

REVISED PUBLIC MEETING AGENDA

1.0	Opening	5 minutes
1.1	Welcome, Call to Order and Roll Call	
1.2	Private Session <i>(if required)</i>	
1.3	Acknowledgement of Traditional Lands	
1.4	Approval of the Agenda	
2.0	Consent Agenda	5 minutes
2.1	Minutes, Committee of the Whole, September 14, 2022 <i>(attached)</i>	
3.0	Presentations	
3.1	Delegations	5 minutes
3.1.1	Celina Close (topic: dress code)	
3.2	LTAP Update – Public Feedback - I. Gaudet	15 minutes
3.3	Administrative Procedures Update	20 minutes
3.3.1	Electronic Monitoring	
3.3.2	Hospitality	
3.3.3	School Generated Funds	
3.3.4	Auto Insurance for Board Business Transportation	
3.3.5	Joint Health & Safety Committees	
3.3.6	Handling, Cleaning, and Storing Clay	
3.3.7	Disposal of Surplus / Obsolete Assets	
3.3.8	Before/After School Program	
3.3.9	Travel and Reimbursement	
3.4	Standing Committee Updates <i>(All)</i>	30 minutes
3.4.1	Governance Committee	
3.4.1.1	Audit Committee Policy and Governance Procedure	
3.4.1.2	Delegation Policy and Governance Procedure	
3.4.1.3	Committees and Appointments Governance Procedure	
3.4.2	Director's Performance Review Committee	10 minutes
3.5	End of Term Reports	60 minutes
3.5.1	Standing Committees	
3.5.1.1	Governance Committee	
3.5.1.2	Trustee Professional Development	
3.5.1.3	Board Self-Assessment	
3.5.2	Board Ad Hoc Committees	
3.5.2.1	Trustee Promotion and Onboarding	
3.5.2.2	Student Trustee Onboarding	
3.5.2.3	Inspire Awards Annual Report	
3.5.2.4	Reimagine Forward	
3.6	Other Business	10 minutes
3.6.1	School Naming and Renaming Professional Development and next steps	15 minutes
3.6.2	Communication with education partners	10 minutes
4.0	Trustee Questions and Comments	10 minutes
5.0	Public Questions	10 minutes
6.0	Adjournment	
7.1	Motion to Adjourn	

ORDER PAPER: Wednesday, October 19, 2022

*(Items shaded and/or marked in bold have been completed, or approved by the Board,
and will be deleted from the list prior to the next edition.)*

Meeting Date	Motion	Responsibility

**Halton District School Board
COMMITTEE OF THE WHOLE PUBLIC SESSION**

JW Singleton Education Centre, 2050 Guelph Line, Burlington, ON

Wednesday, September 14, 2022 – 6 p.m.

This Committee meeting was held as a hybrid meeting with attendees participating in person and remote, via Google Meet. The meeting was live streamed on the HDSB website and HDSB YouTube channel. Proceedings were conducted publicly.

MINUTES

Present: T. Ehl Harrison (Vice Chair), K. Amos, A. Collard, D. Danielli, H. Gerrits, J. Gray, A. Grebenc, J. Oliver, L. Reynolds, T. Rocha, M. Shuttleworth, Student Trustees: E. Ruggiero and C. Wang

Regrets:

1. Opening

Welcome, Call to Order

T. Ehl Harrison called the meeting to order at 6:02 p.m.

Attendance and Roll Call

T. Ehl Harrison conducted roll call amongst Trustees.

J. Gray joined the meeting in person at 6:05 p.m.

T. Ehl Harrison recognized International Dot Day.

Acknowledgement of the Land

A. Grebenc honoured Halton's rich history and modern traditions of many First Nations and Métis. On behalf of the Board, acknowledgement and thanks was given to the Mississaugas of the Credit First Nation for sharing their traditional territory.

2. Consent Agenda Items

2.1 Approval of the Agenda

On a motion from J. Gray, the agenda for September 14, 2022 was approved by unanimous consent.

Approval of the Minutes

On a motion from L. Reynolds, the minutes of June 8, 2022 were approved by unanimous consent.

3. Presentations

3.1 Board & Committee of the Whole meeting schedule to end of term

T. Ehl Harrison called attention to the revised meeting schedule for the Board and Committee of the Whole for October and November:

- October 12 - Board
- October 19 - Committee of the Whole
- October 26 - Board
- November 2 - Board
- November 9 - Special Board meeting

Trustees discussed the possibility of scheduling an additional Committee of the Whole meeting after the November 9 Special Board meeting.

Trustees will continue with the current meeting schedule and evaluate after the October 19 Committee of the Whole meeting.

3.2 Priorities for Committee of the Whole meeting October 19

T. Ehl Harrison led a discussion to set priorities for the final Committee of the Whole meeting of the term, scheduled October 19 and what to report to the next Board.

T. Ehl Harrison proposed that existing Committees, Subcommittees, and Working Groups prepare a report that explains work-to-date, current status, next steps, and desired objectives, including an explanation of various terms of reference and mandates of committees, to help prepare the incoming Board.

The following list of committee reports and priority items will be drafted and added to the agenda of the October 19 Committee of the Whole meeting:

- Trustee Onboarding (A. Grebenc on behalf of Trustee Promotions and Onboarding Committee)
- Committees Governance Procedure (A. Collard on behalf of Governance Standing Committee)
- Student Trustee onboarding (L. Reynolds on behalf of Student Trustee mentors)
- Delegations Policy and Governance Procedure (T. Rocha on behalf of Governance Standing Committee)
- Inspire Awards (T. Ehl Harrison on behalf of Inspire Awards Committee)

Trustees must ensure all files and records are saved in appropriate trustee shared drives, and that ownership of shared drive locations, including Trustee Google Classroom, will be assigned to J. Carrillo for continuity.

K. Amos joined the meeting at 6:32 p.m.

3.2.1 Administrative Procedures

J. Carrillo spoke to the updated template for Administrative Procedures calling attention to the new fields: “status” and “reference number”.

J. Carrillo responded to Trustee questions, noting website organization and web-searchability are not in scope for the template update but the feedback will be taken into consideration.

H. Gerrits joined the meeting at 6:42 p.m.

3.3 Standing Committee Updates (All)

3.3.1 Governance Committee

3.3.1.1 Board Governance By-Law

A. Collard on behalf of the Governance Committee described changes to the Board Governance By-law following feedback received from legal and discussed at the June 8 meeting of the Committee of the Whole.

Trustees discussed the changes and noted the following:

- Add “days of significance” when referencing days that the Board of Trustees will not hold meetings, in addition to school breaks and statutory holidays.
- The Committees Governance Procedure is not yet approved by the Board. This is referenced in the By-law and should be approved before the By-law.

A. Collard moved to bring forward the current draft of the By-law for ratification at the next Board meeting. The motion passed by unanimous consent.

3.3.1.2 Filling a Trustee Vacancy Governance

A. Collard spoke to the draft document outlining a governance procedure for filling trustee vacancies; the document is not in a final state and the procedure summarizes process used by trustees in past practice. There is no existing governance procedure outlining the procedure or practice.

Trustees are invited to add comments to the draft document for discussion at the October 19 Committee of the Whole meeting.

3.3.1.3 Naming and Renaming Subcommittee

K. Amos spoke to draft changes to the School Naming and Renaming Governance Procedure on behalf of the subcommittee (K. Amos, D. Danielli, J. Oliver, T. Rocha, J. Gray). Trustees discussed changes to the Governance Procedure and Policy and felt

the Board as a whole should consider whether the policy or governance procedure should allow the use of person(s) names for schools.

The subcommittee also drafted suggestions for the Director of Education to consider, when reviewing the Administrative Procedure, which are not within the scope of the Subcommittee's work but wanted to share.

Trustees agreed that a Professional Development session facilitated by HDSB staff would be beneficial in helping Trustees learn about diverse perspectives and considerations for naming schools and the impact of school names, so that Trustees may later rely on this learning to make policy decisions. Trustees also agreed to submit the School Naming Policy and Governance Procedure for approval by the Board of Trustees, with the caveat that the question of naming schools after person(s) be addressed after trustees have had the opportunity for professional development on this topic. Student trustees supported the cautious approach, noting students are most directly impacted by the school names in their daily lives and student activities.

T. Ehl Harrison confirmed consensus that a PD session to learn the purpose of school naming, the impact of school names, and the pros and cons of including names, equity and inclusion; and that the policy and procedure will come to two board meetings to honour the work of the subcommittee.

J. Carrillo will coordinate a convenient time to hold the PD session.

T. Ehl Harrison called a recess at 8:06 p.m.

T. Ehl Harrison resumed the meeting at 8:13 p.m.

3.4 *Subcommittee Updates (All)*

3.4.1 There were no other committee/subcommittee reports.

3.5 *Other Business*

3.5.1 *Training outcomes report and discussion*

M. Shuttleworth and T. Ehl Harrison shared learning from recently attended training on world religions and the value and personal impact of the learning.

T. Ehl Harrison invited trustees to view her copy of the booklet from the training.

T. Ehl Harrison discussed a draft report with respect to problematic sections of the Education Act and recommendation to write a letter to the Minister to replace the existing language with more inclusive language.

An additional recommendation is seeking to hold training for new board of trustees and senior team.

Trustees discussed report contents and finalized the recommendation for the Chair and Director to write a letter to the Minister of Education. The report will be added to the Board package for the September 21 Board meeting.

4. OBSPBA resolutions from other boards

There were no OPSBA resolutions to discuss.

5. Trustee Questions and Comments

J. Gray acknowledged the passing of HRH Queen Elizabeth II.

T. Rocha shared reports that office staff have provided inaccurate information to parents about school board support declarations. C. Ennis received the feedback to provide correct information through front line staff.

D. Danielli recognized tragic events in Milton and extended condolences to the family. D. Danielli thanked Administrators and Superintendent Barnes for their care in handling the matter within schools.

H. Gerrits commented about the impact and value of being invited to in-person school events once again.

J. Gray recognized Halton Learning Foundation for the nomination for Association of the Year (Non-Profit) in Halton Hills Chamber of Commerce. The nomination is supported by a cohort of principals and parents.

6. Public Questions

There were no public questions. T. Ehl Harrison invited the public to submit questions if any have been missed.

7. Adjournment

7.1 *Motion to adjourn*

D. Danielli moved to adjourn the meeting. 8:42 p.m.

Jeanne Carrillo, Recorder