

Appointments to Committees and Other Roles

Board Policy

Adopted: May 2019 (M19-0075)

Revised: October 2023

Review Date: October 2026

Objectives

To provide direction to the Board of Trustees ("Board") in the constitution, composition and responsibilities of the committees it forms for the purpose of assisting the Board in its governance role, and in complying with the Act and the regulations made thereunder.

To provide direction to the Board in the appointment of Trustees to various roles.

Legal Framework

The Act recognizes the Board's duty to form certain prescribed statutory committees. The Act also recognizes the Board may form non-statutory committees, and meet as a Committee of the Whole Board.

Statutory Committees

The Act and regulations made under the Act require that the Board constitute the following:

1. Special Education Advisory Committee;¹
2. Student Discipline Committee;²
3. Audit Committee;³
4. Parent Involvement Committee;⁴

¹ Section 57.1 and O. Reg. 464/97

² Section 309(12) and Section 311.3(9)

³ O. Reg. 361/10

⁴ O. Reg. 612/00

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5. Supervised Alternative Learning Committee;⁵ and
6. Committees as may be prescribed by statute or regulation.

The purpose, scope of authority, and membership of each of these committees shall comply with the Act and its regulations, and such other terms of reference as may be further described by the Board's Governance Procedures.

Non-Statutory Committees

The Act states the Board may also establish committees:

- a) composed of Trustees, to make recommendations to the HDSB in respect of education, finance, personnel and property;⁶ and
- b) to include persons who are not Trustees, in respect of matters other than education, finance, personnel and property.⁷

Committee of the Whole

The Act recognizes the Board may meet in committee, to discuss but not decide on matters relating to the HDSB and its delivery of educational services, receive updates from the Director and the Chair, participate in professional development, and other matters which may arise.

Other Trustee Appointments

The Board may receive requests for the appointment of Trustees on staff, community and provincial committees, which shall be filled according to the Appointments to Committees and Other Roles Governance Procedure.

⁵ O. Reg. 373/10

⁶ Section 171(1)1

⁷ Section 171(1)2

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References

Related Statutes

Education Act, RSO 1990

Municipal Freedom of Information and Protection of Privacy Act, RSO 1990, c M.56,
Part II “Protection of Individual Privacy”.

Related Regulations

Regulation 467/97 Special Education Advisory Committees

Regulation 361/10 Audit Committee

Regulation 612/00 School Councils

Regulation 373/10 Supervised Alternative Learning Committee

Regulation 463/97 Electronic Meetings

Related Board Policies and Procedures

Appointments to Committees and Other Roles Governance Procedure

Policy and Procedure Framework

Board Governance By-law