

Online Bill Payment Instructions

Login to your online banking

Go into Bill Payments

Search for "Halton" as the Payee name. Specific names for each major Canadian financial institution are listed below.

Name of Financial Institution	Online Banking Payee Name
RBC (Royal Bank of Canada)	Halton DSB International Students
BMO (Bank of Montreal)	Halton District School Board
TD Canada Trust	Halton District School Board International Students
Scotiabank (Bank of Nova Scotia)	Halton DSB International Stude
CIBC (Canadian Imperial Bank of Commerce)	Halton DSB International Stud.
Tangerine	Halton District School Board
HSBC	Halton District School Board

When asked for your account number, enter your 4-digit student number as shown on the line on your invoice labelled "International Student Number". If you have only three numbers, add 0 before the three numbers.

Select the payment amount matching to the total on your invoice.

Select the date you would like the payment to be made. Ensure this is at least 3 business days in advance of your payment due date to allow for processing times.

Make sure you have sufficient funds in your Canadian bank account as of the payment date, otherwise your payment will be declined and you will have to repeat the above steps.

Note your transactions confirmation number once your transactions is confirmed.