



Community Planning & Partnerships

Expression of Interest Form

This form may only be used to express interest in planning and partnership opportunities for unused space in open and operating schools. For a list of open and operating schools available for partnerships, visit www.hdsb.ca. This form does not apply for expressing interest in co-build opportunities. Eligible partners can express interest in co-build opportunities to the Board, by way of a letter to the Director of Education.

Please fill in all of the fields below. You may type your response in the fields below using Adobe Reader.

Applicant Information

Applicant Name:	<input type="text"/>		
Organization:	<input type="text"/>		
Address:	<input type="text"/>		
Phone Number:	<input type="text"/>	Fax Number:	<input type="text"/>
Email Address:	<input type="text"/>	Website:	<input type="text"/>

Space Requirements

School for Partnership:	<input type="text"/>		
Number of Classrooms:	<input type="text"/>	Area (sqft or m):	<input type="text"/>
Number of Washrooms:	<input type="text"/>	Storage Space:	<input type="text"/>
Hours of Operation:	<input type="text"/>	Parking Spaces:	<input type="text"/>
Who will be accessing/using the space on a day to day basis?			
Staff:	<input type="text"/>	Clients:	<input type="text"/>
Visitors:	<input type="text"/>	Other:	<input type="text"/>

Organization Details

Describe the day to day operations proposed for this partnership:

How will a partnership between HDSB and your organization provide a benefit to the students at the school, or to the Board?

Are municipal approvals required? If yes, please explain:

What is the timeline you are proposing to begin occupying the space, and for how long?

Do you expect to undertake any capital improvements? If yes, please explain:

What is your source of funding for this partnership?

Other comments:

In evaluating the compatibility of partners and proposals as they relate to specific sites, HDSB will use criteria outlined in the Community Planning and Partnerships policy. Visit www.hdsb.ca to access the policy and other supplementary documents.

Ensure that you attach any documentation required as per the Board policy with this expression of interest. These include population projections, growth plans, community needs, land-use and green space/park requirements.

Once you have completed this form, please print, sign and date the form. You may mail your proposal to: Community Planning and Partnerships, Planning Department, PO Box 5005 STN LCD 1, Burlington, ON L7R 3Z2
OR send your proposal via email to Frederick Thibeault, General Manager of Planning, at thibeaultf@hdsb.ca

Signature:

Date:

OFFICE USE ONLY (Date Received)

