

# Glossary of Planning Terms

## A

**Assets Replacement Value** - Is calculated using the Ministry benchmarks for new construction.

**Available Pupil Places** - The number of pupil places that are required or available when comparing the On The Ground (OTG) capacity and enrolment.

## C

**Community Planning and Partnership Guidelines (CPPG)** - Created by the Ministry of Education, the Guidelines are intended to assist school boards in establishing more facility partnerships, and to support effective planning with community partners regarding land-use and green space/park planning. The CPPG can be accessed through the [Ministry of Education](#).

**Courtesy Seating** - Any vacant seat which is available after all eligible riders are accommodated, whether or not those eligible students are travelling on the school bus.

## E

**English Program (Regular Track)** - Classes are held in the English language with primary and intermediate core French.

**English as a Second Language (ESL)** - Programs intended to develop age-appropriate English language literacy skills for students whose first language is not English or variety of English is significantly different from that used for instruction in Ontario.

**English Language Development (ELD)** - Programs intended for students who have had limited opportunities to develop language and literacy skills in any language due to inconsistent, disrupted or lack of educational opportunities in their countries of origin.

**ERA (Elementary Review Areas)** - Are developed by planning staff in order to analyze community trends on a more detailed rather than if the data were organized municipally or regionally. These geographic areas are typically comprised of a number of schools however some ERAs and SRAs may have no schools.

**Extended French (Ext-F)** - A French Immersion program that begins in grade seven. Entry into the program currently offered at Sir E. MacMillan Public School only. This program is also referred to as Late French Immersion (Late-FI). Further details are located at the HDSB website ([link](#)).

## F

**FI Program** - French Immersion program beginning in grade 1 with classes at 50% in French and 50% in English (grades 1 - 8). Effective September 2017, French Immersion will commence in grade 2, at 100% intensity.

**Facility Condition Index (FCI)** - A standard benchmark that is used to compare the relative condition of a group of buildings. It compares a facility's total five year renewal needs to the cost of rebuilding the facility. A higher FCI indicates greater renewal needs and therefore can be considered to be of poorer condition. The FCI index is the cost of rebuilding a school to its current building, not to rebuild to 2016 standards.

## I

**International Baccalaureate (IB) Program** - An internationally recognized curriculum that is taught in addition to the Ontario curriculum. Students can earn IB accreditation in addition to the Ontario Secondary School Diploma.

**Infill Development** - The process of developing vacant or underused parcels within existing urban areas that are already largely developed.

## L

**LTAP** (Long Term Accommodation Plan) - An annually reviewed planning document that provides enrolment projections and guides accommodation planning for a 10-year period. The 2015-2016 LTAP can be accessed via the HDSB website ([link](#)).

## N

**North Aldershot Planning Area** - Is [located](#) north of Highway 403 and south of the city of Hamilton. The westerly limit is Highway 6 and the easterly limit is the Dundas-Burlington Ontario Hydro Transmission Line. It is a distinctive area in Burlington's Official Plan. Application for development has been submitted for review by the [City of Burlington](#).

## O

**Optional Attendance** - Where a student is granted permission to attend a school other than their designated home school. The permission is only for one year and transportation is not provided. Status is reviewed annually.

**OTG** (On The Ground Capacity) - Provincially-recognized pupil place capacity of the school building, which may include additions, or alterations to the school building. This figure is recognized as the operating capacity of the school. This figure does not include portables or portapaks.

## P

**Program and Accommodation Review (PAR)** - A process to review a school or a group of schools that meet one of five conditions as outlined in the HDSB [policy](#) that will identify programming and accommodation issues and recommend solutions to the Board of Trustee for a final decision.

### **Program and Accommodation Review**

**Committee (PARC)** - Advisory group that acts as an official conduit for information shared between the Board of Trustees and their communities. The PARC will meet, review information, provide feedback from the community, and suggest options. The PARC does not make the final decision.

**Portable** - Is a modular classroom, which by design can be moved and relocated as required. This space is considered not permanent and is excluded from the school's OTG capacity.

**Portapak** - Are pre-engineered (self-sufficient) multiple classrooms assembled under a common roof and constructed on a foundation (usually caisson piers) and attached to a school. This space is considered not permanent and is excluded from the school's OTG capacity.

**Pupil Accommodation Review Guidelines** - This [Guideline](#) provides school boards with an efficient tool to address the Board's needs to close or consolidate facilities.

## R

**Renewal Needs** - The cost of repairs collected through non-invasive condition assessments that are conducted in eligible schools one per every five-year cycle.

## S

**Samuel Curtis Estates** - A small area in Oakville that is directed to Robert Bateman High School located north of Lakeshore Rd. W. and east of Burloak Dr.

**Self-Contained Special Education (SC-SPED)** - Program that is based on and modified by the results of continuous assessment and evaluation and that includes a plan containing specific objectives and an outline of services that meets student needs. Instruction is provided to students that require assistance from a qualified Special Education Teacher. Student may be integrated into a regular classroom setting as appropriate.

Further explanation of self-contained special education programs is available in the Glossary of Secondary School Program Terms.

**Secondary Gifted Placements** - Students formally identified as gifted are eligible to attend this placement option. Secondary students will have the option of being timetabled into the same class/section of core academic subjects. Gifted/enhanced classes follow the same curriculum as Academic classes and are assessed and evaluated the same way. They differ from Academic classes in the depth and breadth of the subject covered as well as in the pacing.

**Secondary Review Area (SRA)** - ERAs and SRAs are developed by planning staff in order to analyze community trends on a more detailed rather than if the data were organized municipally or regionally. These geographic areas are typically comprised of a number of schools however some ERAs and SRAs may have no schools.

**Shortage of Pupil Places** - The lack of available pupil places.

**School Information Profiles (SIP)** - Provides background information regarding the schools impacted by PAR for member of the public and PARC.

## T

**Total Capacity** - Is the total of the OTG pupil places, portable and portapak capacity pupil places.

## U

**Utilization Rate (UTZ)** - School enrolments divided by the school OTG capacity.