

**Lester B. Pearson/M.M. Robinson Integration Committee
Record of Action - Meeting #5**

Date: May 24, 2018 (4:00 - 5:30 p.m.)

Location: M.M. Robinson High School

Committee Members Present: Claire Proteau, Principal - M.M. Robinson; Rebecca Newcombe, Vice Principal - Lester B. Pearson, Linna Luo - student rep Lester B. Pearson; Steve Armstrong - parent rep Lester B. Pearson; Margaret Flynn - parent rep M.M. Robinson, Lisa Galay, Danielle McCarthy - staff reps Lester B. Pearson; Caitlin Boutros - staff rep M.M. Robinson; Richelle Papin - Trustee Lester B. Pearson; Andréa Grebenc - Trustee M.M. Robinson; Jason Bartlett - SEAC rep, John Pennyfather - Superintendent Lester B. Pearson and M.M. Robinson; Terri Blackwell - PAR Coordinating Superintendent

Resource Personnel: Mitchell Gundy - Planning Officer/Recorder

Regrets: Taya Armstrong, Lee Banks, Rishia Burke, Loraine Fedurco, Zion Oginni, Kelly Ponce, Rylee Neil, Marcy Barclay, Michelle Bates, Judy Watson, Jim Young

Note: This document is not a verbatim transcript. Questions and answers have been paraphrased for the sake of clarity and brevity.

Agenda Item	Discussion	Action/Responsibility
Welcome Back	Superintendent Pennyfather welcomed Margaret Flynn as parent representative for M.M. Robinson	
Student Voice Subcommittee Report	<p>Principal Proteau shared:</p> <ul style="list-style-type: none"> ● The student voice has been a continuous, prominent piece of this process. ● A reminder of the formation of the committee. Staff from LBP and MMR selected two students from each grade that had leadership potential that were not already formal leaders in the school. These students provided a cross section of students within the school community. The committee was also reminded that this subcommittee was a recommendation from the Integration Committee. ● Link crew will be running in September, all other leadership will be put on pause developed later in the fall. M.M. Robinson will be looking to get as much student leadership as possible going forward. ● Spirit wear was developed by LBP/MMR students with the MMR Ram layered on a maple leaf. This is an example of some of the work coming from the student voice committee ● As mentioned at the last meeting, Town Halls were held at both schools. Students had the opportunity to ask questions. ● Students were included in all the activities. 	<p>Student voice committee and student leadership teams will continue to work together.</p> <p>FAQs will continue to be answered in upcoming grade specific assemblies at MMR.</p> <p>Link crew for 2018-2019 is being formed.</p>

	<ul style="list-style-type: none"> ● Focus Groups have been conducted by the Research Department at both schools. Valuable information was collected in this process. Acceptance/Bullying was a discussion item in the focus groups. ● Grade Days will be planned with each grade participating in a field trip to get to know their new peers ● The MMR/LBP Integration Dance was well attended by students from both LBP and MMR. Positive feedback was shared with administrators. 	
Artifacts and Memorabilia Subcommittee Report	<p>Vice Principal Newcombe provided an update for the Artifacts and Memorabilia subcommittee.</p> <ul style="list-style-type: none"> ● Items are posted at the Artifacts and Memorabilia website ● The committee has selected several items to be transferred to M.M. Robinson based on the criteria established in response to “What are the most important pieces to select to represent the history of Pearson High School?” Criteria to consider for artifact selection includes: <ul style="list-style-type: none"> ○ Value: Tells the viewer the most information about an event/person(s)/idea in Pearson's history. ○ Relevance: Artifact has a direct connection to Pearson's history/community ○ Rarity: Captures a unique/elite/singular/powerful achievement in LBP history ○ Evokes a connection: Evokes a feeling of pride/satisfaction/joy about the school ● The Burlington Museum & Historical Society will house several items ● Remaining items are available via the Artifacts and Memorabilia website 	<p>The website is up at https://sites.google.com/hdsb.ca/lesterbpearsonartifacts/home?authuser=0</p>
LBP Celebrations Subcommittee Report	<p>Vice Principal Newcombe provided an update for the Celebrations subcommittee.</p> <ul style="list-style-type: none"> ● 150 athletes to be part of the generation tournament games on Friday night (June 1, 2018) ● Several sports have been selected for the games ● The Teen Tour Band will be performing ● Guests for the Closing Ceremonies on Saturday will include Lester B. Pearson’s Granddaughter, Sarah Harmer and Lester B. Pearson’s first principal, David Katz ● Saturday also includes tours and decade rooms ● The alumni choir will be performing 	<p>Updates regarding details of events and opportunities will continue to be posted here</p> <p>Local media invited to attend the events HDSB Communications/Information Services will capture and share highlights of June 1 and June 2</p>
Principal’s Report	<p>M.M. Robinson Principal C. Proteau shared:</p> <ul style="list-style-type: none"> ● 360 video is done filming for students and families to have another way of navigating M.M. Robinson H.S. ● A second letter from Principal Proteau was sent by postal mail to all M.M. Robinson and Lester B. Pearson families outlining updates and opportunities 	

	<ul style="list-style-type: none"> ● Program leaders from both schools came together for a Leadership Retreat where they looked at student centred innovative teaching practices (e.g., de-fronting the classroom) and reinvisioned the physical spaces (e.g., furniture in the classrooms) ● Special education process is being reviewed from now until September. <ul style="list-style-type: none"> ○ Special education teams from both schools and Student Services departments continue to work together and have an upcoming meeting with a continued focus on transitions ○ Assistive Technology assigned to students has been tracked by student with a process for ensuring students are provided with their prescriptive devices at MMR at the start of school ○ Letters have been sent to families for sharing of student information for students with special education needs in further planning for September ○ The team will be/has been reviewing Individual Education Plans ○ Transition day at MM Robinson (no MMR students in the building) is May 25 where over 35 families have signed up for individualized tours; families unable to make this date have been provided with other individualized opportunities <p>Lester B. Pearson teacher representatives also shared on behalf of Principal Fedurco:</p> <ul style="list-style-type: none"> ● “Know your learner” work is continuing at Lester B. Pearson where notes on students will be reviewed as part of the transition planning process with respect to student strengths, needs and interests and commitment to monitoring ● As part of the individual pathway planning process the Lester B. Pearson guidance department has been meeting with every student to support their transition to high school in the fall (M.M. Robinson or other high school), a process that began in March 2018 ● The link crew includes over 70 student leaders from MMR and LBP, supported by staff from both schools. On May 18, the link crew welcomed incoming grade 8s with tours and orientation events 	
<p>Committee Reflection</p>	<ul style="list-style-type: none"> ● School Consolidation Experience Study was revisited (this was handed out at the first meeting) and committee members offered input from rereading and reflecting on the committee’s work. Reflections included: <ul style="list-style-type: none"> ● Learn from what this committee has done and share successes/challenges ● The student voice subcommittee was essential in the work done this year as per the first meeting recommendation to ensure students are part of the process ● Reminder: Do not forget the students of the receiving school ● Knowing how much program options means to students, this might be done earlier ● The visits might be longer, with a look at program offering at the first visit 	<p>Examine the committee feedback and draft an HDSB document similar to the School Consolidation Experience Study. This will be further explored in October to incorporate further reflection.</p> <p>Superintendent Pennyfather will set a meeting date for October 2018 and communicate to the committee members.</p>

	<ul style="list-style-type: none"> ● Formal mailing was well received and a response to the committee’s suggestion to communicate in multiple ways ● For students involved in celebrations, earlier (end of May) is preferred as many of the students are focused on studying and there are multiple year end events (e.g., athletic banquet, commencement) ● Keeping everyone informed about the architect drafts is important ● Teachers learning about the students helps ● As we are getting close to September provide opportunities/ways for students to ask questions ● Continue to commit to monitoring (e.g., student connections, knowing the learner, changes in academic achievement) ● An exit interview may be important for students who are not attending MM Robinson ● Does the work that we are doing help us for the first year/week/month ● Continued updates will be kept into several years after the transition <p>The committee asked that another meeting be established for the fall of 2018</p>	<p>The committee members recommended that an additional meeting occur.</p>
<p>Committee Feedback Superintendent Pennyfather</p>	<p>Superintendent Pennyfather thanked everyone for their commitment to the committee and asked committee members to provide feedback via a feedback form.</p>	<p>An electronic feedback form will be sent to committee members who were unable to attend. The information/feedback collected will be used for the committees established in 2019-2020 (i.e., RBHS/NEL and RBHS/BCHS)</p>
<p>Adjournment</p>	<p>The meeting adjourned at 5:25</p>	