



# Halton District School Board

HALTON DISTRICT SCHOOL BOARD

J.W. Singleton Education Centre,  
2050 Guelph Line, Burlington, ON

Wednesday, April 1, 2020

Public Session Agenda: 7 p.m.

Meeting will be **AUDIO** livestreamed from [www.hdsb.ca](http://www.hdsb.ca)

## PUBLIC SESSION AGENDA

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### 1.0 Opening

- 1.1 Welcome, Call to Order and Attendance
- 1.2 Acknowledgement of Traditional Lands
- 1.3 Declarations of Possible Conflict of Interest
- 1.4 Approval of the Agenda

### 2.0 Delegations/Presentations to the Board

- 2.1 Inspire Award Presentations (*first meeting of the month*)
- 2.2 Delegations
- 2.3 Presentations
- 2.4 Acknowledgement by the Chair of Delegations and Presentations

### 3.0 Consent Agenda Items

- 3.1 Approval of Consent Agenda Action Items
  - 3.1.1 Minutes of the Halton District School Board Meeting, March 25, 2020 *page 2*
- 3.2 Receipt of Consent Agenda Information Items
  - 3.2.1 Order Paper *page 5*

### 4.0 Ratification/Action

- 4.1 Ratification of Business Transacted in Private Session
- 4.2 **For Action: April 1, 2020**

### 5.0 Communication to the Board

- 5.1 Student Trustee Report
- 5.2 **For Action: April 15, 2020**
- 5.3 **For Information: April 1, 2020**
- 5.4 Notice(s) of Motion
- 5.5 Director's Report
- 5.6 Communication from the Chair
- 5.7 Committee Reports
- 5.8 Trustee Questions and Comments

### 6.0 Adjournment

## Halton District School Board

### Public Session: Wednesday, March 25, 2020 -- 7 p.m.

*Due to closures related to Covid-19 (novel coronavirus), this Board meeting was held via teleconference*

Present: K. Amos, A. Collard, D. Danielli, H. Gerrits, T. Ehl Harrison, J. Gray, A. Grebenc, J. Oliver, L. Reynolds, T. Rocha, M. Shuttleworth, M. Burnes, O. Lau

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#### 1 Opening

The Chair called the meeting to order at 6:01 p.m., provided the roll call, and reviewed protocols for the teleconference meeting.

M20-0038 A. Collard / M. Shuttleworth

Be it resolved that the Halton District School Board move into Private Session.

**Carried Unanimously.**

The Board rose from Private at 6:44 p.m. The Chair called Public Session to order at 7 p.m. She spoke to the unusual times given the Covid-19/novel coronavirus and the need for personal distancing, thus the teleconferencing for this Board meeting.

J. Oliver recognized Halton's rich history and modern traditions of many First Nations and Métis. On behalf of the Board, acknowledgement and thanks was given to the Mississaugas of the Credit First Nation for sharing their traditional territory.

The Chair commented on the deferral of Item 4.2.2 New School Name (NE Oakville Elementary School) until April 15. She also noted the addition of an enrolment report regarding Viola Desmond Public School and the two proposed Milton public schools as part of the Director's Report.

M20-0039 K. Amos / L. Reynolds

Be it resolved that the Halton District School Board approve the agenda as amended.

**Carried Unanimously.**

#### 2 Delegations/Presentations to the Board

##### 2.1 Inspire Awards

There were no Inspire Awards for this agenda.

##### 2.2 Delegation

There were no delegations for this evening's meeting.

##### 2.3 Presentations

There were no presentations for this evening's meeting.

##### 2.4 Acknowledgement by the Chair

There were no delegations or presentations for this evening's meeting.

#### 3 Consent Agenda Items

##### 3.1 Approval and Receipt of the Consent Agenda Items

Questions were raised regarding the Capital Update, specifically regarding the evolving situation with Covid-19 and its impact on the construction industry, including staffing and materials delivery.

M20-0040 J. Gray / H. Gerrits

Be it resolved that the Halton District School Board approve the Consent Agenda Action items for March 25, 2020 (minutes for March 4, 2020).

**Carried Unanimously.**

#### 4 Ratification / Action

##### 4.1 Approval of Business Transacted in Private Session

There were no items for ratification on tonight's agenda.

##### 4.2 For Action: March 25, 2020

###### 4.2.1 School Year Calendar

The Chair called attention to Report 20027.

M20-0041 T. Rocha / J. Oliver

Be it resolved that the Halton District School Board approve the summary of statutory and Board designated holidays and professional activity days for 2020-2021 as recommended through consultation with the School Year Calendar Committee (Report 20027).

**Carried Unanimously.**

#### 4.2.2 *New School Name – NE Oakville Public School*

This item had been deferred to April 15 as part of the agenda approval process.

### 5 **Communication to the Board**

#### 5.1 Student Trustee Report

O. Lau and M. Burnes provided a brief update regarding the cancellation (at the very least, postponement) of upcoming Student Senate meetings and Student Leadership Symposium in keeping with Public Health's directive regarding social distancing.

O. Lau posed five questions received from student senators regarding learning challenges during these unprecedented times. S. Miller, D. Boag, J. Hunt Gibbons and C. Ruddock responded to the questions, with the promise of more information to follow as more becomes known at the Ministry level.

S. Miller also commented on the cancelation of student trips, excursions and end of year (prom, commencement) events. He indicated he would be drafting a communication to students explaining the decision, and asked for the student trustees' input.

#### 5.2 For Action: April 1, 2020

There were no items designated "For Action" for April 1. The following agenda items were designated for action at future Board meetings.

##### 5.2.1 Special Education Plan

M. Zonneveld spoke to Report 20036, indicating this is the first look at revisions to the Special Education Plan, and has gone to SEAC for their input at this time. It is anticipated the Plan will return to the Board for consideration, according to the critical path, on June 17, 2020.

#### 5.3 For Information: March 25, 2020

##### 5.3.1 Suspension/Expulsion Report

S. Podrebarac spoke to Report 20041 and responded to trustee questions.

##### 5.3.2 Operational Plan Update

D. Boag spoke to Report 20040 and responded to trustee questions.

#### 5.4 Notice(s) of Motion

There were no Notices of Motion for tonight's meeting.

#### 5.5 Director's Report

S. Miller asked D. Boag to speak to the Have Your Say survey, not being undertaken this year.

S. Miller called attention to an information report circulated to trustees and uploaded to the Board's webpage (agenda package) speaking to enrolment issues in Milton, and the need to redirect enrolment pending the building of Milton #11 and Milton #12. H. Gerrits commented on the community frustration with the delay in the building of Milton 11. She indicated she was in support of this enrolment redirection, but stressed the need to let the Ministry know of the urgency of this school build. J. Newton and S. Miller spoke to the report and responded to trustee questions.

S. Miller spoke to the tremendous [impact the Covid-19](#) (novel coronavirus) is having on staff, students and families within Halton, and in fact, worldwide. He indicated there was no end date yet to the shutdown imposed by the effects of Covid-19. He also expressed tremendous appreciation for the roles provided by healthcare workers, doctors, paramedics, grocery store staffs and others who are heroes as we progress through this pandemic. He also highlighted the role the education system provides both during the immediate crisis and what can be provided long-term.

S. Miller asked C. Ruddock to provide an update on the daily Covid-19 team meetings and pandemic planning. D. Boag also spoke to the efforts for learning continuity and ways in which support and resources can be provided to students during the upcoming weeks. All superintendents provided operational updates on their departments and/or portfolios with respect to the essential services required during the shutdown. The team responded to trustee questions.

#### 5.6 Communications from the Chair

A. Grebenc highlighted correspondence included in tonight's agenda.

She also highlighted a conference call she and Director Miller were part of last Friday with the Minister of Education.

5.7 Committee Reports

The Chair called attention to the SEAC Committee report in tonight's agenda.

5.8 Trustee Questions and Comments

T. Ehl Harrison asked for if consideration was being given to students who were being called on to be front-line essential workers (ie grocery stores) in terms of expectations for their learning.

T. Ehl Harrison also commented on work with K. Amos and S. Thrasher to accommodate Inspire Award winners for April, and moving those presentations (and incoming nominations) to a time when current circumstances change.

A. Grebenc commented on the date of the next Board meeting (Wednesday, April 1), also via teleconference with the audio stream available on the Board's website/YouTube channel.

6 Adjournment

As the Board had exhausted its agenda, A. Grebenc declared the meeting closed at 9:56 p.m.

Recorder's Signature:

Chair's Signature:

## Halton District School Board

### ORDER PAPER – PUBLIC SESSION -- Wednesday, March 25, 2020

*(Items shaded/in bold have been completed and will be deleted from the list prior to the next edition.)*

Motion #	Resolution	Responsibility
M15-0071	Be it resolved that HDSB support HSTS utilizing a third-party consultant to undertake a bell time analysis study for elementary and secondary schools, in order to find route efficiencies and determine the financial impacts or cost savings, AND THAT prior to the analysis being undertaken, study parameters will be established jointly by the Halton DSB and the Halton Catholic DSB; and that The cost of undertaking a bell time analysis be provided to trustees for approval.	SO/Business
M17-0088	Be it resolved that the Halton District School Board close Robert Bateman High School, effective June 30, 2020. <b>a) Effective September 1, 2019, the Halton District School Board revise the existing catchment area for Robert Bateman HS to redirect English program students entering Grade 9 to Nelson HS;</b> b) Effective September 1, 2020, the HDSB revise the existing catchment area for Robert Bateman HS to redirect the Grade 10, 11 and 12 English program students to Nelson HS.	Director of Education
M17-0097	Be it resolved that, as part of implementation of any PAR-related changes, the Board direct the Director that the responsible Superintendent develop and deliver a consultation and communications plan to engage with affected and interested stakeholders in an early and ongoing way	Director of Education
M17-0184	Be it resolved that the Halton District School Board approve the continuation of the Close the Gap program, as outlined and THAT specific projects be undertaken as follows, funded subject to these cost estimates and budget availability: <ul style="list-style-type: none"> <li>• air conditioning/electrical upgrades to 2nd &amp; 3rd floor area of schools, \$5,180,000</li> <li>• support for installation of elevators to address building accessibility, \$6,000,000</li> <li>• support development and installation of a turf field at White Oaks SS, \$1,200,000</li> </ul>	Superintendent of Facility Services
M18-0117	Be it resolved that the Halton District School Board direct the scope of the Special Education Internal Audit to be presented to SEAC for information, and return to the Board for approval.	Director
M18-0173	Be it resolved that the Halton District School Board direct staff to undertake a secondary school boundary review for the new Milton SW #1 hs, with an expected completion date of no later than June 2019.	Director <b>Delayed: see below M19-0016</b>
M19-0016	Be it resolved that the Halton District School Board amend the motion directing staff to undertake a secondary school boundary review for the new Milton SW #1 high school, to reflect the delay in construction timelines, with the boundary review to be completed by the end of June 2020.	Director
M18-0174	Be it resolved that the Halton District School Board direct staff to undertake an elementary and secondary school boundary review for the Samuel Curtis Estates subdivision (ERA 111), which will include schools in ERA 103 (Pineland and Mohawk Gardens PS and SRA 100 (Nelson HS), as well as schools in ERA 112 (Eastview, Gladys Speers, Pine Grove PS) and SRA 102 (TA Blakelock HS); with an expected completion date no later than June 2019.	Director  (delayed)
M18-0220	Be it further resolved that a subsequent meeting of the Director's Performance Review Committee be struck to review and amend, as necessary, the Director of Education Annual Performance Review Policy.	Vice-Chair, Board of Trustees
M19-0037	Be it resolved that the Halton DSB adjust the boundaries for the elementary schools in Oakville as outlined in Scenario 14c, Report 19024, effective Sept. 2020, with some boundaries to be partially implemented as follows: <ol style="list-style-type: none"> <li>1. <b>Sunningdale Public School boundary for new students entering Grades 2-8 French Immersion, effective September 2019; and</b></li> <li>2. <b>Remaining Kindergarten spots at Oodenawi PS, as of February 22, 2019, will be filled by students newly registered at Palermo for September 2019 who live within the Oodenawi PS boundary, as defined in Scenario 14c.</b></li> </ol>	Director

Motion #	Resolution	Responsibility
M19-0048	Be it resolved that the Halton District School Board approve \$1,875,000 from 2019-2020 Capital Renewal funds to complete the Community Pathway Program renovation at Nelson High School.	Director of Education SO, Facilities
<b>M19-0074</b>	<b>Be it resolved that the Halton District School Board accept the tender from Everstrong Construction, in the amount of \$2,876,900 as contained in RFT No.19-094 (issued by Snyder Architects Inc.) for the Phase 1 Renovations related to the Pupil Accommodation Review (PAR) work at Nelson High School, 4181 New Street, Burlington, ON, and</b> <b>Be it resolved that the HDSB approve a budget of \$3,390,634 for the Phase 1 renovations including the electrical services upgrades at Nelson HS, 4181 New St., Burlington, ON. Funding for this project is in the 2018-19 School Renewal allocation as well as Accumulated Surplus designated for creating CPP Outdoor Learning Spaces.</b>	<b>Director of Education</b>
M19-0080	Be it resolved that the Halton District School Board direct the Director of Education to undertake a review of the Board's French Language Policy.	Director of Education
M19-0103	Be it resolved that the Halton District School Board direct the Director of Education to communicate with the southwest Oakville community, the Board's decision regarding the disposition of the SW Oakville #1 property, and the staff report coming back to the Board regarding the reinvestment in SW Oakville community schools.	Director of Education  <b>Deferred to April 2020</b>
M19-0113	Be it resolved that the Halton District School Board adjust the boundaries for the elementary schools in ERA 102 and 103 as outlined in option 3b and detailed in Report 19087, effective September 2020.	
<b>M19-0128</b>	<b>Be it resolved that the HDSB accept the tender from Everstrong Construction Ltd in the amount of \$33,665,879 contained in Tender No. RFT 19-168 for the construction of the new Milton SW#1 secondary school in Milton, ON.</b> <b>Be it resolved that the HDSB approve a budget of \$43,712,066.00 for the construction of the Milton SW#1 secondary school. This project is to be financed as follows:</b> <ul style="list-style-type: none"> <li>• Capital Priorities Funding of \$32,555,603 as allocated by the Ministry in November 2016;</li> <li>• Educational Development Charges of \$8,137,345 (excluding land purchase costs and EDC eligible cost relating to expropriation);</li> <li>• Building Capacity (Unencumbered Capital Savings) of \$191,481 to cover the budget shortfall; and</li> <li>• Proceeds of Disposition in the amount of \$2,827,637 to cover the budget shortfall.</li> </ul>	<b>Superintendent of Facilities</b>
M19-0130	Be it resolved that the Halton District School Board direct the Director of Education to undertake a review of legacy boundary issues in conjunction with the 2019-2020 LTAP process, and prepare a report that gives consideration to addressing boundaries while reducing cost, minimizing community upheaval, and other pertinent criteria.	Director of Education
M19-0137	Be it resolved that the Halton District School Board direct staff to recommence a school boundary review for the new Milton SW #1 hs, which will include schools in SRA 101, SRA 104 and SRA 105; with an expected completion date of no later than June 2020; <b>Be it resolved that the Halton District School Board direct staff to recommence an elementary and secondary school boundary review for the Samuel Curtis Estates subdivision (ERA 111), which will include schools in ERA 103 (Frontenac PS, Mohawk Gardens PS , and Pineland PS) and SRA 100 (Nelson HS and Robert Bateman HS), as well as schools in ERA 112 (Eastview PS, Gladys Speers PS, Pine Grove PS) and SRA 102 (T.A. Blakelock HS); with an expected completion date of no later than Feb. 2020;</b>	Director of Education

Motion #	Resolution	Responsibility
<i>cont'd</i>	<p>Be it resolved that the Halton District School Board direct staff to undertake a school boundary review for the two communities north of Upper Middle Road and west of Bronte Road in ERA 114 (Village Common/Chateau Common to the north and Deerview Common/Trawden Way to the south) that are currently attending Heritage Glen PS (ERA 115) with an expected completion date of no later than February 2020;</p> <p>Be it resolved that the Halton District School Board direct staff to undertake an elementary and secondary school boundary review for the Acton community in the Town of Halton Hills, which will include schools in ERA 126 (McKenzie-Smith Bennett and Robert Little PS) and SRA 107 (Acton District HS) with an expected completion date of no later than June 2020;</p> <p>Be it resolved that the HDSB direct staff to undertake an elementary school boundary review for the To Be Determined Area, located at the south-east corner of Derry Road and Regional Road 25, which will include Milton schools in ERA 119 and ERA 120; with an expected completion date no later than February 2020.</p>	
M19-0145	<p>Be it resolved that the Halton District School Board direct the Director of Education to create an inventory/baseline of Board practices and initiatives that positively impact climate change and the environment, and bring a report back to the Board by the first Board meeting in February 2020.</p>	Director of Education
M19-0146	<p>Be it resolved that the environment inventory/baseline report (Report 20028) be utilized to trigger/inform a consultative process in conjunction with student trustees in the creation of an action plan to further climate change and environmental initiatives within the Board.</p>	Director of Education
M19-0160	<p>Be it resolved that the Halton DSB accept the tender from Everstrong Construction, in the amount of \$12,223,768.07 (\$9,893,865.42 as contained in RFT No. 20-026 and \$2,329,902.65 as contained in RFT No. 19-094 as issued by Snyder Architects Inc.) for the Phase 3 Nelson Addition work as identified in Report 19139, including a manufacturing shop, new cafeteria, library, library skyway, new elevator, cosmetology room and fitness office; also including internal renovations to create new rooms for autobody and Multi-Technical Innovation Lab, as well as additional parking, related to the Pupil Accommodation Review (PAR) work at Nelson HS, 4181 New St., Burlington, Ontario.</p> <p>Be it resolved that the Halton District School Board approve a project budget of \$15,184,482.00 for the Phase 3 Additions and renovation work at Nelson High School. This project is to be financed as follows:</p> <ul style="list-style-type: none"> <li>▪ Capital Priorities Funding of \$10,911,583.00 as allocated by the Ministry in March 2018;</li> <li>▪ Unencumbered Capital Priorities Funding (Build Capacity) of \$4,272,899.00 as approved by the Ministry in September 2019.</li> </ul> <p>Be it further resolved that the Halton DSB accept the tender from Everstrong Construction in the amount of \$1,776,555.00 as contained in RFT No. 19-094 (issued by Snyder Architects Inc.) for the Community Pathway Program (CPP) area renovations (including heating-ventilation-air conditioning (HVAC) and flooring replacement) related to the Pupil Accommodation Review (PAR) work at Nelson High School, 4181 New Street, Burlington, Ontario.</p> <p>Be it resolved that the HDSB approve a budget of \$2,200,000.00 for the CPP area renovation. This project is to be financed as follows:</p> <ul style="list-style-type: none"> <li>▪ 2019/2020 Capital Renewal Funding of \$1,875,000.00 as approved by the Board on April 3, 2019 (Report 19043, M19-0048);</li> </ul>	Superintendent of Facility Services

Motion #	Resolution	Responsibility
	<ul style="list-style-type: none"> <li>▪ 2017/2018 Capital Renewal Funding of \$325,000.00 allocated for the mechanical upgrades and flooring replacements as approved by the Board on December 6, 2017 (School Renewal Program, Report 17134, M17-0181).</li> </ul>	
M19-0163	Be it resolved that the Halton DSB authorize the Chair to write a letter to the Ministry of Education regarding the impact to the Board of the provincial Cash Management Strategy.	Chair of the Board
M19-0164	Be it resolved that the Halton DSB authorize staff to tender and award the 2019-20 Facility Services Projects, Operations and Maintenance, either individually or combined, as outlined Report 19133.	Superintendent of Facility Services
M19-0169	<p><b>Be it resolved that the HDSDB approve the goals for the Director of Education for the 2019-2020 school year and that the Director be directed to post them on the Board website.</b></p> <p>Be it resolved that a meeting of the Director's Performance Review Committee be struck to review and amend, as necessary, the Director of Education Annual Review Policy, and develop a Governance Procedure at such time as a template (or other guidance) becomes available from the Ontario Public School Boards' Association (OPSBA).</p>	<p>Director of Education</p> <p>Vice-Chair of the Board</p>
M19-0172	<p>Be it resolved that the Halton District School Board adjust the boundaries for the elementary schools in ERA 103 and 112 as outlined in Option 2, and detailed in Report 19134, effective September 2020; and</p> <p>Be it resolved that the Halton District School Board adjust the boundaries for the secondary schools in SRA 100 and 102 as outlined in Option 2a and detailed in Report 19134, effective September 2020.</p>	Director of Education
M20-0012	Be it resolved that the Halton District School Board approve the use up to \$3,000 (inclusive of HST) from the "Reserve Account for Trustee Professional Development" for Trustees to participate in DiSC training (part 2). This training will be scheduled to occur by the end of May 2020.	Chair of the Board
M20-0013	Be it resolved that the Halton District School Board direct staff to undertake a school boundary review for the French Immersion program at Aldershot High School; with an expected completion date by February 2020.	Director of Education
M20-0024	Be it resolved that the Halton District School Board adjust the boundaries for the elementary schools in ERA 114 and 115 as outlined in Option 1 and detailed in Report 20018, effective September 2020	Director of Education
M20-0025	<b>Be it resolved that the Halton DSB determine the elementary boundaries for the Milton "To Be Determined" area by the southeast corner of Derry Road and Regional Road 25 in Milton, whereby, effective immediately, elementary students are directed to attend Anne J. MacArthur PS for Kindergarten to Grade 9 for English, and Grades 2-8 for French Immersion Programming.</b>	<b>Director of Education</b>
M20-0026	Be it resolved that the Halton DSB direct the Director to prepare an initial report for Trustees by March 2020 regarding suspensions, expulsions and how behavioural intervention strategies are being utilized, and subsequent reports be added to the annual cycle of Board reports (September).	Director of Education
M20-0027	Be it resolved that the Halton DSB authorize payment of expenses up to \$3000 from the Board's Leadership Account related to consultation with legal counsel regarding by-law and governance procedural changes arising from the Ombudsman Report to the Near North DSB with respect to program and accommodation review processes.	Director of Education
M20-0029	Be it resolved that the Chair write a letter on behalf of the Halton Board of Trustees to the Minister of Education to draw attention to the impacts and implications of announced education reforms on the Halton DSB, and ongoing anticipated pressures in the budgeting process for the 2020-21 school year. The letter will also include a request to refrain from using confusing and divisive rhetoric in the media and to return to the bargaining table in the hopes of focussing on a respectful process and positive outcomes for students that lead to investment in education and to return the education sector to stability.	Chair of the Board



<b>Motion #</b>	<b>Resolution</b>	<b>Responsibility</b>
M20-0034	Be it resolved that the Halton District School Board adjust the boundaries for Aldershot High School French Immersion as outlined in Option 1 as detailed in Report 20024, effective September 2020.	Director of Education
M20-0035	<p>Be it resolved that the Halton District School Board adjust the grade configurations for the elementary schools in ERA 126 (McKenzie-Smith Bennett PS and Robert Little P.S.) and SRA 107 (Acton District High School) as outlined in Option 1 and detailed in Report 20022.</p> <p>Be it resolved that the Halton District School Board adjust the grade configurations for the elementary schools in ERA 126 (McKenzie-Smith Bennett PS and Robert Little P.S.) and SRA 107 (Acton District High School) as outlined in Option 1 and detailed in Report 20022; whereby the grade configuration for Robert Little PS takes effect for September 2020 and the grade configurations for McKenzie-Smith Bennett PS and Acton District High School take effect for September 2021.</p>	Director of Education
M20-0036	Be it resolved that the HDSB Board of Trustees authorize the appointment of the external audit firm Deloitte LLP to perform the annual financial statement audit of the 2019-20 fiscal year, at a cost of not to exceed \$67,500 +HST.	Superintendent of Business
M20-0037	Be it resolved that the Halton District School Board approve the appointment of Vandy Widvalankar and Evan Taylor as student Trustees for the Halton District School Board 2020-2021 Term.	Chair of the Board