



Halton
District
School
Board

2024/2025 Budget Planning

Wednesday, March 20, 2024

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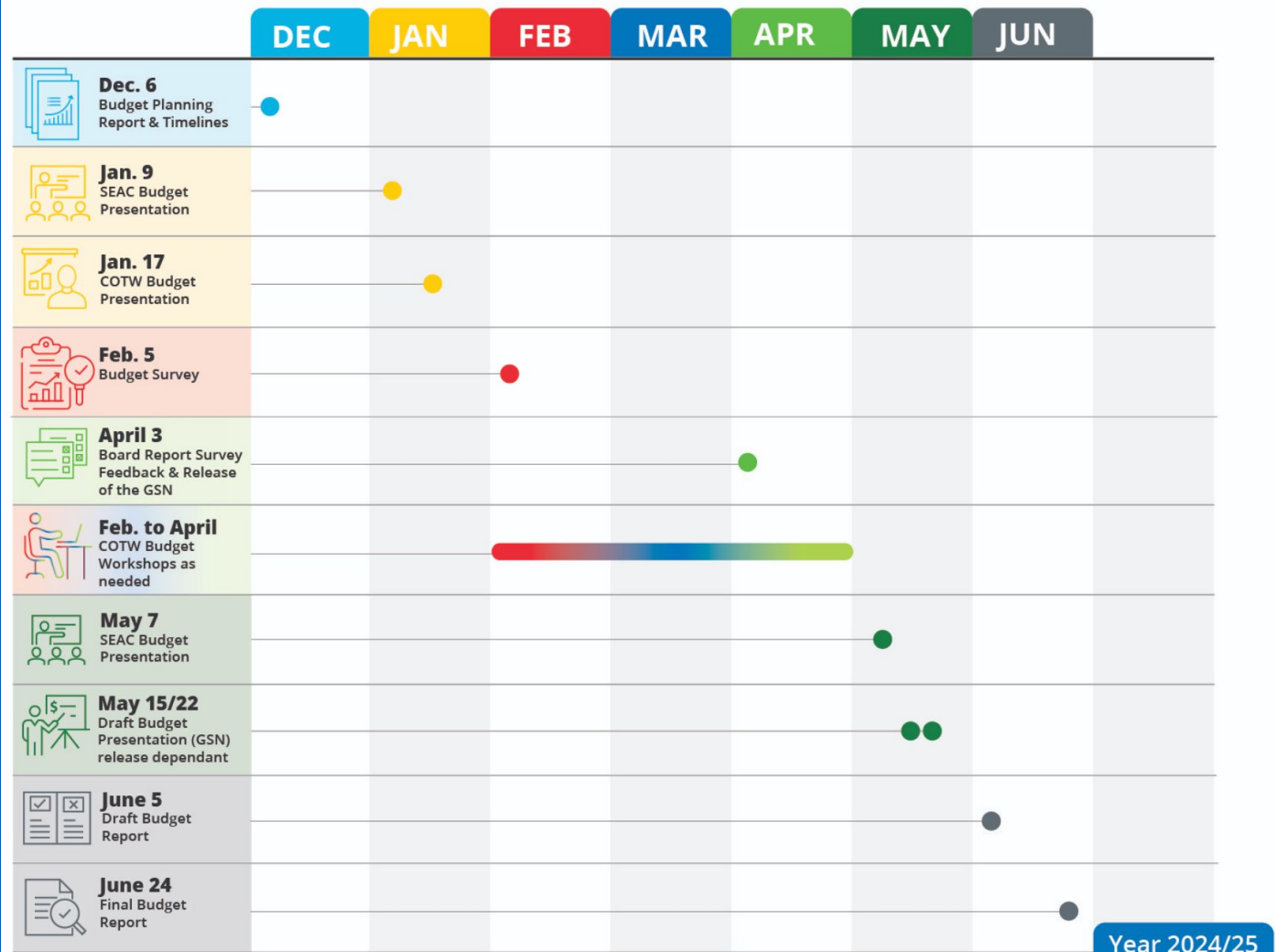


TOGETHER

Presentation Overview

- 01 | Planning for 2024/2025
- 02 | Proposed Savings and Efficiencies
- 03 | Proposed In-Year Deficit Elimination Plan - for Ministry Approval
- 04 | Next Steps

Budget Development Process – Key Dates



Planning for 2024/2025 - Balancing the Budget

- ❖ 2023/2024 Structural Deficit
- ❖ Regulatory Requirement to balance the budget
- ❖ \$7.7 million structural deficit to be eliminated
- ❖ In order to achieve the target, staff will perform a comprehensive budget review:
 - *Review of mandated staffing allocations and class sizes*
 - *Review of non mandated staffing*
 - *Review of any duplication of services (within HDSB and with other agencies)*
 - *Review of all programs*
 - *Review of school bus transportation*
 - *Review of all non staffing (operating) budgets*
 - *Considerations for areas that require additional investments*
- ❖ Keeping the Corporate Risk Profile and the current MYP in mind

Planning for 2024/2025 - Other Considerations

The ability to eliminate the deficit and balance the budget will also have to factor in any impact to funding or required investments:

- ❖ 2024/2025 funding will be negatively impacted by projected enrolment decline
- ❖ Projected decline in interest rates will lead to lower investment income
- ❖ Additional investments are required, even in a year requiring austerity measures
- ❖ Consideration will be given to the trend of savings between the budget cycle and year end results over the past years
- ❖ Therefore, **based on information currently available**, we are looking to make **net budget reductions totalling approximately \$10.3M** plus any unfunded inflationary pressures on contractual goods and services
 - **\$7.7M deficit elimination + \$1.8M projected revenue loss - \$2.0M average savings + \$1.3M additions + \$1.5M to maintain the EA complement (24 FTEs)**

Planning for 2024/2025 - Balancing the Budget

New Regulation requires a board with a deficit in 2023/2024 to balance the budget and action the In-Year Deficit Elimination Plan, or require Minister's approval to submit a deficit.

1. **Balance budget by 2024-25**

- a. **Requires Board approval**, no ministry involvement
- b. Compliant, fiscally responsible
- c. Aligns with Board motion

2. **Balance budget by 2025-26**

- a. **Requires Board and Minister's approval**
- b. Drawdown of accumulated surplus for one-time items
- c. Non-compliant, dependent on Ministry approval and timelines

Budget Development Process - Feedback



- ➔ Information on the 2024/2025 Budget Development will be available on the [HDSB website](#) under Our Board/Budget and Financial Information
- ➔ Stakeholder feedback will be solicited in various ways:
 - Budget survey February 5 to 26
 - SEAC budget sessions January 9 and May 7
 - PIC budget sessions February 8
 - Staff budget sessions February 8
- ➔ We have received 3414 responses to the survey, of which: 2117 parents, 431 students, 428 staff, 33 community members and 405 responses were received from respondents who chose multiple groups
- ➔ Trustee and stakeholder feedback will inform prioritization of resources for the 2024/2025 draft budget

Enrolment History



Enrolment

	2024/25 Projection***	2023/24 Revised Estimates*	Enrolment Increase (Decrease)	% Increase (Decrease)
Elementary	45,782.00	45,963.00	(181.00)	-0.39%
Secondary	21,084.27	21,174.11	(89.84)	-0.42%
	66,866.27	67,137.11	(270.84)	-0.40%
	2024/25 Projection***	2023/24 Original Budget**	Enrolment Increase (Decrease)	% Increase (Decrease)
Elementary	45,782.00	46,090.00	(308.00)	-0.67%
Secondary	21,084.27	21,577.32	(493.05)	-2.29%
	66,866.27	67,667.32	(801.05)	-1.18%
* Enrolment based on Actual October 31/23 and Projected March 31/24				
** Enrolment based on Projected October 31/23 and Projected March 31/24				
*** Enrolment based on Projected October 31/24 and Projected March 31/25				

Proposed Savings and Efficiencies

Budget Area	Proposed Savings and Efficiencies	Staffing FTE	Savings Amount
Central/Program	Central teaching supports, e-learning and SHIFT coaches	19.00	\$ 2,090,000
Elementary	FDK Staffing re-sizing (Elem teachers and ECEs)	16.00	\$ 1,155,000
Secondary	Secondary class re-sizing	8.00	\$ 880,000
	LEAP Program closure	2.50	\$ 275,000
Special Education	Self Contained class demand, viability and re-sizing	27.33	\$ 3,008,000
	Structured Reading Instructional Resource Teachers	8.00	\$ 880,000
	Behaviour Resource Class Closures	3.00	\$ 330,000
Student MH and Well-Being	Child Youth Counsellors	2.00	\$ 170,000
	Mental Health Strategy (funded by reserves in 2023/24)		\$ 75,000
Other Areas	School admin support	8.00	\$ 480,000
	Right To Read resources (one-time addition in 2023/24)		\$ 397,000
	Other one-time budgets or roll-forwards		\$ 347,000
	Facilities Savings		\$ 105,000
	Welcome Centre - 0.5 assessor and contractuales budget	0.50	\$ 80,000
	TOTAL REDUCTIONS*	94.33	\$ 10,272,000

**These reductions are expected to be achieved through attrition*

Proposed Savings & Efficiencies

A number of items are still under review or unknown:

- Transportation efficiency review cannot be conducted until May
- Professional development and release time is also being considered
- March 31 enrolment will solidify projected enrollment for 2024/2025
- Supports for Students Funds (SSF) is pending for EAs (24 FTEs currently covered with this funding) and non-union (4 FTEs)
 - *Savings identified will be prioritized to maintain these positions until funding confirmed*
- Priorities and Partnerships Funds (PPF) for math, transitions to high school and destreaming will not be known until the GSN is released (36 FTEs)
- Other areas will be considered based on stakeholder feedback
- GSN release pending, many unknowns about changes, inflation and other components

Proposed Additions to 2024/2025 Budget

Proposed Additions	Staffing FTE	Addition Amount
Increase contingency from \$500,000 to \$1 million		\$ 500,000
Cyber Security Initiatives		\$ 467,000
Structured Reading Coaches (elementary)*	3.00	\$ 330,000
IPL - Special Education (in place of 1 Structured Reading Support teacher)	1.00	\$ 128,000
IPL - Program Service (due to e-learning reductions)	1.00	\$ 128,000
Social Worker*	1.00	\$ 125,000
Communications strategy and website redesign		\$ 120,000
Specialized Behaviour Support Worker*	1.00	\$ 80,000
Revenue offset (SSF funding or savings)		(\$ 505,000)
TOTAL ADDITIONS	7.00	\$ 1,373,000

*Refers to additions with offsetting revenue or reallocation of resources (savings)

Proposed In-Year Deficit Elimination Plan

Proposed One-Time Additions	One-Time Amount
Cyber Security Initiatives - one-time portion	\$ 992,000
Placeholder for upcoming retirements*	\$ 360,000
Early reading kits contingency	\$ 250,000
Communications strategy and website redesign - one-time implementation costs	\$ 200,000
TOTAL ONE-TIME ADDITIONS	\$ 1,802,000

**Due to a new protected complement established in November 2023, reduction may only be allowed through future retirements*

Proposed Staffing

HDSB Staffing	2023/2024 FTEs	Proposed Savings	Proposed Additions	Enrolment / Funding Changes	Proposed 2024/2025 FTEs
Elementary Classroom	2,798.30	(32.50)	3.00	(19.70)	2,749.10
Secondary Classroom	1,391.90	(21.83)		(13.39)	1,356.68
Central Teaching Supports*	109.00	(19.00)	2.00		92.00
Educational Assistants	886.00			(1.00)	885.00
Designated Early Childhood Educators (DECEs)	296.50	(11.00)			285.50
Clerical & Secretarial**	346.40	(8.00)	6.00	(5.00)	339.40
Caretakers & Cleaners***	349.00			5.00	354.00
Professionals, Paraprofessionals & Technical	265.40	(2.00)	2.00		265.40
Principals & Vice-Principals***	224.60			1.00	225.60
Non-Union & Other	226.40				226.40
Total FTEs	6,893.50	(94.33)	13.00	(33.09)	6,779.08

*Central Teaching Supports - Instructional Program Leaders (IPLs), Learning Resource Teachers (LRTs), Instructional Resource Teachers (IRTs)

**Refers to SSF funded positions no longer funded and pending retirements due to a new protected complement established in Nov 2023

***Refers to additional staff related to opening of Milton #12 public school

Other Considerations

- ❖ Seeking increased revenues:
 - Increasing rental revenues and promoting community use of empty spaces
 - Increasing enrolment and tuition fees for international students
 - Maximizing investment revenue
 - Reviewing student retention trends and strategies

- ❖ Reviewing ways to contain costs:
 - Restricting use of empty classrooms/space
 - Review for duplicate resources / services
 - Student transportation efficiency routing reviews / optional transportation
 - Reviewing scope of work with various vendors to find efficiencies
 - Reviewing service level and bundling possibilities with vendors

Planning for 2024/2025 - Next Steps



Stakeholder feedback will be presented at the **April 3rd** Board of Trustees meeting

Provincial budget to be announced **March 26th** / Awaiting GSN Release **March/April** and continuing budget discussions

SEAC budget discussions continue at the **May 7th** SEAC meeting and draft budget at BOT **May 15th/22nd** (TBD)

Questions?

