



Halton  
District  
School  
Board

# Boundary Review Committee ERA 102

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# Introductions



# Boundary Review Steering Committee

Family of Schools Superintendent(s) of all affected areas

John Pennyfather - Chair of **BRSC**  
Rob Eatough

Superintendent of Program

Cristina Salmini

Superintendent of Business

Roxana Negoii

Planning Department

Dom Renzella (Manager)  
Michelle D'Aguiar  
Mitchell Gundy

Trustees for all of the affected areas

Trustee Margo Shuttleworth  
Trustee Amy Collard

Boundary Review Committee Chair (appointed by  
Director and Chair of the Board)

Trustee Jeanne Gray (Co-Chair of **BRC**)  
Gord Truffen (Co-Chair of **BRC**)

Superintendent of Student Services

Mark Zonneveld

# Parent Representation on Boundary Review Committee (BRC)

- **TWO** representatives from each school in the affected communities to serve on the Boundary Review Committee (BRC).
- This will most likely be the School Council Members
- To ensure consistency in membership, alternates may not be sent in place of absent members.
- Meetings are open to the public.

# Why A Boundary Review?

At the September 19, 2018 Board meeting, HDSB Trustees approved a motion to initiate the process to establish a boundary review for ERA 102

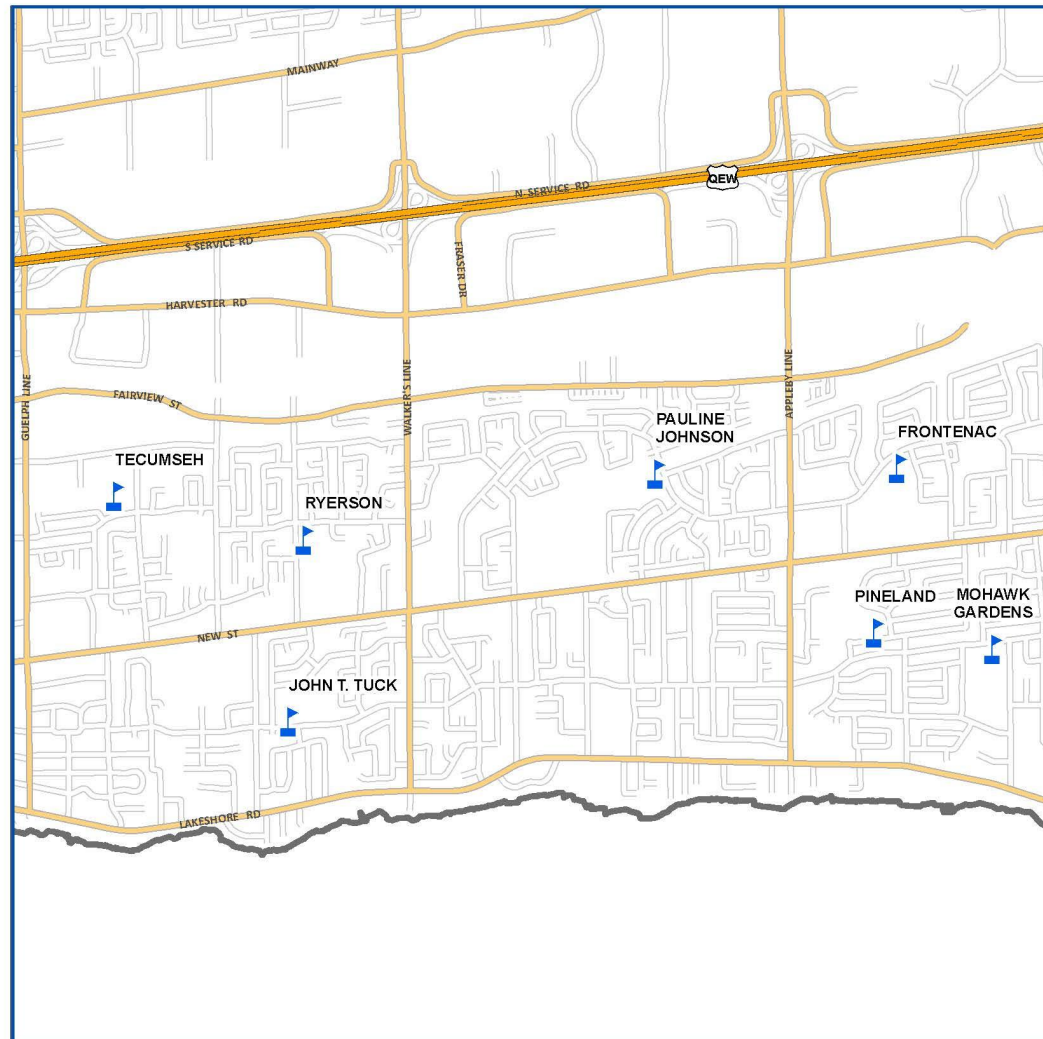
*Be it resolved that the Halton District School Board direct staff to undertake a school boundary review for ERA 102 (which includes John T. Tuck PS, Pauline Johnson PS, Ryerson PS, and Tecumseh PS) with an expected completion date of no later than June 2019.*

**\*Frontenac PS was later added to the boundary review.**

# Purpose of Boundary Review

- The mandate of this Boundary Review Committee is to review the ongoing accommodation pressures in existing review areas and to balance the enrollments at John T. Tuck, Frontenac, Pauline Johnson, Ryerson and Tecumseh

# ERA 102/103 Map



## HDSB Schools in South Burlington



The current street network was provided by the Regional Municipality of Halton and the Region assumes no responsibility or liability for its use or accuracy.

Proposed roads are subject to change.

It is the intention of the HDSB to provide up-to-date and accurate information, and reasonable efforts have been made by the HDSB to verify the information, however a degree of error or change is inherent. This information is distributed "as is" without warranty. HDSB assumes no legal liability or responsibility for the accuracy, completeness, or usefulness of any information. If you require additional information please contact the Planning Department at 905-335-3663.

# Steering Committee Mandate

A Boundary Review Steering Committee is established to lead the school boundary review process.

- *Determine and communicate which schools are part of the boundary review process*
- *Generate the initial boundary options for consideration by a larger BRC*
- *On behalf of the BRC, recommend preferred option(s) to Administrative Council and the Director of Education*
- *Make the determination as to which consultation process pathway will be utilized. The options are:*
  - *consult with the community through Public Information Meetings regarding the Boundary Review Committee's preferred option(s); OR*
  - *inform the community of the recommended option(s)*



# Role of Boundary Review Committee

The **BRC** is established to examine the initial options generated by the **Boundary Review Steering Committee** and to have the opportunity to give feedback.

- Work collaboratively to examine the initial boundary options generated by the **BSRC**;
- Provide detailed feedback on the initial options, request modifications to initial options, or suggest additional;
- Over the course of a number of working meetings and based upon a set of agreed upon criteria, the **BRC** will arrive at one or more preferred options;
- The preferred option(s) are then submitted to the Steering Committee to be considered for recommendation to Administrative Council and the Director;
- Final recommendations will be developed through a consensus process;
- Parent representatives speak on behalf of all students, regardless of school, program, or grade;
- Staff's role on the committee is as a resource - to respond to inquiries and to provide committee members with the data and administrative experience required to assess options.

# Boundary Review Process

## STEP 1 and 2

Director submits to Trustees for approval of boundary review. The **BRSC** consisting of Board staff and Trustees review enrolments, school capacities and programs. Initial boundary options are generated and meeting schedule is established.




## STEP 3 and 4

Public announcement of boundary review (December 17th - 5 school communities). **Boundary Review Committee (BRC)** established, consisting of members of the **BRSC** and representatives from the affected school communities. Examine initial options generated by the **BRSC**, offer suggestions, revisions to initial options or suggest new options.




## STEP 5


Present preferred options to the community. After public consultation on April 30, **BRC** considers input from community and reviews options to be submitted to the **BRSC**.

**BRSC** receives feedback from **BRC**, together with community input and make possible revisions to the recommendation(s). 

## STEP 6

**BSRC** makes recommendation(s) to the Director. The Superintendent responsible for the boundary review will write a report with the recommended option(s). The Director shares the report along with the Director's recommendation(s) with the Board. Delegations to the Board occur within the timelines for the boundary review process. **Board of Trustees make the final decision.** 

## STEP 7

The Integration Committee will plan for and implement the positive integration of students and staff affected by the boundary decision and relocation into their new school environment. The Family of Schools Superintendent of Education would act as the Chair of the Integration Committee 

# BRC Product Goals

The **BRC** is established to examine the initial options generated by the **Boundary Review Steering Committee** and to have the opportunity to give feedback. The **BRC** will:

- use criteria to measure the impact and effectiveness of boundary options
- review the options generated by the **BRSC** and will offer suggestions/revisions or suggest new options to be considered
- decide to either inform the community of the recommended boundary changes or to consult the community regarding the preferred option(s)

# BRC Process Goals

- Work collaboratively to examine the initial boundary options generated by the Steering Committee;
- Provide detailed feedback on the initial options, request modifications or additional options, if required;
- Over the course of a number of working meetings and based upon a set of agreed upon criteria, the committee will arrive at one or more preferred options;
- Preferred option(s) submitted to the Steering Committee to be considered for recommendation to Administrative Council and the Director;
- Final recommendation(s) will be developed through a consensus process;
- Parent representatives speak on behalf of all students, regardless of school, program, or grade;
- Staff's role on the committee is as a resource - to respond to inquiries and to provide committee members with the data and administrative experience required to assess options.

# The Boundary Review Committee Will Develop a Shortlist of Criteria to Measure Impact & Effectiveness of Boundary Options

**Possible criteria could include but is not limited to:**

- **Viability of Program** – How many students are required to offer and maintain program in an educationally sound and fiscally responsible way?
- **Proximity to schools** -- Are opportunities for walk-to schools being maximized, school routes safe, and natural boundaries incorporated into the proposed options?
- **Portables and Portapaks** -- Are students being accommodated in permanent facilities and is the use of portable classrooms minimized in the proposed options?
- **Balance of overall enrolment** -- Is student access to programs, resources and extracurricular opportunities being maximized? Is over and underutilization of buildings avoided to the extent possible?

## Possible criteria could include but is not limited to.....

- **Stable, long-term boundaries** -- Do the projections show long term stability and result in avoiding the need for additional boundary changes in the short term?
- **Transportation** -- Does the option demonstrate cost effective transportation?
- **Fiscally Responsible** -- Does the option strive to reduce unnecessary costs?
- **Student Experience** -- Does the option demonstrate an effort to reduce the number of school moves students have experienced? Are cohorts kept together?
- **Other** -- Any other criteria recommended by the Boundary Review Steering Committee or Boundary Review Committee.

# Timelines for Boundary Review

## **BRC Meetings**

Tuesday, February 7, 2019  
Tuesday, February 19, 2019  
Tuesday, February 26, 2019  
Tuesday, April 9, 2019  
Tuesday, May 14, 2019

## Public Consultation

Tuesday, April 30, 2019

## Admin Council Meeting

Monday, May 27, 2019

## Board Meeting for information

Wednesday, June 5, 2019

## Board Meeting for decision

Wednesday, June 19, 2019



# Communication

- **BRC** members - will occur through the HDSB website, FAQs, Meeting Minutes, email to the CO-Chairs
- Schools/Councils –common school newsletter content, HDSB website, email to inform of community consultation
- Community – email at end of process, HDSB website
- We will review the need for communication at the end of each meeting and decide upon the content and method
- All BRC requests emailed to - [era102review@hdsb.ca](mailto:era102review@hdsb.ca)
  - BRC members should direct parent questions to this email as well


# ERA 102 - BRC

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### About the Boundary Review

John T. Tuck PS and Pauline Johnson PS will remain over 100% OTG utilization and will require portables over the next 10 years. Ryerson PS and Tecumseh PS utilization are anticipated to remain low (under 60%) which has the potential to trigger a Program and Accommodation Review. A boundary review to rebalance the enrolments in ERA 102 among its schools was initiated to provide relief to John T. Tuck PS and potentially increase enrolments above the 60% OTG usage for the remaining schools.

It is expected to commence late 2018, early 2019 and be completed by the end of June 2019.

# Initial Scenarios and Maps

## Guiding Questions

- What options do you feel have promise?
- What can you offer to make a options better?
- What scenarios can you NOT live with? Why?
- Are there any additional criteria to consider other than those already listed in the Admin procedure?
- What did we miss (e.g., alternate options )?

# Next Meeting

Tuesday, February 19 (7:00 – 9:00 p.m.)

New Street Education Centre - Lockhart Room

## **BRC Meetings**

February 7, 2019

**February 19, 2019**

February 26, 2019

April 9, 2019

May 14, 2019

