PUBLIC SESSION AGENDA

1.0 Opening
   1.1 Welcome, Call to Order and Attendance
   1.2 Acknowledgement of Traditional Lands
   1.3 Declarations of Possible Conflict of Interest
   1.4 Approval of the Agenda

2.0 Delegations/Presentations to the Board
   2.1 Inspire Award Presentations (first meeting of the month)
   2.2 Delegations
   2.3 Presentations
      2.3.1 SHIFT Presentation -- (J. Newton)
   2.4 Acknowledgement by the Chair of Delegations and Presentations

3.0 Consent Agenda Items
   3.1 Approval of Consent Agenda Action Items
      3.1.1 Minutes of the Halton District School Board Meeting, January 8, 2020
   3.2 Receipt of Consent Agenda Information Items
      3.2.1 Order Paper
      3.2.2 Administrative Procedure Update (Report 20007) S. Miller

4.0 Ratification/Action
   4.1.1 Rescinding of Audit and Non-Audit Services Policy (Report 20005) J. Gray
   4.1.2 Student Trustee Policy Revisions (Report 20009) D. Danielli, J. Oliver, O. Lau, M. Burnes
   4.1.3 Trustee Professional Development (Report 20010) T. Ehl Harrison
   4.1.4 SRA 100 Aldershot HS - French Immersion Program Boundary Review
      (Report 20008) -- M. Puccetti, S. Miller

5.0 Communication to the Board
   5.1 Student Trustee Report
   5.2 For Action: February 5, 2020
   5.3 For Information: January 22, 2020
      5.3.1 Capital Update (Report 20006) M. Puccetti
      5.3.2 Regional Programs at the New Milton SW High School (Report 20011) J. Newton
   5.4 Notice(s) of Motion
   5.5 Director’s Report
   5.6 Communication from the Chair
   5.7 Committee Reports
   5.8 Trustee Questions and Comments

6.0 Adjournment
   6.1 Motion to Adjourn
Halton District School Board
Public Session: Wednesday, January 8, 2020 -- 7 p.m.


1  Opening
The Chair called the meeting to order at 6 p.m.
M20-0001  L. Reynolds / J. Gray
Be it resolved that the Halton District School Board move into Private Session.  Carried Unanimously.

The Board rose from Private at 6:27 p.m. The Chair called Public Session to order at 7:10 p.m.
D. Danielli recognized Halton’s rich history and modern traditions of many First Nations and Métis. On behalf of the Board, acknowledgement and thanks was given to the Mississaugas of the Credit First Nation for sharing their traditional territory.

The Chair reminded Trustees of the requirement to declare any potential conflicts of interest. The Chair noted the addition of a PAR implementation update under Presentations on tonight’s agenda.
M20-0002  J. Gray / D. Danielli
Be it resolved that the Halton District School Board approve the agenda as amended. Carried Unanimously.

2  Delegations/Presentations to the Board
2.1  Inspire Awards
The Chair and Trustees recognized Inspire Award recipients:
   Tracy Peeters and Tracy Wilkinson, Alton Village Public School
   Iram Syed, Hawthorne Village Public School
   Nikki McCallum, Student Services, New Street Education Centre
   Anette Winslow, Oakville Trafalgar High School was unable to attend. Arrangements will be made to present Ms Winslow with her Inspire Award. Wendy Webb was also a recipient of an Inspire Award, but chose to receive her award at her workplace.

2.2  Delegation
There were no delegations for this meeting.

2.3  Presentations
The Chair welcomed Superintendent Terri Blackwell and Principal Paul Daignault who provided a PAR implementation update including transition plans for Robert Bateman to Nelson High School, and renovation work at MM Robinson.
T. Blackwell also spoke to the success of the ISTEM program at Aldershot High School. S. Miller commented on the student enrolment numbers from throughout Halton, suggesting this prompts decisions about offering ISTEM in other areas of the Board, particularly new sites that would offer this opportunity with the development of a new school. He commented that a Board report regarding the potential for the ISTEM program implementation in the new Milton school would come before the Board for information at a future Board meeting.
L. Reynolds asked S. Miller to respond to the ongoing viability of the French Immersion program at Aldershot High School. S. Miller commented on the commitment to monitor the two FI programs (Aldershot and BCHS) as promised from the PAR process. He indicated a report will come before the Board at the next meeting proposing a secondary program boundary review (Pathway 2) as it pertains to the French Immersion program. S. Miller indicated current enrolment numbers indicate approximately 7 students would be enrolled in the FI program at Aldershot next year making the FI program a victim of the Board’s ISTEM success. He indicated those students and their parents will be contacted by the Aldershot principal to make them aware of the potential change to the FI program at Aldershot, particularly due to the timing of option sheets and planning underway now for the upcoming school year.
2.4 **Acknowledgement by the Chair**
The Chair thanked the presenters.

3 **Consent Agenda Items**

3.1 **Approval and Receipt of the Consent Agenda Items**
M20-0003 M. Shuttleworth / T. Rocha

Be it resolved that the Halton District School Board approve the Consent Agenda
Action items for January 8, 2020. **Carried Unanimously.**

4 **Ratification / Action**

4.1 **Approval of Business Transacted in Private Session**

There were no items for ratification.

4.2 **For Action: January 8, 2020**

4.2.1 **Audit Committee Professional Development**

L. Reynolds spoke to Report 20001 and responded to trustee questions.

M20-0004 L. Reynolds / D. Danielli

Be it resolved that the Halton District School Board use a portion of the “HDSB Leadership and Team Development” account to cover the registration cost of $446.35 for the Audit Committee Member Trustee Leah Reynolds’ attendance at the Audit Committee Governance Fundamentals Workshop on December 11, 2019 as per item 4.11 of the Trustee Expense Policy. **Carried Unanimously.**

4.2.2 **Striking Committee**

A. Grebenc spoke to Report 20002. J. Gray noted the removal of the Halton Learning Foundation from the list of committees.

M20-0005 J. Gray / J. Oliver

Be it resolved that the Halton District School Board approve the Trustee Committee Appointments as outlined in Report 20002. **Carried Unanimously.**

5 **Communication to the Board**

5.1 **Student Trustee Report**

Olivia Lau and Matthew Burnes provided an update on upcoming events including the upcoming OSTA/AECO conference in Ottawa, the offer to speak to trustees’ supercouncils, and an update on the number of subscribers to the Student Senate Instagram account. They also spoke to student representation opportunities, and the upcoming Student Senate meeting.

5.2 **For Action: January 22, 2020**

There were no Action Items for January 22, 2020 on this agenda.

5.3 **For Information: January 8, 2020**

5.3.1 **Outdoor Environmental Education Program Update**

D. Boag, T. Salmini and J. Hunt Gibbons spoke to Report 20003 and responded to trustee questions. S. Miller reiterated the commitment to environmental education, thanking those involved in this proposal.

5.4 **Notice(s) of Motion**

T. Ehl Harrison commented on the prior Board motion authorizing spending for DiSC training. She confirmed the Board’s consensus to move to phase 2 in this process at a cost of $2250. T. Ehl Harrison indicated she would formalize that motion for the upcoming Board meeting.

D. Danielli reiterated the intent to bring a policy change to the Student Trustee policy reflecting changes in legislation.

5.5 **Director’s Report**

S. Miller spoke to a policy and admin procedure regarding Third Party Agreements coming to the Board in the upcoming month. He also highlighted a change of date for Student Excellence (moved from May 7 to May 14 due to the Day of Particular Significance: “Vesak” in the Buddhist calendar). S. Miller also highlighted the fundraising efforts of Halton District School Board employees raising approximately $58,000 to United Way through payroll deductions/donations – exceeding the goal set for this year.
S. Miller also spoke to today’s direction by the Ministry of Education with respect to EQAO testing during sanctions, now a board-by-board decision whether it will proceed. He spoke to the math component of the January testing, which contributes 15% to the math marks of Grade 9 students. S. Miller indicated the Halton District School Board will not be proceeding with the EQAO testing at this time, but staff will be providing math evaluations to meet the 15% requirement for students.

S. Miller also responded to earlier speculation that students may be asked to write the EQAO test at the end of the school year, saying it was too early to raise anxiety of students and parents as the situation was still very fluid. He indicated communication with school administrators, and subsequently with families and students will occur in the upcoming days.

5.6 Communications from the Chair
A. Grebenc spoke to her delegation at the City of Burlington council meeting regarding student transportation. M. Shuttleworth and L. Reynolds were also in attendance.

5.7 Committee Reports
L. Reynolds spoke to the hand-off of the reins for the Inspire Committee from herself and J. Gray to the incoming chairs.

L. Reynolds also reminded trustees of the upcoming Audit Committee on February 11.

T. Ehl Harrison reminded trustees of next week’s Committee of the Whole meeting, asking if there were any additional topics for the evening. She indicated training for Suspension/Expulsion Hearings would be offered for all trustees at 5:30 p.m., preceding next week’s Committee of the Whole.

5.8 Trustee Questions and Comments
There were no trustee questions or comments.

6 Adjournment
As the Board had exhausted its agenda, A. Grebenc declared the meeting closed at 8:52 p.m.

Recorder’s Signature: Chair’s Signature:
<table>
<thead>
<tr>
<th>Motion #</th>
<th>Resolution</th>
<th>Responsibility</th>
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<tbody>
<tr>
<td>M15-0071</td>
<td>Be it resolved that HDSB support HSTS utilizing a third-party consultant to undertake a bell time analysis study for elementary and secondary schools, in order to find route efficiencies and determine the financial impacts or cost savings, AND THAT prior to the analysis being undertaken, study parameters will be established jointly by the Halton DSB and the Halton Catholic DSB; and that The cost of undertaking a bell time analysis be provided to trustees for approval.</td>
<td>SO/Business</td>
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<tr>
<td>M17-0088</td>
<td>Be it resolved that the Halton District School Board close Robert Bateman High School, effective June 30, 2020.</td>
<td>Director of Education</td>
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</table>
|           | a) Effective September 1, 2019, the Halton District School Board revise the existing catchment area for Robert Bateman HS to redirect English program students entering Grade 9 to Nelson HS;  
|           | b) Effective September 1, 2020, the HDSB revise the existing catchment area for Robert Bateman HS to redirect the Grade 10, 11 and 12 English program students to Nelson HS.                                      |                                     |
| M17-0097  | Be it resolved that, as part of implementation of any PAR-related changes, the Board direct the Director that the responsible Superintendent develop and deliver a consultation and communications plan to engage with affected and interested stakeholders in an early and ongoing way. | Director of Education               |
| M17-0184  | Be it resolved that the Halton District School Board approve the continuation of the Close the Gap program, as outlined and THAT specific projects be undertaken as follows, funded subject to these cost estimates and budget availability:  
|           | • air conditioning/electrical upgrades to 2nd & 3rd floor area of schools, $5,180,000  
|           | • support for installation of elevators to address building accessibility, $6,000,000  
|           | • support development and installation of a turf field at White Oaks SS, $1,200,000                                                                 | Superintendent of Facility Services |
| M18-0117  | Be it resolved that the Halton District School Board direct the scope of the Special Education Internal Audit to be presented to SEAC for information, and return to the Board for approval.                                    | Director                            |
| M18-0173  | Be it resolved that the Halton District School Board direct staff to undertake a secondary school boundary review for the new Milton SW #1 hs, with an expected completion date of no later than June 2019. | Director Delayed: see below M19-0016 |
| M19-0016  | Be it resolved that the Halton District School Board amend the motion directing staff to undertake a secondary school boundary review for the new Milton SW #1 high school, to reflect the delay in construction timelines, with the boundary review to be completed by the end of June 2020. | Director                            |
| M18-0174  | Be it resolved that the Halton District School Board direct staff to undertake an elementary and secondary school boundary review for the Samuel Curtis Estates subdivision (ERA 111), which will include schools in ERA 103 (Pineland and Mohawk Gardens PS and SRA 100 (Nelson HS), as well as schools in ERA 112 (Eastview, Gladys Speers, Pine Grove PS) and SRA 102 (TA Blakelock HS); with an expected completion date no later than June 2019. | Director (delayed)                  |
| M18-0220  | Be it further resolved that a subsequent meeting of the Director’s Performance Review Committee be struck to review and amend, as necessary, the Director of Education Annual Performance Review Policy.                                             | Vice-Chair, Board of Trustees        |
| M19-0037  | Be it resolved that the Halton DSB adjust the boundaries for the elementary schools in Oakville as outlined in Scenario 14c, Report 19024, effective Sept. 2020, with some boundaries to be partially implemented as follows:  
|           | 1. Sunningdale Public School boundary for new students entering Grades 2-8 French Immersion, effective September 2019; and  
<p>|           | 2. Remaining Kindergarten spots at Oodenawi PS, as of February 22, 2019, will be filled by students newly registered at Palermo for September 2019 who live within the Oodenawi PS boundary, as defined in Scenario 14c. | Director                            |</p>
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<tr>
<td>M19-0048</td>
<td><strong>Be it resolved that the Halton District School Board approve $1,875,000 from 2019-2020 Capital Renewal funds to complete the Community Pathway Program renovation at Nelson High School.</strong></td>
<td>Director of Education SO, Facilities</td>
</tr>
<tr>
<td>M19-0074</td>
<td><strong>Be it resolved that the Halton District School Board accept the tender from Everstrong Construction, in the amount of $2,876,900 as contained in RFT No.19-094 (issued by Snyder Architects Inc.) for the Phase 1 Renovations related to the Pupil Accommodation Review (PAR) work at Nelson High School, 4181 New Street, Burlington, ON, and Be it resolved that the Halton District School Board approve a budget of $3,390,634 for the Phase 1 renovations including the electrical services upgrades at Nelson HS, 4181 New Street, Burlington, ON. Funding for this project is available in the 2018-19 School Renewal allocation as well as Accumulated Surplus designated for creating CPP Outdoor Learning Spaces.</strong></td>
<td>Director of Education</td>
</tr>
<tr>
<td>M19-0080</td>
<td><strong>Be it resolved that the Halton District School Board direct the Director of Education to undertake a review of the Board’s French Language Policy.</strong></td>
<td>Director of Education</td>
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<tr>
<td>M19-0103</td>
<td><strong>Be it resolved that the Halton District School Board direct the Director of Education to communicate with the southwest Oakville community, the Board’s decision regarding the disposition of the SW Oakville #1 property, and the staff report coming back to the Board regarding the reinvestment in SW Oakville community schools.</strong></td>
<td>Deferred to April 2020</td>
</tr>
<tr>
<td>M19-0113</td>
<td><strong>Be it resolved that the Halton District School Board adjust the boundaries for the elementary schools in ERA 102 and 103 as outlined in option 3b and detailed in Report 19087, effective September 2020.</strong></td>
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<tr>
<td>M19-0128</td>
<td><strong>Be it resolved that the HDSB accept the tender from Everstrong Construction Ltd in the amount of $33,665,879 contained in Tender No. RFT 19-168 for the construction of the new Milton SW#1 secondary school in Milton, ON. Be it resolved that the HDSB approve a budget of $43,712,066.00 for the construction of the Milton SW#1 secondary school. This project is to be financed as follows:</strong> • Capital Priorities Funding of $32,555,603 as allocated by the Ministry in November 2016; • Educational Development Charges of $8,137,345 (excluding land purchase costs and EDC eligible cost relating to expropriation); • Building Capacity (Unencumbered Capital Savings) of $191,481 to cover the budget shortfall; and • Proceeds of Disposition in the amount of $2,827,637 to cover the budget shortfall.</td>
<td>Superintendent of Facilities</td>
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<td>M19-0130</td>
<td><strong>Be it resolved that the Halton District School Board direct the Director of Education to undertake a review of legacy boundary issues in conjunction with the 2019-2020 LTAP process, and prepare a report that gives consideration to addressing boundaries while reducing cost, minimizing community upheaval, and other pertinent criteria.</strong></td>
<td>Director of Education</td>
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<tr>
<td>M19-0137</td>
<td><strong>Be it resolved that the Halton District School Board direct staff to recommence a school boundary review for the new Milton SW #1 hs, which will include schools in SRA 101, SRA 104 and SRA 105; with an expected completion date of no later than June 2020; Be it resolved that the Halton District School Board direct staff to recommence an elementary and secondary school boundary review for the Samuel Curtis Estates subdivision (ERA 111), which will include schools in ERA 103 (Frontenac PS, Mohawk Gardens PS, and Pineland PS) and SRA 100 (Nelson HS and Robert Bateman HS), as well as schools in ERA 112 (Eastview PS, Gladys Speers PS, Pine Grove PS) and SRA 102 (T.A. Blakelock HS); with an expected completion date of no later than Feb. 2020; Be it resolved that the Halton District School Board direct staff to undertake</strong></td>
<td>Director of Education</td>
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<td>a school boundary review for the two communities north of Upper Middle Road and west of Bronte Road in ERA 114 (Village Common/Chateau Common to the north and Deerview Common/Trawden Way to the south) that are currently attending Heritage Glen PS (ERA 115) with an expected completion date of no later than February 2020; Be it resolved that the Halton District School Board direct staff to undertake an elementary and secondary school boundary review for the Acton community in the Town of Halton Hills, which will include schools in ERA 126 (McKenzie-Smith Bennett PS and Robert Little PS) and SRA 107 (Acton District High School) with an expected completion date of no later than June 2020; Be it resolved that the Halton District School Board direct staff to undertake an elementary school boundary review for the To Be Determined Area, located at the south-east corner of Derry Road and Regional Road 25, which will include Milton schools in ERA 119 and ERA 120; with an expected completion date no later than February 2020.</td>
<td>Director of Education</td>
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<tr>
<td>M19-0145</td>
<td>Be it resolved that the Halton District School Board direct the Director of Education to create an inventory/baseline of Board practices and initiatives that positively impact climate change and the environment, and bring a report back to the Board by the first Board meeting in February 2020.</td>
<td>Director of Education</td>
</tr>
<tr>
<td>M19-0146</td>
<td>Be it resolved that the environment inventory/baseline report be utilized to trigger/inform a consultative process in conjunction with student trustees in the creation of an action plan to further climate change and environmental initiatives within the Board.</td>
<td>Superintendent of Facility Services</td>
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<td>M19-0160</td>
<td>Be it resolved that the Halton District School Board accept the tender from Everstrong Construction, in the amount of $12,223,768.07 ($9,893,865.42 as contained in RFT No. 20-026 and $2,329,902.65 as contained in RFT No. 19-094 as issued by Snyder Architects Inc.) for the Phase 3 Nelson Addition work as identified in Report 19139, which includes a manufacturing shop, new cafeteria, library, library skyway, new elevator, cosmetology room and fitness office. This also includes internal renovations to create new rooms for Autobody and Multi-Technical Innovation Lab, as well as additional parking, related to the Pupil Accommodation Review (PAR) work at Nelson HS, 4181 New Street, Burlington, Ontario. Be it resolved that the Halton District School Board approve a project budget of $15,184,482.00 for the Phase 3 Additions and renovation work at Nelson High School. This project is to be financed as follows: ▪ Capital Priorities Funding of $10,911,583.00 as allocated by the Ministry in March 2018; ▪ Unencumbered Capital Priorities Funding (Build Capacity) of $4,272,899.00 as approved by the Ministry in September 2019. Be it further resolved that the Halton DSB accept the tender from Everstrong Construction in the amount of $1,776,555.00 as contained in RFT No. 19-094 (issued by Snyder Architects Inc.) for the Community Pathway Program (CPP) area renovations (including heating-ventilation-air conditioning (HVAC) and flooring replacement) related to the Pupil Accommodation Review (PAR) work at Nelson High School, 4181 New Street, Burlington, Ontario. Be it resolved that the HDSB approve a budget of $2,200,000.00 for the CPP area renovation. This project is to be financed as follows; ▪ 2019/2020 Capital Renewal Funding of $1,875,000.00 as approved by the Board on April 3, 2019 (Report 19043, M19-0048); ▪ 2017/2018 Capital Renewal Funding of $325,000.00 allocated for the mechanical upgrades and flooring replacements as approved by the Board on December 6, 2017 (School Renewal Program, Report 17134, M17-0181).</td>
<td>Superintendent of Facility Services</td>
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<td>M19-0163</td>
<td>Be it resolved that the Halton District School Board authorize the Chair to write a letter to the Ministry of Education regarding the impact to the Board of the provincial Cash Management Strategy.</td>
<td>Chair of the Board</td>
</tr>
<tr>
<td>M19-0164</td>
<td>Be it resolved that the Halton District School Board authorize staff to tender and award the 2019-20 Facility Services Projects, Operations and Maintenance, either individually or combined, as outlined Report 19133.</td>
<td>Superintendent of Facility Services</td>
</tr>
<tr>
<td>M19-0169</td>
<td><strong>Be it resolved that the HDSDB approve the goals for the Director of Education for the 2019-2020 school year and that the Director be directed to post them on the Board website.</strong>&lt;br&gt;Be it resolved that a meeting of the Director’s Performance Review Committee be struck to review and amend, as necessary, the Director of Education Annual Review Policy, and develop a Governance Procedure at such time as a template (or other guidance) becomes available from the Ontario Public School Boards’ Association (OPSBA).</td>
<td>Director of Education</td>
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<td>Vice-Chair of the Board</td>
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<tr>
<td>M19-0172</td>
<td>Be it resolved that the Halton District School Board adjust the boundaries for the elementary schools in ERA 103 and 112 as outlined in Option 2, and detailed in Report 19134, effective September 2020; and&lt;br&gt;Be it resolved that the Halton District School Board adjust the boundaries for the secondary schools in SRA 100 and 102 as outlined in Option 2a and detailed in Report 19134, effective September 2020.</td>
<td>Director of Education</td>
</tr>
<tr>
<td>M20-0004</td>
<td><strong>Be it resolved that the Halton District School Board use a portion of the “HDSB Leadership and team Development” account to cover the registration cost of $446.35 for the Audit Committee Member Trustee Leah Reynolds’ attendance at the Audit Committee Governance Fundamentals Workshop on December 11, 2019 as per item 4.11 of the Trustee Expense Policy.</strong></td>
<td>Chair of the Board</td>
</tr>
</tbody>
</table>
TO: The Chair and Members of the Halton District School Board
FROM: Stuart Miller, Director of Education
RE: Administrative Procedure Update

Background:
This report is the next in the regular updates of Administrative Council’s ongoing review of all administrative procedures for the 2019-20 school year.

This procedure has been revised and is appended for your convenience.

<table>
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<tr>
<th>Admin Procedure Name</th>
<th>Details</th>
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<tbody>
<tr>
<td>Self-Contained Classes</td>
<td>Revisions</td>
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</tbody>
</table>

Respectfully submitted,

Stuart Miller
Director of Education
INTENDED PURPOSE:
The Halton District School Board believes the first, best placement for students with special needs is in a regular class in their home school with appropriate supports and interventions. The Board also recognizes the need for a range of pupil placements to meet the varying degrees of interventions, supports and services that students with different abilities require. The Board provides alternative settings, referred to as Self-Contained Classes, as placement options for identified students with specific exceptionalities, as recommended by the School Resource Team (SRT) and approved by the Identification Placement and Review Committee (IPRC). The location of these classes is determined by a number of factors in an effort to provide access to eligible students within reasonable travel distances, to minimize transitions for students, and to ensure the long term viability of the classes.

The Halton District School Board currently provides a range of self-contained classes. The number of each type of class within the Board is determined by the number of students in need of such a placement across the system as determined by IPRC and the legislated requirements for class size.

A new class is considered once the student demand for spaces exceeds the number of available spaces in accordance with the class size limits set out in Ministry regulations and the Board’s Special Education Plan. A review of student numbers and the number of existing special education classes is undertaken by Student Services staff each spring in connection with the annual review process and IPRC as families make plans for the following year. This process also occurs throughout the year, as needed, where student numbers change. Where numbers warrant an increase in the number of classes, as determined by the Superintendent of Student Services, a suitable location is determined as described below.

PROCEDURE:
The decision to open a new class, and move or close an existing class, is the responsibility of the Superintendent of Education (Student Services).

In determining the location of each class, consideration will be given to the following factors:

- Geographic location of the students’ home schools
- Available classroom space within schools
- Opportunities for students to integrate within mainstream classes
- Accessibility features and physical configuration of each school
- Overall population size of each school
- Number of self-contained classes already in the school
Halton District School Board Administrative Procedure

- Administrator and Special Education Resource Teacher allocation
- Proximity to other Halton schools and communities
- Languages of instruction within each school
- Other programs offered in each school and in the system
- Number of transitions students will make over time
- School community needs

The process for creating and locating new classes, as well as moving or closing existing classes, will include the following actions:

- Determine the need for changes to the number and/or locations of classes through a regular review process
- Consult with Student Services staff
- Consult with Family of Schools Superintendents
- Consult with Principals of the affected schools
- Communicate with staff, parents and students of the affected classes
- Communicate with staff, parents and students of the affected schools
- Communicate with the Special Education Advisory Committee
- Communicate with various Departments (e.g., HR, Business Services, Planning, Facilities, etc.) to ensure the classes are resourced and supported appropriately

This process will ensure timely and appropriate access for students with special needs to a range of special education placements and to the corresponding resources and supports.
TO: The Chair and Members of the Halton District School Board
FROM: J. Gray, Chair, Audit Committee; Halton Hills Trustee
R. Negoi, Superintendent of Business and Treasurer
Stuart Miller, Director of Education
RE: Rescinding of Policies: Audit and Non-Audit Services

Background:
With the Board’s approval of the new Audit Committee Policy and Governance Procedure in December 2019, the former Audit and Non Audit policy is now redundant. Legal counsel has confirmed all aspects required have been covered under the new Audit Committee policy and governance procedure recently adopted. To that end, the following motion is brought forward for the Board’s consideration.

RECOMMENDATION:

Be it resolved that the Halton District School Board rescind the Audit and Non-Audit Policy.

Respectfully submitted,

J. Gray, Audit Committee Chair
Halton Hills Trustee

R. Negoi,
Superintendent of Business and Treasurer

Stuart Miller
Director of Education
FOR DECISION

TO: The Chair and Members of the Halton District School Board
FROM: D. Danielli, Student Trustee Mentor, Trustee, Milton Wards 1 & 2
J. Oliver, Student Trustee Mentor; Trustee, Oakville Ward 4
RE: Student Trustee Policy Revisions

RECOMMENDATION:

Be it resolved that the Halton District School Board approve the Student Trustee Policy reflecting legislative revisions, as appended to Report 20009.

The Ontario Government has made revisions to the elections of student trustees in provincial school boards through Ontario Regulation 7/07 (Appendix A). In particular, timing of elections and the length of terms for student trustees has been revised to reflect one-year terms elected by the end of February each year, and two-year terms elected by April 30.

The attached revised Student Trustee Policy (Appendix B) reflects the legislative changes, and is presented here for the Board's consideration.

Respectfully submitted on behalf of
Student Trustees Olivia Lau and Matthew Burnes

D. Danielli, Student Trustee Mentor
Trustee, Milton Wards 1&2

J. Oliver, Student Trustee Mentor
Trustee, Oakville Ward 4
STUDENT TRUSTEES

1. OBJECTIVE
   The Halton District School Board is committed to involving students in the educational decision-making process, and participatory role in Board governance. By supporting and recognizing student trustees as representatives of the interests of students within the Board, the Halton District School Board honours the importance of the student voice in the Board's decision-making process. The Halton District School Board is committed to providing an opportunity for student voice through the annual appointment of Student Trustee(s) to the Board of Trustees.

2. DEFINITIONS
   Student Trustee: A student trustee is a student representative elected annually to the Board of Trustees, as mandated by the Education Act.
   Student Senate: The student senate is a body of student leaders comprised of student representatives from the Board’s elementary and secondary schools. The student senate acts as an advisory council to the student trustees.

3. POLICY STATEMENT
   3.1 Student Involvement
       a) In accordance with the Education Act (O.Reg 7/07 s.3, and O.Reg 354/19, s.1), the Board shall provide for the appointment of two [a minimum of one (1)], and a maximum of three (3) student trustees to the Board.
       b) The Board expects students who serve as student trustees will bring student perspectives to Board discussions, bring to the Board an increased awareness of issues of concern to students, and foster effective communication between the Board and students.

   3.2 Eligibility Criteria
       To be eligible for the role of student trustee, students must:
       a) be entering or enrolled full-time in the senior division (Grade 11 or 12) of a secondary school within the jurisdiction of the Board, or be an exceptional pupil in a special education program for whom the Board has reduced the length of the program under subsection 3 (3) of Regulation 298;
       b) be a pupil of good standing at an Halton District School Board school for the entire school year of his/her appointment;
       c) have demonstrated an interest or prior involvement in school, co-curricular, and/or community activities; and
       d) have written consent from both their principal and parents/guardians (if under 18 years of age).
3.3 Student Trustee Candidates

a) A call for candidates notice shall be sent to each secondary school no later than January 31 [March 1], inviting qualified students to indicate their interest to be considered by the Board for appointment as Student Trustee on the Halton District School Board for the upcoming year.

b) Candidates must complete the following information on the Nomination Form (Appendix A)
   i. reasons for seeking the position;
   ii. background, interests, qualifications, experience, concerns;
   iii. any other pertinent information (discretionary).

and obtain signatures on Appendix A from the candidate’s parent/guardian and their school principal to constitute formal approval of the student’s nomination prior to the start of their campaign.

c) Following the submission of the candidate’s signed nomination form, candidates are invited to create an online campaign for their candidacy. All campaigns must be in compliance with relevant Board policies and procedures.

d) Students may not declare themselves a candidate for Student Trustee or initiate a campaign until the appropriate forms are completed and submitted after February 1 [March 1].

e) Candidates will submit to the Director’s Office by February 5 [March 15], a completed copy of Appendix A for distribution to the current Student Trustees and for posting on the Halton District School Board website.

f) Students interested in the role of Student Trustee will be invited to a Candidates’ Meeting and the February Student Senate meeting, to gain further information and to provide an opportunity to address questions or concerns to the current Student Trustees regarding the role of student trustee.

g) Candidates shall be provided the opportunity to use Board resources (as approved by the Director) to promote their campaign.

h) Failure to comply with all aspects of this policy may result in disqualification.

3.4 Election of Student Trustees

a) The Student Trustee(s) shall be elected by the students of the Halton District School Board no later than the last day of February [April 30] of each school year. (O.Reg. 7/07 s.4, and O.Reg. 354/18 s.2)

b) All students in Grades 7-12 in the Halton District School Board shall be provided the opportunity to cast votes electronically for the Student Trustee candidates after viewing the candidates’ election speeches.

c) The votes will be electronically tabulated and validated at the Board office under the supervision of the Director or designate.

d) Each school’s vote (elementary and secondary) will receive a weight of one (1). The candidate receiving the most votes from a school will become that school’s vote. For schools incorporating students from Grade 7 to graduation, each school will be considered separately (elementary and secondary).

e) Whereby the successful candidates cannot be determined due to the same number of votes resulting in a tie amongst candidates, the names of the candidates who are tied will be placed on separate ballots and placed in a ballot box. The Director of Education (or designate) shall draw a ballot, breaking the tie. The candidate whose ballot is drawn will serve as Student Trustee for the upcoming year. This process will be repeated as required to fill the remaining Student Trustee positions.
f) The current Student Trustees shall advise the Board of the names of the elected Student Trustees at the Board meeting immediately following the Student Trustee elections.

3.5 Roles and Responsibilities of Student Trustees
a) The Student Trustee will regularly attend all public Board meetings, and attend and participate in Board standing committees whenever possible.
b) The Student Trustee will operate within Board policies and procedures, and comply with all relevant legislation including the Education Act, Municipal Freedom of Information and Protection of Privacy Act and the Ministry of Education Attendance and Conflict of Interest Guidelines for Student Trustees (Appendix B).
c) In assisting the Board to achieve a better understanding of educational issues among students, the Student Trustee will bring student perspectives directly to the Board and will represent the views of the student senate when participating in Board discussions.
d) The Student Trustee will also serve as co-chairs of the Student Senate, and keep the Student Senate informed about Board issues of interest and concern to students. The Student Trustee will encourage Student Senators to keep their respective student bodies informed about issues of interest and concern to students.
e) The Student Trustee(s) will be encouraged to be involved with the Ontario Student Trustees’ Association (OSTA-AECO).

3.6 Meeting Expectations
a) The Student Trustee will notify the Office of the Director and the Chair if they are unable to attend a meeting.
b) While the vote of a Student Trustee will be noted, their vote(s) will not count for quorum or decision at Board and Board Committee meetings.
c) The Student Trustee will have the right to participate in the examination and discussion of matters brought to the Board table in the same manner as a trustee.
d) A Student Trustee is not entitled to move a motion but may suggest a motion on any matter at a meeting of the Board or Committee on which the Student Trustee sits. If no member of the Board or Committee moves the suggested motion, the record shall show the suggested motion.
e) The Student Trustee may attend closed/in camera meetings of the Board except those that involve the disclosure of intimate, personal or financial information in respect of any individual, or when directed by the Director or Chair.
f) The Student Trustee will demonstrate confidentiality and discretion at all times, and is required to sign a declaration agreeing to maintain confidentiality with respect to Board business dealt with in closed sessions of Board and/or Committee meetings.

3.7 Board and Committee Agendas
The Board shall ensure student trustees receive and have an opportunity to review regular copies of the public session of the Board and Board committee agenda packages in accordance with Board policy and procedures. Furthermore, Student Trustees may receive and have an opportunity to review copies of the private session agenda package. Information regarding intimate, personal or financial information in respect of a member of the Board or committee, an employee or prospective employee of the Board, or a student or his or her parent or guardian will be omitted.
3.8 Student trustees require the approval of the Director of Education and/or Chair for:
   a) the use of Board resources and opportunities for training;
   b) the use of outside media and system-wide communications; and
   c) all expenditures related to student trustees.

3.9 Trustee Mentors/Advisors
   a) A maximum of two trustees as designated by the Board’s Striking Committee, shall
      serve as mentor(s) to the student trustees.
   b) Orientation for the newly-elected student trustees shall be provided by the Chair of
      the Board and the Director of Education or designates prior to the end of the
      previous school year for which the Student Trustees have been elected. The Chair of
      the Board and the Director of Education or designates will also provide additional
      training prior to the regular meeting of the Board in September. During their term,
      student trustees may request additional information or assistance, as required.

3.10 Term of Office
   a) The term of office for student trustees shall be August 1 in the year of election, to
      July 31 of the following year, with the student trustees commencing office following
      their election by the student senate and approval by the Board.
   b) Student trustees shall normally occupy the position for a one-year term. A student
      trustee can, however, stand for re-election for an additional term providing they
      continue to meet all qualifying requirements.

3.11 Vacancies
   a) A person who ceases to be qualified to act as a Student Trustee shall resign from
      the position.
   b) In the event one or more of the student trustees is not able to complete the term of
      office, the candidate who received third-place in the previous Student Trustee
      election shall be asked to fill the vacancy. In the event there is no third place
      candidate, the vacancy shall not be filled.

3.12 Reimbursement of Expenses
   a) Student Trustee(s) shall have the same status as a Board member with respect to
      access to Board resources and opportunities for training and professional
      development.
   b) Student Trustee(s) shall receive the maximum honoraria outlined in the Education
      Act and/or regulations issued thereunder.
   c) If a Student Trustee holds office for less than a complete term of office, the honoraria
      shall be prorated according to the proportion of the term for which the Student Trustee
      held the position.
   d) The Halton District School Board shall reimburse Student Trustees for reasonable
      out-of-pocket expenses. Such reimbursement of expenses shall be in accordance to
      the same rules that govern the reimbursement of Board members’ expenses.
   e) Student Trustee(s) shall be provided a Board computer. The laptop may be
      purchased by the Student Trustee(s) at the end of their term of office at fair market
      value, or returned to the Halton District School Board.

Legal References:
Education Act, section 55 Student Trustees
ON Reg 7/07 Student Trustees; ON Regulation 298 Operation of Schools -- General

Board References:
Board By-Laws
Board Policies: Student Senate, Trustee Expenses
Student Trustee Candidate Name: 
School: 
Grade: 
Interests: *(maximum 100 words)*

Reason for Candidacy / Campaign Statement: *(maximum 250 words)*

Signatures

Candidate: 
Candidate’s Parent/Guardian: 
Principal: 

PLEASE SAVE THE FILE with the following format: “STUDENT-TRUSTEE-2020_LASTNAME_FIRSTNAME.pdf”

*Please be guided by the intent of the Municipal Freedom of Information and Protection of Personal Privacy legislation, in that information collected and shared is for the express use of those participating in the Student Trustee elections, and should not be shared beyond those participants.*
OATH OF OFFICE FOR STUDENT TRUSTEES
DECLARATION

I, ________________________ do solemnly declare that:

1. In accordance with the Education Act, related legislation, and Board policies and procedures, I will truly, faithfully, impartially and to the best of my ability execute the office of Student Trustee.

2. In my role as Student Trustee, I will comply with Freedom of information and Protection of Personal Privacy, and Conflict of Interest legislation, recognizing the importance of maintaining the confidentiality of the Board with regard to matters that are dealt with in closed session, and declare not to divulge any information of the contents of any material shared with trustees in closed meetings; and

3. That I am not disqualified under any requirement from being a Student Trustee member of the Halton District School Board.

Declared before me
at Burlington in the
Regional Municipality
of Halton, on the
___ day of September ______.

____________________________
(signature of Student Trustee)

____________________________
Director of Education
Education Act
ONTARIO REGULATION 7/07
STUDENT TRUSTEES

Consolidation Period: From August 31, 2019 to the e-Laws currency date.

Last amendment: 354/18.

Legislative History: 42/11, 354/18.

This is the English version of a bilingual regulation.

Application
1. This Regulation applies to every district school board and every secondary school board established under section 67 of the Act. O. Reg. 7/07, s. 1.

Board policy
2. (1) The board shall develop and implement a policy providing for matters relating to student trustees and to the payment of honoraria for student trustees. O. Reg. 7/07, s. 2 (1).

(2) The policy shall be in accordance with this Regulation and with any policies and guidelines established by the Minister under paragraph 3.5 of subsection 8 (1) of the Act. O. Reg. 7/07, s. 2 (2).

Number of student trustees
3. The board shall have at least one but not more than three student trustees. O. Reg. 7/07, s. 3.

Note: On August 1, 2020, section 3 of the Regulation is amended by striking out “one” and substituting “two”. (See: O. Reg. 354/18, s. 1)

Election procedure and timing
4. (1) Student trustees shall be elected in one of the following ways:

1. Directly, by students of the board.

2. Indirectly, by student representative bodies such as student councils. O. Reg. 7/07, s. 4 (1).

(2) An election shall be held not later than April 30 in each year. O. Reg. 7/07, s. 4 (2).

Note: On January 1, 2020, subsection 4 (2) of the Regulation is revoked and the following substituted: (See: O. Reg. 354/18, s. 2)

(2) An election for a student trustee position for a one-year term of office shall be held not later than the last day of February in each year. O. Reg. 354/18, s. 2.

(3) An election for a student trustee position for a two-year term of office shall be held not later than April 30 in each year. O. Reg. 354/18, s. 2.

Qualifications
5. (1) A person is qualified to act as a student trustee if, on the first day of school after the term of office begins, he or she is enrolled in the senior division of a school of the board and is,

(a) a full-time pupil; or

(b) an exceptional pupil in a special education program for whom the board has reduced the length of the instructional program on each school day under subsection 3 (3) of Regulation 298 of the Revised Regulations of Ontario, 1990 (Operation of Schools — General) made under the Act, so long as the pupil would be a full-time pupil if the program had not been reduced. O. Reg. 42/11, s. 1; O. Reg. 354/18, s. 3.

(2) Despite subsection (1), a person is not qualified to be elected or to act as a student trustee if he or she is serving a sentence of imprisonment in a penal or correctional institution. O. Reg. 7/07, s. 5 (2).

(3) A person who ceases to be qualified to act as a student trustee shall resign from the position. O. Reg. 7/07, s. 5 (3).

(4) In this section, “full-time pupil” has the same meaning as in the most recent regulations made under section 234 of the Act. O. Reg. 7/07, s. 5 (4).
Term of office

6. The term of office of a student trustee may be one year or two years and starts on August 1 of the year in which the student trustee is elected. O. Reg. 354/18, s. 4 (1).

**Note: On January 1, 2020, section 6 of the Regulation is amended by adding the following subsection:** (See: O. Reg. 354/18, s. 4 (2))

(2) If a board has two or more student trustees with terms of two years, the board shall ensure that its policy under section 2 provides for the staggering of terms where possible. O. Reg. 354/18, s. 4 (2).

Vacancies

7. If the board determines that a vacancy shall be filled, it shall be filled by a by-election. O. Reg. 7/07, s. 7.

Reimbursement of expenses

8. If the board has established a policy under subsection 191.2 (3) of the Act, the board shall reimburse student trustees for out-of-pocket expenses as if they were members of the board. O. Reg. 7/07, s. 8.

Honorarium

9. The amount of the honorarium referred to in subsection 55 (8) of the Act is,
   (a) $2,500 for each complete year that the student holds office; and
   (b) if a student holds office for a portion of a year, $2,500 prorated according to the portion of the year the student holds office. O. Reg. 354/18, s. 5.

Board to provide names to Ministry

10. The board shall provide the Ministry with the names of the student trustees elected, not later than 30 days after the date of the election or by-election. O. Reg. 7/07, s. 10.

Transition

11. Despite the revocation of Ontario Regulation 461/97 (Pupil Representation on Boards) made under the Act, that regulation continues to apply in respect of a pupil representative who holds office in the 2005-2006 school year. O. Reg. 7/07, s. 11.

**Note: On August 17, 2020, the day subsection 1 (1) of Schedule 12 of the Stronger, Fairer Ontario Act (Budget Measures), 2017 comes into force, section 11 of the Regulation is revoked and the following substituted:** (See: O. Reg. 354/18, s. 6)

Centre Jules-Léger Consortium

11. (1) The Centre Jules-Léger Consortium shall ensure that the policy referred to in section 2 provides for the following matters:

1. The direct election of student trustees by students of the constituency they will represent, or the indirect election of student trustees by student representatives of the constituency they will represent.

2. The timing of the election of student trustees.

3. The terms of office of student trustees, which shall not exceed two years. O. Reg. 354/18, s. 6.

(2) The procedure and timing of elections and the terms of office of student trustees for the Centre Jules-Léger Consortium shall be as provided in the policy, despite sections 4 and 6. O. Reg. 354/18, s. 6.

(3) Despite section 3, the Centre Jules-Léger Consortium shall have three student trustees as follows:

1. One student trustee to represent students of the school continued under subsection 13 (3.1) of the Education Act.

2. One student trustee to represent students of the school continued under subsection 13 (5.1) of the Education Act.

3. One student trustee to represent students receiving the services set out in clause 13.1 (5) (b) of the Education Act. O. Reg. 354/18, s. 6.

12. **REVOKED:** O. Reg. 7/07, s. 12 (2).
MINISTRY OF EDUCATION
STUDENT TRUSTEES:
ATTENDANCE AND CONFLICT OF INTEREST GUIDELINES

PURPOSE
The purpose of this guideline is to address the issues of attendance and conflicts of interest in relation to student trustees. This guideline was created with the intention of having the same principles that apply to Board members under the Municipal Conflict of Interest Act and the Education Act apply to student trustees.

Under the Education Act student trustees are not considered members of the Board. As a result, they are not covered by the Municipal Conflict of Interest Act and are not subject to the same conflict of interest and attendance criteria that apply to Board members.

These guidelines are established by the Minister of Education under the authority of paragraph 8(1) 3.5 of the Education Act and are effective upon release.

ATTENDANCE
A student trustee must resign from their position if they are absent from three consecutive regular meetings of the Board without being authorized by a resolution of the Board.

Authorizations by resolution must provided to student trustees in the same manner as they are to Board members and must be recorded in the meeting minutes.

Student trustees are considered present at a meeting in which they participate through teleconferencing, videoconferencing or other electronic means.

CONFLICTS OF INTEREST
A conflict of interest arises when a student trustee (or a student trustee's parent, spouse or child) has a direct or indirect financial interest in a matter being discussed at a Board or Committee meeting.

An indirect financial interest arises when a student trustee (or a student trustee's parent, spouse or child):

1) owns shares or is a senior officer in a privately-held company,
2) has a controlling interest or is a senior officer of a publicly-held corporation, or
3) is the member of a body that has a financial interest in the matter being discussed at a Board or Committee meeting.

For there to be a conflict, the financial interest must be of such a nature that it could reasonably be regarded as likely to exert influence over the student trustee.

When a student trustee realizes he or she is in a conflict of interest, the student trustee must declare this conflict to the Board or to the committee. The declaration must be recorded in the minutes of the meeting.

During discussion of the matter that gives rise to a conflict, the student trustee cannot participate in the discussion, cannot attempt to influence the vote of Board members, is not entitled to a recorded vote and cannon suggest a motion.

In the event that there is a conflict of interest at a closed meeting, the student trustee must leave the meeting during the time that the matter giving rise to the conflict is being discussed. When a student trustee leaves for this reason, this must be recorded in the minutes of the meeting.
TO: The Chair and Members of the Halton District School Board

FROM: T. Ehl Harrison, Vice-Chair
Trustee, Oakville Wards 1 and 2

RE: Trustee Professional Development: DISC (Part 2)

RECOMMENDATION

Be it resolved that the Halton District School Board approve the use up to $3,000 (inclusive of HST) from the “Reserve Account for Trustee Professional Development” for Trustees to participate in DiSC training (part 2). This training will be scheduled to occur by the end of May 2020.

Background
During a given term of office, Trustees pursue various collective and individual opportunities for professional development for continuous learning in support of students. Trustees recently participated in the first module of DISC training. The expenditure for the training was approved through motion M18-0087.

The DiSC program is a personal assessment tool used to improve work productivity, teamwork and communication. The first module involved an individual online component, a 3-hour interactive session with a trained facilitator and follow-up resources and materials specifically geared to the group. The facilitator, and trustees, identified that the group may benefit from the second module.

The focus of the second session will be to review and delve deeper into key learnings from the first workshop to reinforce the application aspect of the DiSC Workplace Profile through video segments and interactive group discussion. The second portion of the workshop will be dedicated to trustees working in self-identified pairs to strengthen process. Additional paired comparison reports can be provided upon request at no additional cost following the workshop.

The following benefits of the DiSC process are noted:

- Increase self-knowledge: how you respond to conflict, what motivates you, what causes you stress and how you solve problems.
- Improve working relationships by recognizing the communication needs of team members.
- Facilitate better teamwork and teach productive conflict.
- Manage more effectively by understanding the dispositions and priorities of employees and team members.
- Become more self-knowledgeable, well-rounded and effective leaders.

(Italicized and quoted information is utilized from www.discprofile.com/what-is-disc/overview/)

This training will bring value to the group in the form of additional tools to strengthen individual leaders and the team, as Trustees continue to work to meet the goals of the existing Multi Year Plan, and to develop a new Plan in support of students.

Respectfully submitted,

Tracey Ehl Harrison
Vice-Chair
Trustee, Oakville Wards 1 & 2
TO: The Chair and Members of the Halton District School Board
FROM: M. Puccetti, Superintendent of Facility Services
RE: SRA 100 Aldershot HS - French Immersion Program Boundary Review

Background:
The 2019-2020 LTAP School Boundary Reviews Board report outlined declining enrolment in the secondary French Immersion program, with the conclusion that Board staff would continue to monitor French Immersion (FI) enrolments at Aldershot and Burlington Central High Schools to ensure program viability. Given the concerns of the long term program viability of the FI program at Aldershot HS, Board staff conclude an FI program school boundary review needs to be undertaken.

RECOMMENDATION:

Be it resolved that the Halton District School Board directs staff to undertake a school boundary review for the French Immersion program at Aldershot High School; with an expected completion date by February 2020.

Discussion:
In September 2019, the Grade 9 I-STEM program was launched at Aldershot HS. The I-STEM program is projected to attract 43% of English students and 62% of FI current Grade 8 students from the Aldershot Elementary school. Coupled with the relocation of the IB program at Burlington Central HS and the number of students switching to the English program, it is projected that a limited number of students will elect the FI program at Aldershot HS. As outlined in the table below, for the 2019-2020 school year there were only 9 students enrolled in the Grade 9 FI program at Aldershot HS. For the upcoming school year, preliminary indications from the school is that there are only 7 students that may be enrolling in the Grade 9 FI program at the school.

<table>
<thead>
<tr>
<th>Aldershot Grade 9 Enrolment</th>
<th>English</th>
<th>ISTEM</th>
<th>French Immersion</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019-20</td>
<td>59</td>
<td>110</td>
<td>9</td>
<td>178</td>
</tr>
<tr>
<td>Projections 2020-2021</td>
<td>55</td>
<td>200</td>
<td>7</td>
<td>247</td>
</tr>
</tbody>
</table>

Historically the Grade 9 FI class at Aldershot High School averages 23 students. With the introduction of the I-STEM program, lower numbers are projected to enter the FI program. Future Grade 9 FI cohorts project enrolments of 8 students. Within four years the FI program Grades 9 - 12 at Aldershot High School is projected to decrease from 101 students in 2018 to under 35 students by 2022, severely impacting the viability of the French Immersion Program at the school. It is recommended the FI program at Aldershot High School be reviewed, and therefore an FI program school boundary review needs to be undertaken for Aldershot HS, with an expected completion date of February 2020.

Respectfully submitted,

Maia Puccetti, Superintendent of Facility Services
Stuart Miller, Director of Education
The current street network was provided by the Regional Municipality of Halton and the Region assumes no responsibility or liability for its use or accuracy.

Proposed roads are subject to change. It is the intention of the HDSB to provide up-to-date and accurate information, and reasonable efforts have been made by the HDSB to verify the information, however a degree of error or change is inherent. This information is distributed "as is" without warranty. HDSB assume no legal liability or responsibility for the accuracy, completeness, or usefulness of any information. If you require additional information please contact the Planning Department at 905-335-3853.
TO: The Chair and Members of the Halton District School Board
FROM: Stuart Miller, Director of Education
RE: Capital Update – for period ending December 31, 2019

Background:
As per the monthly schedule to report on capital projects, please find attached the chart showing recent activities for the period ending December 31, 2019.

Respectfully submitted,

Maia Puccetti
Superintendent of Facility Services

Stuart Miller
Director of Education
<table>
<thead>
<tr>
<th>School &amp; Project Description</th>
<th>Permit Places</th>
<th>Site Owned</th>
<th>Permit Status</th>
<th>Construction Status</th>
<th>Start Date (Tentative)</th>
<th>Completion Date</th>
<th>Update Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEW SCHOOL CONSTRUCTION</td>
<td></td>
<td></td>
<td>Site Plan (SPA)</td>
<td>Bldg. (BPA)</td>
<td>Tender</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Milton SW #1 HS (Hossack &amp; Assoc. Arch.)</td>
<td>1200</td>
<td>Own</td>
<td>May 2018</td>
<td>October 30th, 2019</td>
<td>January 2019</td>
<td>October 30th, 2019</td>
<td>July 22nd, 2019</td>
</tr>
<tr>
<td>Milton SW #11 PS. School includes Child Care</td>
<td>776 Pupil spaces 88 Childcare spaces no</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
</tr>
<tr>
<td>NE Oakville #2 PS includes Child Care (Hossack &amp; Assoc. Arch.)</td>
<td>776</td>
<td>Own</td>
<td>May 2018</td>
<td>November 13, 2018</td>
<td>August 15, 2018</td>
<td>February 2019</td>
<td>August 2018</td>
</tr>
<tr>
<td>Administrative Building Accommodation Study (Snyder Architects Inc.)</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Craig Kielburger SS (CS&amp;P Architects)</td>
<td>231pp incl. Greenhouse</td>
<td>Own</td>
<td>July 9, 2016</td>
<td>December 20, 2016</td>
<td>October 18, 2016</td>
<td>February 2017</td>
<td>October 15, 2016</td>
</tr>
<tr>
<td>PAR - M.M. Robinson HS PHASE 2 (Snyder Architects)</td>
<td>NA</td>
<td>Own</td>
<td>June 2018</td>
<td>October 2018</td>
<td>September 2018</td>
<td>November 2018</td>
<td>February 2019</td>
</tr>
<tr>
<td>PAR - Nelson HS PHASE 2 (Snyder Architects)</td>
<td>120</td>
<td>Own</td>
<td>NA</td>
<td>NA</td>
<td>June 2019</td>
<td>August 2019</td>
<td>October 2019</td>
</tr>
<tr>
<td>Pupil Places</td>
<td>Site Owned</td>
<td>Permit Status</td>
<td>Construction Status</td>
<td>Update Comments</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Site Plan (SPA)</td>
<td>Bldg. (BPA)</td>
<td>Tender</td>
<td>Start Date</td>
<td>(Tentative)</td>
<td>Completion Date</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Subm'td</td>
<td>Rec'd</td>
<td>Subm'td</td>
<td>Rec'd</td>
<td>Issue</td>
<td>Closing</td>
</tr>
<tr>
<td>PAR - Nelson HS PHASE 3 (Snyder Architects)</td>
<td>NA</td>
<td>Own</td>
<td>NA</td>
<td>NA</td>
<td>October 2019</td>
<td>December 2019</td>
<td>September 2019</td>
</tr>
<tr>
<td>PORTABLES (BJC Architects)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
TO: The Chair and Members of the Halton District School Board  
FROM: Jacqueline Newton, Superintendent of Education  
David Boag, Associate Director  
Stuart Miller, Director of Education  
RE: Regional Programs at the new Milton SW High School

Background:  
The new Milton SW High School, to be located near Tremaine Road and Bronte Street, is scheduled to open September 2021. Prior to the opening of any new school, a process is initiated to establish boundaries for the school. This boundary review process is beginning January 2020. As part of this process, regional programs located at the new school must be considered as they impact enrolment and space within the building.

Regional Programs:  
Community Pathways Program  
The Community Pathways Program (CPP) is considered with most new school builds as this special education program requires specialized classroom spaces, equipment and resources and is easier to create in a new build situation rather than in a retrofit. In Milton, there is currently only one CPP located at Craig Kielburger Secondary School. This program has outgrown the current space with expected program growth in Milton to continue for several years. Currently the enrolment in this program is 82 students.

When Craig Kielburger opened in 2012, planning occurred for a CPP enrolment of approximately 40 students. Because of this upward trend in enrolment and to provide multiple sites in Milton so that students in the CPP program can attend a school closer to their home, a new CPP program will be established in the new Milton SW high school. The architect plans have incorporated the learning spaces and program needs for a CPP and these plans have been submitted for Ministry approval.

I-STEM Program  
The I-STEM (Innovation, Science, Technology, Engineering and Mathematics) Program is a newly established program in Burlington. The program started at Aldershot High School in September 2019 with a considerable interest from all parts of Halton and outside our board. By all indicators, the program has been a huge success and has attracted much attention inside and outside the Halton community.

Now planning for its second year at Aldershot, the uptake is again significant and such that Aldershot will likely need to limit uptake starting in the 2021 school year due to availability of specialized program space. For next year there are 24 students applying for I-STEM at Aldershot who live in north Halton. For these reasons, an I-STEM will be launched with a similar process that is being implemented at Aldershot High School at the new Milton SW high school. It is felt this program will be a welcome addition in this community and will support families looking for the I-STEM experience closer to home. The I-STEM program would begin for Grade 9 students in 2021-2022.

Other Regional Programs  
French Immersion (FI) programming currently exists at Craig Kielburger Secondary School and Milton District High School. Both schools currently have viable programs with respect to student enrolment. A decision will need to be made whether student interest will support FI programming at all three high school sites in Milton or if FI should remain at two sites and which sites make the most sense.
Essential programming currently runs at Craig Keilburger and similarly a decision will need to be made about whether student numbers in Essential program are adequate to support it in more than one school location in Milton. Recommendations about French Immersion and Essential programs will occur through the Boundary Review process.

Other regional programs such as Specialist High Skills Majors (SHSMs) and Ontario Youth Apprenticeship Programs (OYAP) are determined based on student and staff interest and facility specifications. These regional program offerings are usually made once a principal has been appointed and in consultation with the Secondary School Programs Department. These regional programs have limited impact on school enrolments and do not impact the boundary review process.

Respectfully submitted,

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