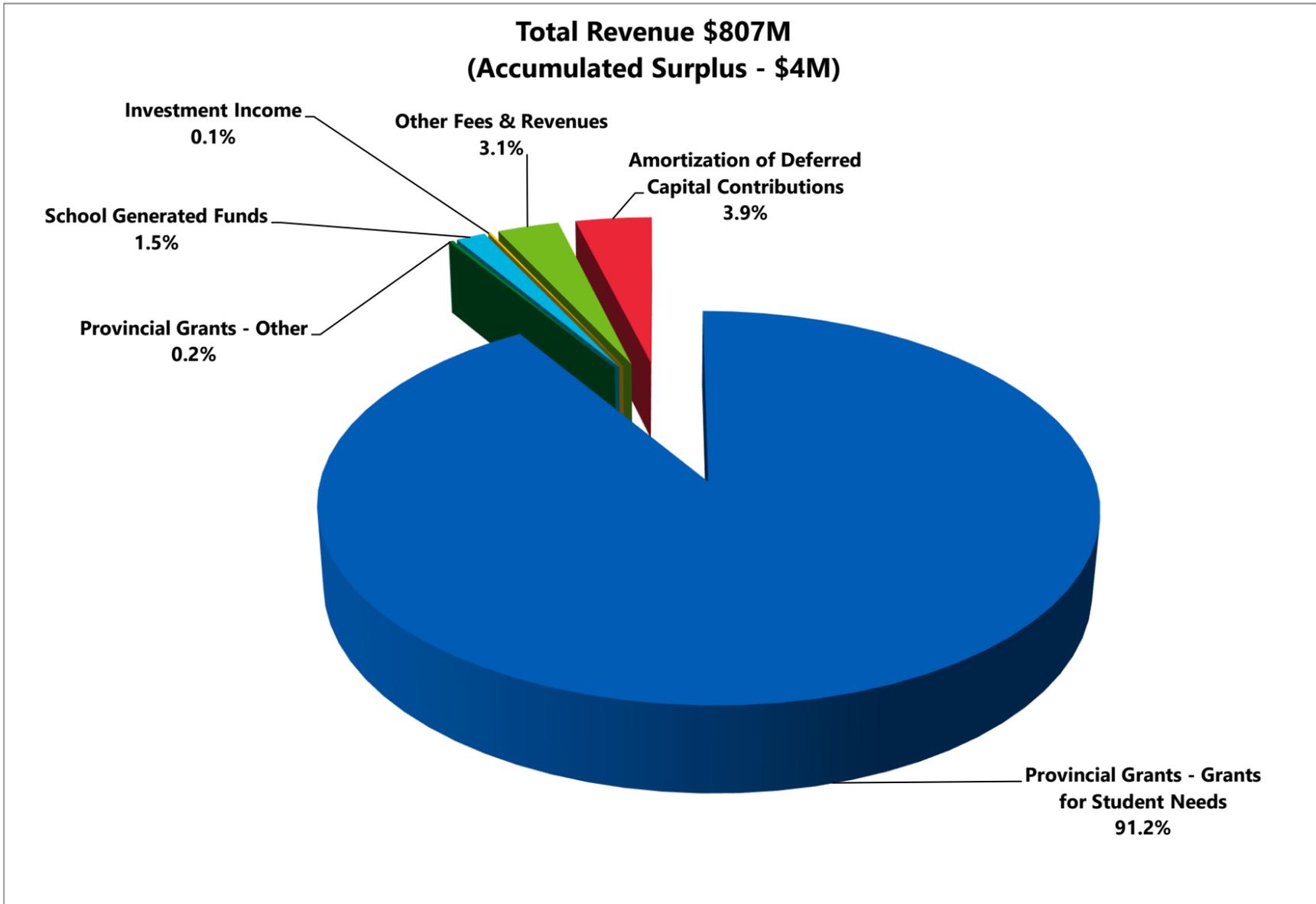
** Additional information included on *Transfer to/(from) Accumulated Surplus per Ministry Compliance*

Halton District School Board
2020/2021 Budget
Provincial Grants - Grants for Student Needs (GSN)

	Budget 2020/2021	Budget 2019/2020	Increase/ (Decrease)
Provincial Grants - Grants for Student Needs			
General Operating Allocation			
Pupil Foundation	368,895,395	338,998,738	29,896,657
School Foundation	44,774,124	43,804,809	969,315
Special Education	93,319,820	89,633,035	3,686,785
Language	26,113,574	23,428,477	2,685,097
Learning Opportunity	7,037,530	6,641,969	395,561
Adult & Continuing Education & Summer School	2,731,181	2,786,381	(55,200)
Qualification & Experience	60,406,666	53,294,875	7,111,791
Attrition Protection	-	14,422,822	(14,422,822)
Early Childhood Educator Qualification & Experience	4,082,716	3,767,370	315,346
New Teacher Induction Program (NTIP)	369,944	436,071	(66,127)
Transportation	18,205,941	18,142,565	63,376
Administration & Governance	17,386,258	17,765,095	(378,837)
School Operations	65,025,380	63,051,788	1,973,592
Community Use of Schools	868,512	857,122	11,390
Indigenous Education	1,006,670	958,152	48,518
Mental Health and Well-Being	1,644,065	1,070,441	573,624
Supports for Students Fund	5,957,781	-	5,957,781
Program Leadership	905,864	-	905,864
Temporary Accommodation	1,818,550	1,884,004	(65,454)
School Renewal	10,444,553	10,035,322	409,231
Capital Interest (Debt & Short Term)			
Short Term Interest on Capital	279,701	554,020	(274,319)
Capital Debt Support Payments - Interest	10,701,141	11,304,999	(603,858)
Other			
Permanent Financing of NPF	543,389	543,389	-
Restraint Savings	(266,661)	(266,661)	-
Rural & Northern Education	15,192	15,177	15
Transferred from Deferred Revenues	501,114	-	501,114
Transferred to Deferred Capital Contribution			
School Renewal	(7,328,098)	(6,918,868)	(409,230) *
Total Provincial Grants - GSN	735,440,302	696,211,092	39,229,210

* Grant adjustment per PSAB requirement

**Halton District School Board
2020/2021 Budget**



Halton District School Board
2020/2021 Budget
Glossary of Terms - Total Provincial Grants (GSN) Chart

The revenue categories reflected on the chart are consistent with the Ministry's defined revenues.

Pupil Foundation - is a per-pupil allocation that supports the components of a classroom education that are required by, and generally common to, all students.

School Foundation - supports the costs of salaries and benefits for Principals, Vice-Principals, and School Secretaries, as well as supplies for school administration purposes.

Special Education - provides funding for exceptional pupils and other students who need special education programs and supports. This funding is intended to support the additional programs, services, and equipment required to meet the educational needs of these students.

Language - grants for French as a Second Language and English as a Second Language.

Learning Opportunity - provides funding for a range of programs to help students who are at greater risk of poor academic achievement.

Qualification and Experience (Q&E) - the Teacher and Early Childhood Educator Q&E allocation provides funding to recognize the placement of teachers and ECE's on the qualifications and experience grid respectively.

Transportation - provides funding for home-to-school and school-to-school transportation of students, including transporting students with special needs.

Administration and Governance - a capped amount of funding for central administration and governance, including the costs of operating board offices and central facilities.

School Operations - provides funding for caretaking, maintenance, and utilities for schools, as well as the operating component of school renewal. This also includes funding for Community Use of Schools, and the funding for the relocation and leasing of portables.

School Renewal - provides funding for costs of major repairs and renovation of schools.

Support for Students - provides flexible funding to support the learning needs of students, which may include special education, mental health and well-being, language instruction, Indigenous education and STEM programming.

Other Grants - includes grants for Continuing Education, Indigenous Education, New Teacher Induction Program, Program Leadership, Mental Health and Well-Being, and Rural and Northern Education.

Capital Interest - provides funding for the interest portion of supported capital debt, as well as bridge financing of not permanently financed capital projects.

Section 3

2020/2021 Budget

Operating Expense

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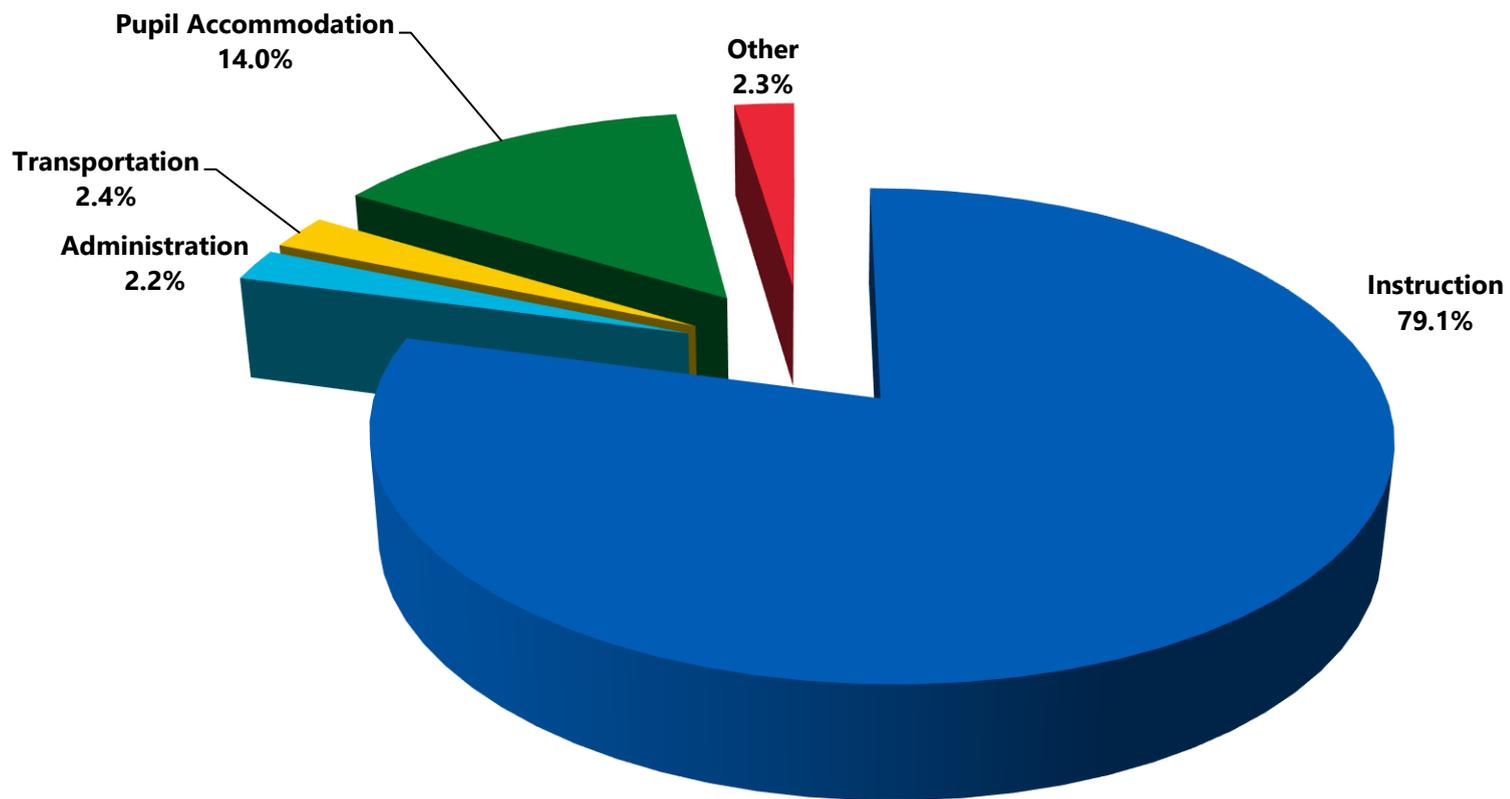
Halton District School Board
2020/2021 Budget
Summary of Operating Expense by Ministry Category

	Budget 2020/2021	Budget 2019/2020	Increase/ (Decrease)
INSTRUCTION			
Classroom Teachers	419,585,460	392,883,795	26,701,665
Supply Staff	21,963,851	20,535,017	1,428,834
Educational Assistants	49,253,082	46,390,711	2,862,371
Early Childhood Educators	15,375,579	14,621,079	754,500
Textbooks and Supplies	25,888,777	21,753,152	4,135,625
Computers	3,533,027	3,498,324	34,703
Professionals, Paraprofessionals & Technical	24,779,148	22,546,049	2,233,099
Library and Guidance	12,817,647	12,604,867	212,780
Staff Development	3,317,206	3,043,690	273,516
Department Heads	831,590	838,185	(6,595)
Principals and Vice-Principals	29,776,742	29,130,265	646,477
School Office	18,441,244	17,261,017	1,180,227
Coordinators and Consultants	7,116,243	6,493,674	622,569
Continuing Education	2,731,988	2,096,574	635,414
INSTRUCTION Total	635,411,584	593,696,399	41,715,185
ADMINISTRATION			
Trustees	335,754	335,251	503
Director and Supervisory Officers	3,095,450	3,082,078	13,372
Board Administration	13,993,491	13,499,757	493,734
Amortization - Administration	129,672	127,688	1,984
ADMINISTRATION Total	17,554,367	17,044,774	509,593
TRANSPORTATION			
Pupil Transportation	18,748,867	17,925,269	823,598
Transportation - Provincial Schools	301,000	210,200	90,800
TRANSPORTATION Total	19,049,867	18,135,469	914,398
PUPIL ACCOMMODATION			
School Operations and Maintenance	65,923,716	61,050,111	4,873,605
School Renewal	3,116,454	3,116,454	-
Other Pupil Accommodation	11,517,131	12,201,513	(684,382)
Amortization - Pupil Accommodation	31,565,839	29,076,090	2,489,749
PUPIL ACCOMMODATION Total	112,123,140	105,444,168	6,678,972
OTHER EXPENSE			
Priorities and Partnerships Fund and Secondments	5,084,376	592,446	4,491,930
Permanent Financing of NPF	543,389	543,389	-
Provision for Contingencies	1,000,000	500,000	500,000
School Generated Funds	12,000,000	19,000,000	(7,000,000)
OTHER EXPENSE Total	18,627,765	20,635,835	(2,008,070)
Grand Total	802,766,723	754,956,645	47,810,078

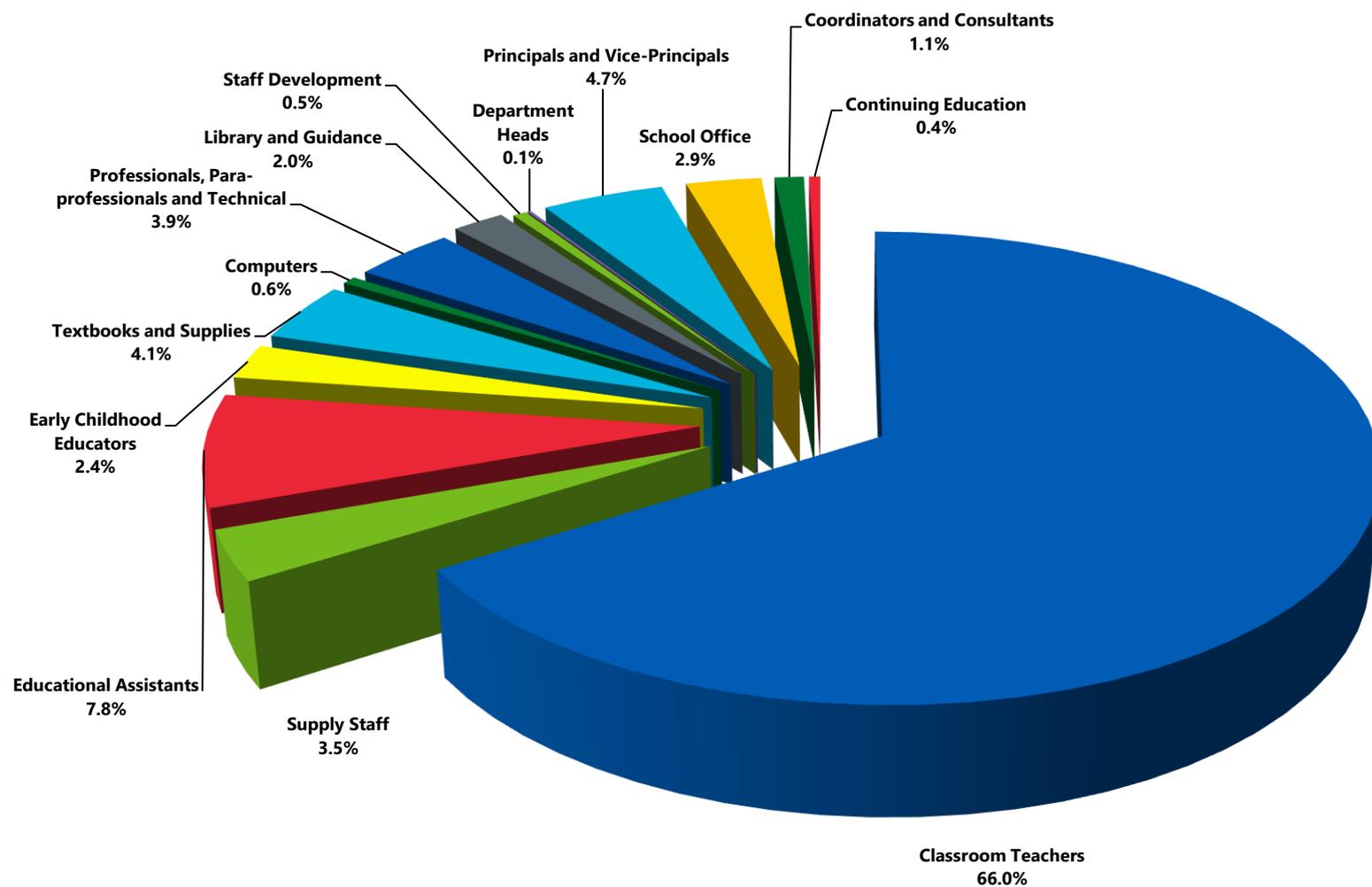
Halton District School Board

2020/2021 Budget

Total Operating Expense \$803M



Total Instruction \$635M



**Halton District School Board
2020/2021 Budget
Glossary of Terms - Total Instruction Chart**

Classroom Teachers Elementary & Secondary

Salaries, benefits and mileage related to Teachers.

Supply Staff

Charges for Supply Staff hired as a result of a short or longer-term absence. Also includes occasional staff hired in order to provide release time.

Educational Assistants

Includes salaries and benefits of Educational Assistants who support Teachers in the classroom.

Early Childhood Educators

Includes salaries and benefits of Early Childhood Educators who support Teachers in the Full Day Kindergarten program.

Textbooks & Supplies

Textbooks, workbooks, resource materials, updating library resource materials, instructional software, CD ROMs, DVDs and internet expenses.

Computers

Classroom computers (hardware only) and the associated network costs.

Professionals & Para-professionals & Technical

Salaries and benefits for staff who provide support services to students and Teachers, such as Student Supervisors, Social Workers, Child & Youth Counsellors, Speech Language Pathologists, Psychoeducational Consultants, and Computer Technicians.

Library & Guidance

Includes expenses relating to library and guidance services within schools, including salaries and benefits of Teachers and Library Technicians.

Staff Development

Includes professional development expenses and professional memberships for Teachers, school support staff and Supervisory Officers.

Department Heads

Includes Department Head allowance only.

Principals & Vice-Principals

Includes expenses relating to the management and administration of schools, including for example, Principal & Vice-Principal salaries, benefits and related supplies and services.

School Office

Includes expenses relating to the management of schools, including for example, Secretarial salaries, benefits and related supplies & services.

Coordinators & Consultants

Includes expenses relating to Coordinators & Consultants, curriculum development or program support.

Continuing Education

Includes all current salary, benefits, supply and service expenses relating to the delivery of Continuing Education, Summer School and International Languages programs (non-day school program).

**Halton District School Board
2020/2021 Budget
Summary of Full Time Equivalent (FTE) by Ministry Category**

	Budget 2020/2021	Revised Budget 2019/2020	Increase/ (Decrease)
Instruction			
Teachers			
Classroom Teachers Elementary			
Classroom Special Education	356.8	342.7	14.1
Classroom Support	91.0	89.5	1.5
Classroom Teachers	2,358.6	2,324.4	34.2
Classroom Teachers Secondary			
Classroom Special Education	138.7	129.3	9.4
Classroom Support	27.7	25.7	2.0
Classroom Teachers	1,090.2	1,009.9	80.3
Teachers Total	4,063.0	3,921.5	141.5
Early Childhood Educators Total	276.0	276.0	-
Educational Assistants Total	870.2	855.0	15.2
Professionals, Para and Technical			
Educational Assistants	15.0	12.0	3.0
Professional Student Services Personnel	129.5	114.5	15.0
Clerical & Secretarial	10.3	9.3	1.0
Management & Support Staff	20.6	21.6	(1.0)
Technical & Specialized	51.8	50.8	1.0
Student Supervisors	59.5	59.5	-
Continuing Education Assistants	1.9	1.9	-
Professionals, Para and Technical Total	288.6	269.6	19.0
Library & Guidance			
Classroom Teachers Elementary	51.0	51.0	-
Classroom Teachers Secondary	52.2	53.2	(1.0)
Library Technicians	35.5	36.5	(1.0)
Library & Guidance Total	138.7	140.7	(2.0)
Principals and Vice-Principals			
Principals	105.6	104.6	1.0
Vice-Principals	106.0	106.0	-
Principals and Vice-Principals Total	211.6	210.6	1.0
School Office			
Clerical & Secretarial	256.0	248.6	7.4
Management & Support Staff	19.7	20.0	(0.3)
School Office Total	275.7	268.6	7.1

**Halton District School Board
2020/2021 Budget
Summary of Full Time Equivalent (FTE) by Ministry Category**

	Budget 2020/2021	Revised Budget 2019/2020	Increase/ (Decrease)
Coordinators & Consultants			
Clerical & Secretarial	6.2	6.2	-
Director & Supervisory Officers	2.0	2.0	-
Instructional Program Leaders (IPL)	36.0	32.0	4.0
Management & Support Staff	7.0	7.0	-
Principals	6.0	6.0	-
Vice-Principals	2.0	2.0	-
Coordinators & Consultants Total	59.2	55.2	4.0
Continuing Education			
Management & Support Staff	1.0	1.0	-
Vice-Principals	1.0	1.0	-
Continuing Education Total	2.0	2.0	-
Instruction Total	6,185.0	5,999.2	185.8
Administration			
Trustees (including Student Trustees) Total	13.0	13.0	-
Director & Supervisory Officers Total	13.0	13.0	-
Board Administration			
Caretakers & Cleaners	3.5	3.5	-
Clerical & Secretarial	13.0	12.0	1.0
Management & Support Staff	82.0	79.0	3.0
Board Administration Total	98.5	94.5	4.0
Administration Total	124.5	120.5	4.0
Pupil Accommodation			
Caretakers & Cleaners	341.5	326.5	15.0
Clerical & Secretarial	5.0	5.0	-
Management & Support Staff	36.0	34.0	2.0
Pupil Accommodation Total	382.5	365.5	17.0
Other Total	1.0	-	1.0
Grand Total	6,693.0	6,485.2	207.8

**Halton District School Board
2020/2021 Budget
Expense by Funding Source**

Category	FTE	Revenue	Expense	Variance
Instruction	6,185.0	625,752,164	635,411,584	(9,659,420)
Administration	124.5	18,994,577	17,554,367	1,440,210
Transportation		18,293,941	19,049,867	(755,926)
Pupil Accommodation	382.5	115,994,553	112,123,140	3,871,413
Other	1.0	17,627,765	18,627,765	(1,000,000)
Total	6,693.0	796,663,000	802,766,723	(6,103,723)

Funded through Accumulated Surplus:			
Retirement Gratuities - Amortized over next two years			1,133,000
Committed Capital and Sinking Fund - Amortized over the life of the assets			558,533
Unappropriated In-Year Deficit - To cover one-time expenses			
Operating (Surplus)/Deficit		(1,194,810)	
Covid Cleaning Costs		800,000	
Contingency for Covid		4,000,000	
Retainment of staff beyond attrition numbers		<u>157,000</u>	
			3,762,190
Internally Appropriated - To cover one-time expenses			
Student Information System Implementation 2020/2021		300,000	
One-time Initiatives		<u>350,000</u>	
			650,000
Total Accumulated In-Year (Surplus)/Deficit for Compliance			6,103,723

**Halton District School Board
2020/2021 Budget
Instruction Expense**

	Budget 2020/2021	Budget 2019/2020	Increase/ (Decrease)
INSTRUCTION			
Classroom Teachers			
Salaries and Benefits	419,480,460	392,778,795	26,701,665
Supplies and Services	105,000	105,000	-
Classroom Teachers Total	419,585,460	392,883,795	26,701,665
Supply Staff			
Salaries and Benefits	21,963,851	20,535,017	1,428,834
Supply Staff Total	21,963,851	20,535,017	1,428,834
Educational Assistants			
Salaries and Benefits	49,253,082	46,390,711	2,862,371
Educational Assistants Total	49,253,082	46,390,711	2,862,371
Early Childhood Educators			
Salaries and Benefits	15,375,579	14,621,079	754,500
Early Childhood Educators Total	15,375,579	14,621,079	754,500
Textbooks and Supplies			
Staff Development	300,000	-	300,000
Supplies and Services	18,475,204	18,918,382	(443,178)
Fees, Contractual and Rentals	7,009,173	2,726,870	4,282,303
Other	104,400	107,900	(3,500)
Textbooks and Supplies Total	25,888,777	21,753,152	4,135,625
Computers			
Supplies and Services	2,137,258	2,135,508	1,750
Fees, Contractual and Rentals	1,395,769	1,362,816	32,953
Computers Total	3,533,027	3,498,324	34,703
Professionals, Paraprofessionals & Technical			
Salaries and Benefits	23,660,371	21,430,030	2,230,341
Supplies and Services	431,186	431,186	-
Fees, Contractual and Rentals	647,411	649,653	(2,242)
Other	40,180	35,180	5,000
Professionals, Paraprofessionals & Technical Total	24,779,148	22,546,049	2,233,099
Library and Guidance			
Salaries and Benefits	12,795,647	12,582,867	212,780
Supplies and Services	22,000	22,000	-
Library and Guidance Total	12,817,647	12,604,867	212,780

**Halton District School Board
2020/2021 Budget
Instruction Expense**

	Budget 2020/2021	Budget 2019/2020	Increase/ (Decrease)
Staff Development			
Staff Development	3,317,206	3,043,690	273,516
Staff Development Total	3,317,206	3,043,690	273,516
Department Heads			
Salaries and Benefits	831,590	838,185	(6,595)
Department Heads Total	831,590	838,185	(6,595)
Principals and Vice-Principals			
Salaries and Benefits	29,329,107	28,724,272	604,835
Staff Development	339,515	296,993	42,522
Supplies and Services	59,500	59,500	-
Other	48,620	49,500	(880)
Principals and Vice-Principals Total	29,776,742	29,130,265	646,477
School Office			
Salaries and Benefits	17,669,630	16,850,074	819,556
Staff Development	20,000	20,000	-
Supplies and Services	232,172	218,800	13,372
Fees, Contractual and Rentals	519,442	172,143	347,299
School Office Total	18,441,244	17,261,017	1,180,227
Coordinators and Consultants			
Salaries and Benefits	6,901,043	6,276,382	624,661
Supplies and Services	210,000	212,092	(2,092)
Fees, Contractual and Rentals	2,000	2,000	-
Other	3,200	3,200	-
Coordinators and Consultants Total	7,116,243	6,493,674	622,569
Continuing Education			
Salaries and Benefits	2,572,854	2,014,629	558,225
Staff Development	7,000	-	7,000
Supplies and Services	151,234	76,445	74,789
Fees, Contractual and Rentals	900	5,500	(4,600)
Continuing Education Total	2,731,988	2,096,574	635,414
Grand Total	635,411,584	593,696,399	41,715,185

**Halton District School Board
2020/2021 Budget
Detail of Instruction - Textbooks and Supplies Expense**

	Budget 2020/2021	Budget 2019/2020	Increase/ (Decrease)
INSTRUCTION			
Textbooks and Supplies			
Supplies and Services			
Care, Treatment, Custody & Corrections	81,693	81,693	-
Decentralized School Budgets	12,834,976	12,517,824	317,152
Experiential Learning	223,220	-	223,220
Family of Schools	277,748	277,437	311
Full Day Kindergarten	17,315	17,315	-
Health Supplies	113,553	113,553	-
Integration/Boundary Reviews	15,000	15,000	-
Math Software	10,000	10,000	-
Media & Library	102,802	102,802	-
Other Resources and Support	541,058	471,062	69,996
Outdoor Education	537,702	330,086	207,616
Program Services Subject Specific	830,734	821,984	8,750
Safe Schools	39,900	36,400	3,500
School Innovations	95,176	12,000	83,176
Special Education Resources and Support	138,928	843,200	(704,272)
Special Equipment Amount	2,611,399	3,064,026	(452,627)
Student Success	4,000	204,000	(200,000)
Supplies and Services Total	18,475,204	18,918,382	(443,178)
Fees, Contractual and Rentals			
Access Resources	200,000	-	200,000
Copyright	6,606	6,606	-
Internet Connectivity	143,432	198,342	(54,910)
Media & Library	66,000	66,000	-
Other Resources and Support	510,214	392,995	117,219
Pandemic	4,000,000	-	4,000,000
Parent Engagement	68,454	56,454	12,000
School Innovations	64,100	64,100	-
Science & Tech Ed Safety	117,000	117,000	-
Software Fees	771,979	717,003	54,976
Special Education Resources and Support	5,000	5,000	-
Specialist High Skills Major	1,056,388	1,103,370	(46,982)
Fees, Contractual and Rentals Total	7,009,173	2,726,870	4,282,303

**Halton District School Board
2020/2021 Budget
Decentralized School Budget Allocation Model**

ELEMENTARY BUDGET MODEL		SECONDARY BUDGET MODEL	
Base Allocation - per school	\$5,600.00	Base Allocation - per school	\$5,600.00
General - per pupil	\$102.00	General - per ADE	\$140.00
School Council Allocation - per school	\$200.00	School Council Allocation - per school	\$200.00
Instructional Resources - per pupil (FDK - 8)	\$25.00	Instructional Resources - per ADE	\$60.00
FI Library Supplement - per FI pupil	\$12.00	Core Library Allocation - per school	\$1,170.00
ESL Supplement - per identified student	\$25.00	FI Library Supplement - per FI school	\$1,000.00
Tech Music Allocation - per Gr 7/8 pupil	\$20.00	ESL Supplement - per identified student	\$25.00
SPED Supplement - per IEP	\$10.00	Indigenous Studies Start-up Yr. 1 - per course	\$2,000.00
Resource Support	\$10.00	Indigenous Studies Yr. 2 and beyond - per course	\$1,000.00
Self Contained - Elementary per student:		Tech (Level 1) - per credit	\$30.00
Behavioural, LD, PLC	\$20.00	Tech (Level 2) - per credit	\$50.00
Life Skills	\$200.00	SPED Supplement - per IEP	\$10.00
Communications	\$200.00	Resource Support	\$10.00
Special Supplements:		SPED Class Supplements- Secondary per student:	
New School Opening Celebration	\$2,000.00	Community Pathways Program (CPP)	\$150.00
50th Anniversary Celebration	\$2,000.00	Special Supplements:	
Athletic Supplement	Variable	New School Opening Celebration	\$2,000.00
School Needs Index	Variable	50th Anniversary Celebration	\$2,000.00
		International Baccalaureate	\$12,000.00
		Athletic Supplement	Variable
		School Needs Index	Variable

**Halton District School Board
2020/2021 Budget
Detail of Instruction - Computers Expense**

	Budget 2020/2021	Budget 2019/2020	Increase/ (Decrease)
INSTRUCTION			
Computers			
Supplies and Services			
Classroom Computer Support	1,859,531	1,863,143	(3,612)
Computers & Audio Visual	155,000	149,638	5,362
Repairs-Furniture & Equipment	117,727	117,727	-
Vandalism	5,000	5,000	-
Fees, Contractual and Rentals			
Classroom Computer Support	98,185	96,447	1,738
Maintenance Fees	381,942	351,350	30,592
Wide Area Network	825,871	825,248	623
Wireless Technology	89,771	89,771	-
Grand Total	3,533,027	3,498,324	34,703

**Halton District School Board
2020/2021 Budget
Detail of Instruction - Staff Development Expense**

	Budget 2020/2021	Budget 2019/2020	Increase/ (Decrease)
INSTRUCTION			
Staff Development			
Contractual PD	42,550	42,550	-
e-Learning	17,157	17,157	-
Full Day Kindergarten	22,674	22,674	-
Health & Safety	193,200	193,200	-
Leadership	16,500	16,500	-
New Teacher Induction Program	319,944	386,071	(66,127)
Program Services Subject Specific	1,047,449	931,182	116,267
Research	1,400	1,400	-
Safe Schools	44,840	42,340	2,500
Safety & Well Being	100,328	55,365	44,963
Special Education	521,000	396,000	125,000
Student Success	925,984	871,567	54,417
Technology	64,180	67,684	(3,504)
Grand Total	3,317,206	3,043,690	273,516

**Halton District School Board
2020/2021 Budget
Administration Expense**

	Budget 2020/2021	Budget 2019/2020	Increase/ (Decrease)
ADMINISTRATION			
Trustees			
Salaries and Benefits	220,879	220,376	503
Supplies and Services			
Computer Lease	5,000	5,000	-
Mileage	12,375	12,375	-
Student Trustees	17,500	17,500	-
Telephone/Cell/Fax	25,000	25,000	-
Trustee Supplies	55,000	55,000	-
Trustees Total	335,754	335,251	503
Director and Supervisory Officers			
Salaries and Benefits	2,933,150	2,924,318	8,832
Staff Development	75,000	75,000	-
Supplies and Services	87,300	82,760	4,540
Director and Supervisory Officers Total	3,095,450	3,082,078	13,372
Board Administration			
Salaries and Benefits	10,148,283	9,775,056	373,227
Staff Development			
Communications	6,250	-	6,250
Leadership	60,000	10,000	50,000
Safety & Well Being	45,000	-	45,000
Staff Development	124,985	123,953	1,032
Supplies and Services			
Administration Building Maintenance	65,000	65,000	-
Furniture & Equipment	20,000	45,000	(25,000)
Labour Relations	38,000	48,892	(10,892)
Meeting Expenses	13,757	13,494	263
Mileage	34,500	39,550	(5,050)
Office Supplies & Services	228,827	270,637	(41,810)
Recruitment of Staff	215,535	227,450	(11,915)
Telephone/Cell/Fax	157,811	150,656	7,155
Utilities - Hydro	170,000	170,000	-
Utilities - Natural Gas	15,000	18,000	(3,000)
Fees, Contractual and Rentals			
Audit & Professional Fees	134,200	135,263	(1,063)
Communications	6,000	6,000	-
Human Resources Contractual Support	73,000	73,000	-
Legal Fees	875,000	525,000	350,000
Other Resources and Support	64,851	64,851	-
Payroll Fees	12,000	273,000	(261,000)
Professional Fees	24,523	24,170	353
Records Management Project	-	500	(500)
Software Maintenance Fees	1,263,285	1,247,114	16,171
Other	197,684	193,171	4,513
Board Administration Total	13,993,491	13,499,757	493,734
Amortization - Administration			
Amortization and Write-downs	129,672	127,688	1,984
Amortization - Administration Total	129,672	127,688	1,984
Grand Total	17,554,367	17,044,774	509,593

**Halton District School Board
2020/2021 Budget
Transportation Expense**

	Budget 2020/2021	Budget 2019/2020	Increase/ (Decrease)
TRANSPORTATION			
Pupil Transportation			
Administration	1,058,945	1,043,530	15,415
Regular			
Bus Passes	163,000	75,000	88,000
English Language Learners (ELL) Transportation	385,000	305,000	80,000
Essential Level Transportation	260,000	325,000	(65,000)
Gary Allan High School Transportation	7,000	17,500	(10,500)
Home to School (includes French Immersion)	9,180,000	9,141,649	38,351
HOPES Transportation	88,500	81,000	7,500
Kindergarten Expressive Language & Literacy Program	240,000	-	240,000
Other Transportation	173,500	158,500	15,000
Safety Programs	107,008	103,465	3,543
School Bus Orientation Day	914	927	(13)
Specialist High Skills Major Transportation	65,000	60,000	5,000
Special Education			
Care, Treatment, Custody & Corrections Transportation	290,000	350,000	(60,000)
Gifted Transportation	1,235,000	1,135,000	100,000
Home to School Special Needs Transportation	4,425,000	4,053,698	371,302
Mobility Accessible Transportation	905,000	959,500	(54,500)
Special Education Transportation	165,000	115,500	49,500
Transportation - Provincial Schools			
Provincial Schools	301,000	210,200	90,800
Grand Total	19,049,867	18,135,469	914,398

**Halton District School Board
2020/2021 Budget
Pupil Accommodation Expense**

	Budget 2020/2021	Budget 2019/2020	Increase/ (Decrease)
PUPIL ACCOMMODATION			
School Operations and Maintenance			
Salaries and Benefits	29,263,790	26,075,193	3,188,597
Staff Development	40,432	37,932	2,500
Supplies and Services			
Cafeteria	95,000	95,000	-
Caretaking	1,405,500	1,098,000	307,500
Day to Day Maintenance	5,167,711	4,965,679	202,032
Office Supplies & Services	191,779	185,213	6,566
Other Resources and Support	258,500	250,500	8,000
Utilities - Fuel Oil	58,000	58,000	-
Utilities - Hydro	10,215,512	10,215,512	-
Utilities - Natural Gas	2,543,063	2,390,000	153,063
Utilities - Water/Sewage	1,790,708	1,721,796	68,912
Vandalism	600,000	500,000	100,000
Fees, Contractual and Rentals			
Contract Cleaning	3,869,857	4,258,516	(388,659)
Garbage Collection	350,000	350,000	-
Insurance	883,749	813,727	70,022
Life Skills Model Retrofit	10,000	10,000	-
Lockdown/Lockout	10,000	10,000	-
Maintenance Contracts	1,366,000	1,364,500	1,500
Other Resources and Support	279,580	270,788	8,792
Snow Removal	2,500,000	1,500,000	1,000,000
Surveillance	405,000	405,000	-
Temporary Accommodation	4,615,000	4,472,000	143,000
Other	4,535	2,755	1,780
School Renewal			
Supplies and Services			
Renewal Projects	3,116,454	3,116,454	-
Amortization - Pupil Accommodation			
Amortization and Write-downs	31,565,839	29,076,090	2,489,749
Other Pupil Accommodation			
Interest Charges on Capital	11,517,131	12,201,513	(684,382)
Grand Total	112,123,140	105,444,168	6,678,972

**Halton District School Board
2020/2021 Budget
Other Expense**

	Budget 2020/2021	Budget 2019/2020	Increase/ (Decrease)
Other Expense			
Permanent Financing of NPF	543,389	543,389	-
Provision for Contingencies	1,000,000	500,000	500,000
School Generated Funds	12,000,000	19,000,000	(7,000,000)
Priorities and Partnerships Fund, Federal Programs and Secondments	5,084,376	592,446	4,491,930
Other Expense Total	18,627,765	20,635,835	(2,008,070)

Section 4

2020/2021 Budget

Capital Budget Detail

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**Halton District School Board
2020/2021 Budget
Capital Budget**

	Capital Expense	Ministry Approved Capital Financing				Board Allocated Capital Funding	Total Financing
		Ministry Funded	Education Development Charges	Proceeds of Disposition	Total Financing per EFIS	Accumulated Surplus	
New and Existing Schools (Additions) Building, Equipment and Land Prep	87,563,603	44,779,603	40,509,000	2,275,000	87,563,603	-	87,563,603
Child Care/Child and Family Centre	1,625,000	1,625,000	-	-	1,625,000	-	1,625,000
School Renewal	7,328,098	7,328,098	-	-	7,328,098	-	7,328,098
School Condition Improvement	20,558,724	20,558,724	-	-	20,558,724	-	20,558,724
	117,075,425	74,291,425	40,509,000	2,275,000	117,075,425	-	117,075,425

Section 5

2020/2021 Budget

Ministry Compliance

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**Halton District School Board
2020/2021 Budget
Detail of Special Education Compliance**

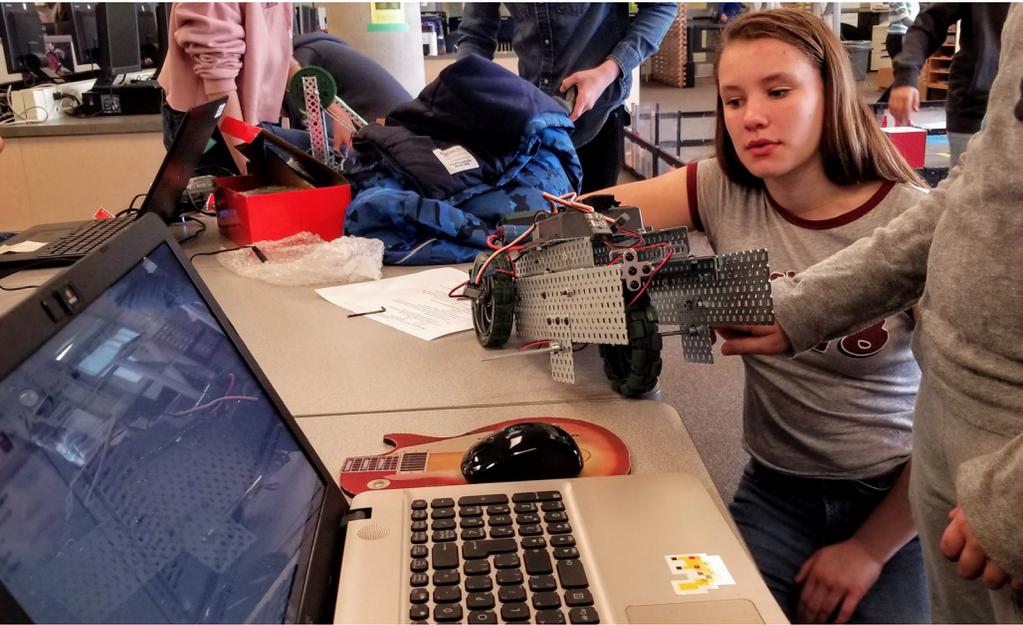
	Budget 2020/2021	Budget 2019/2020	Increase/ (Decrease)
Care, Treatment, Custody and Corrections	3,430,560	3,181,781	248,779
Special Education			
Classroom Teachers			
Salaries and Benefits	49,762,960	45,948,023	3,814,937
Supplies and Services	11,700	11,700	-
Classroom Teachers Total	49,774,660	45,959,723	3,814,937
Supply Staff			
Salaries and Benefits	4,582,244	3,702,196	880,048
Supply Staff Total	4,582,244	3,702,196	880,048
Educational Assistants			
Salaries and Benefits	49,104,498	46,255,269	2,849,229
Educational Assistants Total	49,104,498	46,255,269	2,849,229
Textbooks and Supplies			
Staff Development	300,000	-	300,000
Supplies and Services	2,990,588	4,014,767	(1,024,179)
Fees, Contractual and Rentals	255,000	5,000	250,000
Textbooks and Supplies Total	3,545,588	4,019,767	(474,179)
Professionals, Para & Technical			
Salaries and Benefits	13,018,871	11,260,346	1,758,525
Supplies and Services	291,666	291,666	-
Fees, Contractual and Rentals	235,261	265,500	(30,239)
Other	37,000	32,000	5,000
Professionals, Para & Technical Total	13,582,798	11,849,512	1,733,286
Staff Development			
Staff Development	521,650	396,650	125,000
Staff Development Total	521,650	396,650	125,000
Coordinators and Consultants			
Salaries and Benefits	2,144,807	2,104,672	40,135
Supplies and Services	54,000	54,000	-
Coordinators and Consultants Total	2,198,807	2,158,672	40,135
Grand Total	126,740,806	117,523,570	9,217,236

Revenue			
Special Education Per Pupil Amount (SEPPA)	52,342,760	50,483,289	1,859,471
Special Education Equipment Amount (SEA)	3,082,100	2,997,072	85,028
Differentiated Special Education Needs Amount	31,493,465	30,634,009	859,456
Approved Special Incidence Portion (SIP)	2,202,330	1,589,490	612,840
Care, Treatment, Custody and Corrections	3,430,558	3,181,781	248,777
Behaviour Expertise Amount	768,608	747,393	21,215
Self-Contained Adjustment	8,302,622	8,193,337	109,285
Supports for Students	4,237,000	-	4,237,000
Other GSN Areas	3,575,730	-	3,575,730
Total Revenue	109,435,173	97,826,371	11,608,802
Expenditures in Excess of Revenue	(17,305,633)	(19,697,199)	2,391,566

**Halton District School Board
2020/2021 Budget
Transfer to/(from) Accumulated Surplus per Ministry Compliance**

	Budget 2020/2021	Budget 2019/2020	Increase/ (Decrease)
Available for Compliance - Unappropriated			
Operating Accumulated Surplus/(Deficit)	(3,762,190)	(816,614)	(2,945,576) *
Total Unappropriated	(3,762,190)	(816,614)	(2,945,576)
Available for Compliance - Internally Appropriated			
Operating			
Retirement Gratuities	(1,133,000)	(1,133,000)	-
Student Achievement	(350,000)	-	(350,000)
Technology	(300,000)	-	(300,000)
Capital			
Committed Capital Projects - Non-Ministry Funded	(335,942)	(335,942)	-
Committed Sinking fund interest earned	(222,591)	(222,591)	-
Total Internally Appropriated	(2,341,533)	(1,691,533)	(650,000)
Total Accumulated In-Year Surplus/(Deficit) for Compliance	(6,103,723)	(2,508,147)	(3,595,576)
Unavailable for Compliance - Externally Appropriated			
Employee Future Benefits - Retirement Gratuities	433,151	4,331,510	(3,898,359)
Retirement Health, Dental	56,102	56,102	-
Interest to be Accrued	163,711	182,507	(18,796)
Revenues recognized for land - EDC	9,300,000	11,475,000	(2,175,000)
Total Externally Appropriated	9,952,964	16,045,119	(6,092,155)
Total Transfer to/(from) Accumulated Surplus	3,849,241	13,536,972	(9,687,731)

* Operating Accumulated Deficit includes budgeting for Covid expenses; and would otherwise be a Surplus of \$1,194,810.



Street Address:
J.W. Singleton Education Centre
2050 Guelph Line
Burlington, ON L7P 5A8

Mailing Address:
J.W. Singleton Education Centre
PO Box 5005 STN LCD 1
Burlington ON L7R 3Z2

Tel: 905-335-3663
Toll free: 1-877-618-3456
Fax: 905-335-9802
www.hdsb.ca

